



## **CURRICULUM VITAE**

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### **PERSONEL**

Name : Z A R U K I  
Place and date of birth : Pekalongan, 01 Juni 1977  
Sex : Male  
Religion : Moslem  
Citizenship : Indonesian  
Marital Status : Married  
Address : Perumahan Jatimulya Small Living I Blok C No. 1  
Rt. 004/003 Jatimulya Cilodong Depok Jawa Barat Kode Pos 14613  
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### **WORKING EXPERIENCE**

#### **July 2012 –Until Present**

#### **Project Coordinator PT. Bondor Indonesia**

**Project :** Tirta Investama Gunung putri, Cianjur, Pandaan  
Guardian Pharmatama, Beta Pharmacon etc.

#### **Scope of Work :**

-  Scheduling, budget preparation and control
-  Monitoring material production and installation
-  Site management
-  Site coordination with owner or main contractor






**Maret 2011 - Juni 2012**

**Material Tracking Engineer**

PT. Balfour Beatty sakti Inodonesia

**Project :** L'oreal Jababeka New factory



**Responsibilities :**

-  Scheduler Material Onsite
-  Processing Material Approval
-  Technical Coordination with subkont & Consultant  
Project management
-  Calculate the material requirement
-  Updating shop drawing

Maret 2010 – February 2011

**Site Supervisor PT. Kajima Indonesia**

**Responsibilities :**





-  Supervision for Umeda Kogyo Indonesia Expantion 2010  
Project at MM2100 Cibitung
-  Supervision for misceleneous and Fitting Out Project at  
sentral Senayan and DKI Jakarta area (Dipo Star Finance, All  
Nippon Airlines, Uni-charm Indonesia)

February 2008 – Januari 2010

**Site Supervisor PT. Indo Balau Ume**

**Project :** Fitting Out Sumitomo Mitsui Bank, e-global,  
Inpex Corporation, Mitsui Moeco, Kyowa Indonesia  
Jetro, Rainbow Poster, Nagase Export Inport



### **Responsibilities :**

-  Coordination and administration with client, Building management, Main Contractor and subcont
-  Monitoring Material Specification and Project Schedule until Hand Over with Client
-  Inspection for quality control civil interior and MEP at project
-  Monitoring subcontractor work and Handle material Suplier at project





Januari 2007 – Maret 2008

### **Site Supervisor PT. Dinamika Nuansa Terpadu**

#### **Project :**




-  Fitting Out PT. Bakrie Telecom wisma Bakrie I
-  Gerai Esia Jakarta area, Surabaya, Gresik, sidoarjo

### **Responsibilities :**

-  Coordination and administration with client, Building management, Main Contractor and subcont
-  Monitoring Material Specification and Project Schedule until Hand Over with Client
-  Inspection for quality control civil interior and MEP at project
-  Monitoring subcontractor work and Handle material Suplier at Project

April 2006 – Desember 2007

### **Entrepreneur**


-  Subcont supply manpower
-  Home Renovation
-  Fitting Out and Office Furniture




September 2004 – Maret 2006

### **Site Engineer PT. Trikarsa Bahtera Abadi**

**Project:** Fitting Out Aston Rasuna Hotel and Residence

### **Responsibilities :**

-  Coordination and administration with client, Building management, Main Contractor and subcont





-  Monitoring Material Specification and Project Schedule until Hand Over with Client
-  Inspection for quality control civil interior and MEP at project
-  Monitoring subcontractor work and Handle material supplier at Project

February 2002 – Agustus 2004

Pelaksana PT. Baketan Persada

**Project :** Pembangunan Perumahan dan Fasilitas Umum  
Perumahan Kota Kembang Depok.

#### **Responsibilities:**

-  Monitoring Material Specification and Project Schedule until Hand Over with Developer
-  Inspection for quality control, quantity & schedule
-  Handle material Supplier
-  Handle Manpower

### **SPECIAL SKILL**

Computer Software

Microsoft Office 98, Windows 98, Autocad  
Microsoft Internet Explorer, Ms. Project.

### **FORMAL EDUCATIONS**

1996 – 2002

Merdeka Malang University S1 Civil Engineering

1993 – 1996

STM Negeri Pekalongan Jawa Tengah

1990 – 1993

MTS Yapik Karanganyar Pekalongan Jawa tengah

1984 – 1990

MII Wonopringgo Pekalongan Jawa Tengah

## **LANGUAGES**

Mother Language	Bahasa Indonesia
Foreign Language	English

## **STUDENT ACTIVITIES**

Maret 1998 – Maret 2000	Secretary of Unit Kegiatan Mahasiswa Islam Merdeka Malang University
Juli 1999 – Juli 2000	Humas Himpunan Mahasiswa Sipil Merdeka Malang University

## **OTHER COURSE AND SEMINAR**

Juli 1997 – Januari 1998	Computer Course Windows 98, Ms. Office 98, Ms. Visual Basic, Autocad
September 1999 – Maret 2000	Computer Course Analisa Struktur, Manajemen Proyek
Juni 03, 1998	One Day Seminar of “Perkembangan Konstruksi Jembatan Bentang Panjang di Indonesia“
Juni 19, 1999	National Seminar Tecnic of “ strategi Pembangunan Kekuatan IPTEK dalam Menuju Masyarakat Industri dan Informasi di Indonesia “
November 26, 1999	Regional Seminar of “ Implementasi UU no. 22 tahun 1999 Berhubungan dengan Pengelolaan Kali Brantas “
Desember 04, 1999	National seminar of “ BETON FIBER”
Juni 02, 2001	National Seminar of “ Transportasi Kota”
Oktober 05, 2002	Training of “ Perencanaan Gedung Beton Bertulang”