

MAYA Y. AMANAT

520.780.6599 / maya_amanat@yahoo.com / Oberlin, OH

EDUCATION

Oberlin College & Conservatory

Oberlin, OH

Bachelor of Arts / Major: Comparative Literature / Minor: Computer Science

GPA: 3.87 / Expected Graduation: Spring 2025

Relevant Coursework : Language, Disability, & Sensory Ecologies | Queer Poetry | Introductory Poetry Writing | Business & Professional Writing | Introductory Gender, Sexuality, & Feminist Studies | Introductory Sociology

National Central University

Zhongli, Taiwan

Taiwan Huayu Bilingual Exchanges of Selected Talents (BEST) Program

Summer 2023

- Studied Chinese language for 12 weeks in an immersive learning program

WRITING & TEACHING EXPERIENCE

Oberlin Winter Term - Individual Project: Poetry Portfolio

Oberlin, OH

Project Executor

Jan. 2023

- Created a collection of 22 original poems with accompanying visual media reflecting on personal identity and relationships, using writing as a medium to process a range of emotions and experiences

The Center for Learning, Education and Research in the Sciences

Oberlin, OH

Qualified Undergraduate Assistant for In-class Learning (QUAIL) for Chemistry 101

Fall 2022

- Utilized expertise in general chemistry to assist students with practice problems in class and during tutoring sessions

PROFESSIONAL EXPERIENCE

Oberlin Student Cooperative Association

Oberlin, OH

Board Representative for Third World Co-op

Fall 2022, Spring 2023, Feb. 2024-Present

- Represent a student cooperative of 30+ members on the Board of Directors for a nonprofit organization consisting of multiple other student cooperatives on campus, the total membership comprising over 10% of the college's student body
- Update members of the cooperative on the activities of the Board, facilitating discussions for members of the individual cooperative to vote on proposals which alter the continuing policy of the larger organization
- Previously advised on committees tasked with developing strategy for the long-term sustainability and health of the organization as well as the financial policies and activities of the organization

Dining Membership and Loose Ends Coordinator for Third World Co-op

Jan. 2024

- Coordinated work shifts and facilitated discussions to improve the operations of a student dining cooperative operating at reduced capacity
- Acted as a liaison between the individual cooperative and the management team of the larger campus-wide cooperative organization

Kitchen Coordinator for Third World Co-op

Fall 2023

- Maintained non-foods inventory of an industrial kitchen
- Ensured adherence to guidelines and best practices for food safety and cleanliness

The Student Leadership Committee at Oberlin College

Oberlin, OH

Board Member

Spring 2023

- Worked collaboratively to design and implement strategies and programming to cultivate community within underrepresented groups in STEM, and to broaden access to academic resources on campus
- Advertised programming on Instagram, via email, and through word-of-mouth conversations
- Facilitated listening sessions for students to share their experiences in STEM, focusing on how their identities impacted their experiences

Specialists in Dermatology

Tucson, AZ

Front Desk Receptionist / Medical Assistant

Spring 2021, Summers of 2020-2022

- Greeted patients in a personable manner, ensuring efficient access to patient care
- Assisted medical staff with administrative tasks, coordinating with nurse practitioners, physician assistants and medical assistants to enhance patient flow, rooming patients and delivering patient intake
- Navigated the EMA electronic medical records system, managing appointments and entering patient data