# PatientKeeper® Discharge Medication Reconciliation™ with ePrescribing
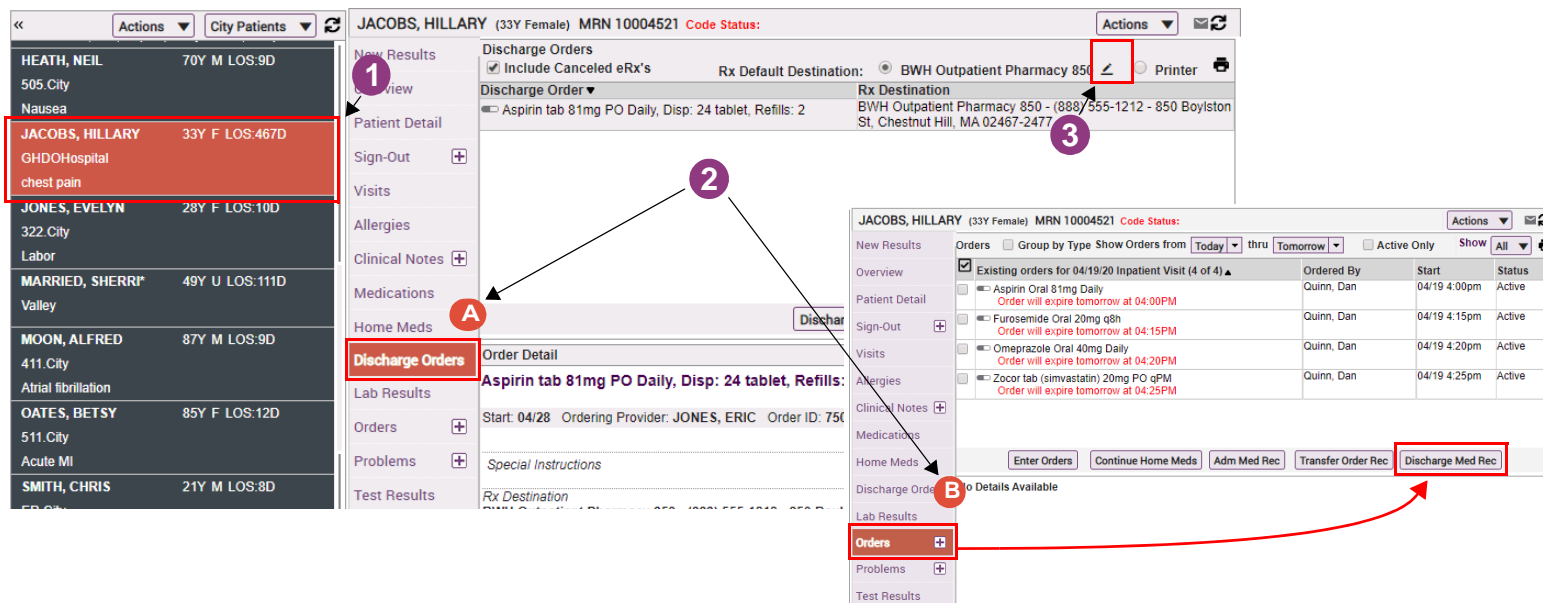
## Selecting or Changing the Default Pharmacy for ePrescribing

**1** Select a patient.

**2** **A**. Select the **Discharge Orders** link, or

**B**. Select the **Orders** link, and then click then **Discharge Med Rec** button.

**3** To change the default pharmacy, click the **Edit** button.

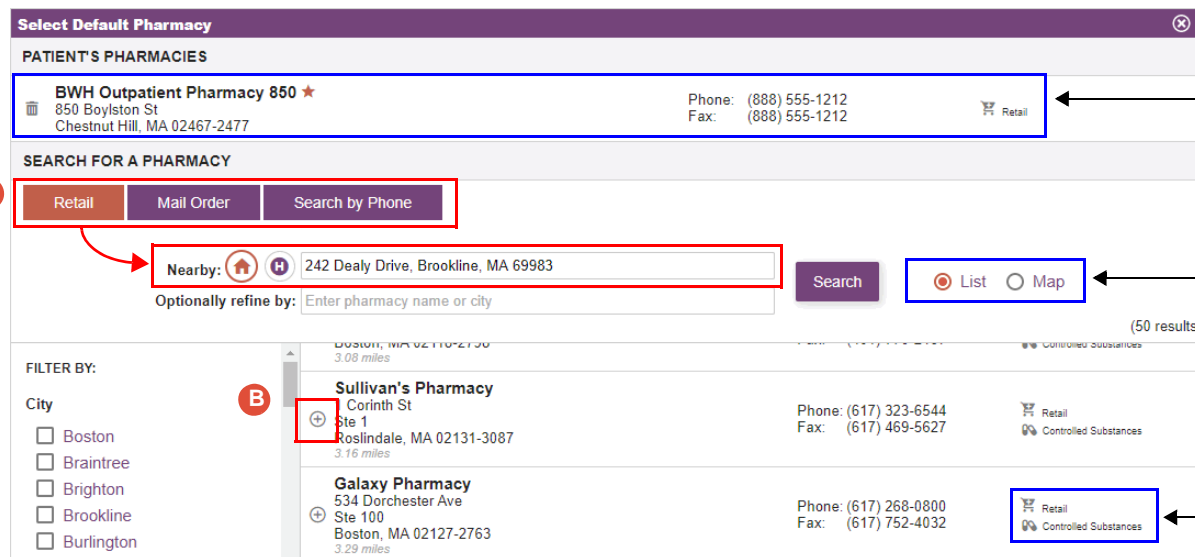If a pharmacy has not been selected, click the **Select Pharmacy** link.



**4** To find a default pharmacy, enter your search criteria.

**A**. Select how you want to search for a pharmacy:

- Retail- Find a pharmacy near a specific location. Search near the patient's **Home** ⌂ or near the **Hospital** Ⓗ.
- Mail Order- List mail-order only pharmacies.
- Phone#- Search by pharmacy phone number.

**B**. Click **Add** ⊕ to select a pharmacy.



List of patient's default pharmacies. The active one has a star.

List View- Displays retail search results in a list based on proximity.

Map View- Displays retail search results on a map with a pin at each location. Click a pin to see more detail.

Specialty Types available at the pharmacy

DMRERXRC920005082020

# Beginning Discharge Medication Reconciliation with ePrescribing

**1** Select a patient.

**2** **A.** Click the **Actions** drop-down and select **Discharge Med Rec,** or

**B.** Select the **Orders** link, and then click the **Discharge Med Rec** button.



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# Reconciling Medications for Discharge with ePrescribing

**1** Review the list of home and hospital medications and select an **Action for Discharge** of **Stop**, **Continue**, or **Change** for each medication. If prompted, complete the contents of any **Search** or **Order Details** window to add a discharge order. If a pop-up warning is triggered, complete any required actions. Review any Inline Alerts.

You may also add a new discharge order by clicking the **Add** button next to **Discharge Orders**.

**Note**: A checkmark in the **Rx** column signifies that the discharge order has changed from the original medication order.

Click to stop any remaining medications.

**2** Review any already reconciled discharge orders that have an **Existing** label with a **Green Arrow** or a **Stopped** label with a **Red X** ✖. You can modify by hovering over **Action for Discharge** and choosing an action.

Any additional reconciled discharge orders under **Existing Discharge Orders** can be deleted if needed using **Edit** button or **Delete All** link.

**3** Click **Reconcile and Submit** after selecting an action for all medications orders unless you are allowed to submit a partial reconciliation. If so, a pop-up displays asking if you want to submit partial reconciliation, click **Submit Partial Med Rec**.

The Review Prescriptions screen displays (see next page).

If partial submission

**4** Review the prescriptions being submitted to ensure the information is correct, then click Reconcile and Submit.

The changed medication orders and any additional orders are then submitted as discharge orders.

## Review Prescriptions

| Patient: **JACOBS, HILLARY** | Age: **33Y** | Gender: **Female** | Date of Birth: **06/01/86** | MRN: **10004521** |

### NEW PRESCRIPTIONS TO BE PRINTED AND SIGNED

**oxycodone-acetaminophen 5 mg-325 mg Tab**
1-2 TABS PO every 6 hours for 5 days as needed for pain.
Dispense: 20 tablet,  Days Supply: 5,  Refills: 0
Notes: Substitutions allowed.
Printer 🖨

Prescriptions being sent to the printer.

### NEW RETAIL PRESCRIPTIONS

**furosemide 40 mg Tab**
1 tablet PO X1.
Dispense: 14 tablet,  Refills: 0
Notes: Substitutions allowed.
BWH Outpatient Pharmacy 850 🛒

**warfarin 2 mg Tab**
1 tablet PO Daily.
Dispense: 30 tablet,  Refills: 0
Notes: Substitutions allowed.
BWH Outpatient Pharmacy 850 🛒

Prescriptions being sent to the retail pharmacy.

Pharmacy is listed at the bottom of each prescription. Hover over pharmacy name to get pharmacy information.

### NEW MAIL ORDER PRESCRIPTIONS

**glyburide 5 mg Tab**
1 tablet PO Daily.
Dispense: 24 tablet,  Refills: 1
Notes: Substitutions allowed.
Enclara Pharmacia ✉ ♻ ⚕

Prescriptions being sent to a mail order pharmacy.

### CANCELED PRESCRIPTIONS TO BE CALLED IN

**furosemide 40 mg Tab**
1 tablet PO X1.
Dispense: 20 tablet,  Refills: 0
Notes: Substitutions allowed.
BWH Outpatient Pharmacy 850 🛒

Canceled prescriptions that need to be called into the pharmacy.

### ELECTRONICALLY CANCELED PRESCRIPTIONS

**glyburide 5 mg Tab**
1 tablet PO Daily.
Dispense: 24 tablet,  Refills: 1
Notes: Substitutions allowed.
Enclara Pharmacia ✉ ♻ ⚕

Electronically canceled prescriptions.

| Prescriber: | DEA: | Address: | Phone Number: | Written: |
| **JONES, ERIC** | **AA8977889** | **Main St, Topeka, KS 66614** | **7813730461** | **04/29/2020** |

Prescriber information that will be sent with prescriptions.

[ Back ]  [ **Reconcile and Submit** ]

Click the **Back** button to return to Discharge Med Rec window to make changes.

Click **Reconcile and Submit** button if all prescriptions are correct.