



## Continuing Education Activity Plan Instructor's Form

This form is to be completed by either the instructor or RID Sponsor and kept on file with the Sponsor form. The RID Sponsor will submit the completed Activity Plan online by logging in to their account at [www.rid.org](http://www.rid.org) at least 30 days in advance of the activity.

RID Sponsor Name: \_\_\_\_\_ Interpretek

Presenter/Instructor Name(s): \_\_\_\_\_

Date(s)/Time of Activity: \_\_\_\_\_

Title of Activity: \_\_\_\_\_

Participants Prior Knowledge of Topic:      Little/None      Some      Extensive

Target Audience: \_\_\_\_\_ RIT Department of Access Services Interpreters

Workshop/Course Description:

**Educational Objectives** (List specific measurable actions by participants that will demonstrate comprehension and integration of information presented):

**Media/Materials** (List the print, audio and visual materials you will use. Who is responsible for providing them?):

**Evaluation & Assessment** (Describe how you will evaluate student learning & presentation effectiveness.):

**An RID evaluation will be administered at the conclusion of the activities.**