



## ISC DATA LICENSE REQUEST

### Data Research & Oversight Committee (DAROC)

<b>PROJECT TITLE</b>				
<b>PRINCIPAL INVESTIGATOR</b>	<b>Name:</b>		<b>Agency/Dept.:</b>	
	<b>Title:</b>		<b>Phone :</b>	
	<b>Degrees:</b> <small>(If student state degree being sought)</small>		<b>Email:</b>	
	<b>Complete Mailing Address</b>			
<b>RESPONSIBLE FACULTY</b> <b>(If PI is a student)</b>	<b>Name:</b>		<b>Dept.:</b>	
	<b>Title:</b>		<b>Phone :</b>	
	<b>Degrees:</b>		<b>Email:</b>	
<b>List all co-investigators below, including those from other agencies and /or institutions</b>				
<b>Name</b>	<b>Degree(s)</b>	<b>Responsibility on Research Project</b>	<b>Agency/ Department</b>	<b>Contact Information</b>
				<b>Ph:</b>
				<b>Email:</b>
				<b>Ph:</b>
				<b>Email:</b>
				<b>Ph:</b>
				<b>Email:</b>

**Investigator Agreement:**

I certify that I have completed the required UNC Charlotte Human Subjects On-Line Training Tutorial located at <http://www.research.uncc.edu/Comp/human.cfm> and that I accept my role in this study as indicated above. I agree to update the Data Research & Oversight Committee (DAROC) on a regular basis during this project, to respond to any questions or concerns of DAROC, and to work in a cooperative manner with the DAROC. I agree to obtain approval before making any changes or additions to the project. I will provide progress reports at least annually, or as requested. I agree to report promptly to DAROC all problems or any event with possible adverse events involving risk to human subjects.

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 Signature of Investigator

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 Date

**Responsible Faculty Member's Agreement:** (If the Investigator is a student)

I certify that, as the student's responsible faculty, I have:

- read and endorsed the materials submitted; and
- completed the required UNC Charlotte Human Subjects On-Line Training Tutorial

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Signature of Responsible Faculty

Date

**1. Project Abstract**

Please summarize your project in no more than 250 words. Identify precisely the goals of the project and the exact data sets required.

**2. Data Requested**

List the selection criteria for cases, as well as the data fields from the ISC Community Database that you are requesting. Please also specify the time period for which data are requested.

**3. Current or Planned Funding Source ( Internal or External)**

Please submit a copy of methodology section of your grant application with protocol application (if applicable).

- P.I. of Grant or Contract:
- Name of Funding Source:
- Grant/Contract No. (if available):
- Grant /Contract or Project Title:
- Brief Description of Funder's Process for Reviewing the Proposal and Research Methodology:

**4. Purpose of Project**

Provide a brief summary of the purpose of your project in non-technical terms, including: background information (as necessary), research question(s) and an explanation of why the study is needed.

**5. Project Methodology**

Describe your research methodology, including your plan for analysis.

**6. Full Description of Risks and Measures to Minimize Risks**

Give a full description of any anticipated risk and the measures in place to reduce risk. Be sure to include to a description of how you will protect the privacy and confidentiality of the data.

**7. Statement of Benefit**

Provide a brief summary of the anticipated benefits of this project to the involved agency(s), participants, the Charlotte/Mecklenburg community, and/or society as a whole.

**8. Plan for Dissemination**

Describe how and to whom the results of this project will be disseminated.

**9. Prior Requests for ISC Data**

Please indicate whether any investigator involved in this project has previously made a data request to the Institute for Social Capital.

☐ No      ☐ Yes

If yes, please describe.

**10. Additional Submission Requirements**

(a) A signed copy of documentation of IRB approval must accompany this application.

(b) Submit a current and complete curriculum vitae for each investigator.

*Note that a signed licensing agreement must also be provided prior to the release of any data pursuant to this request.*