



Nourishment made beautifully

CHECKLIST

| WEDNESDAY DAY SHIFT schedule for Junior Operator | Sign when completed | Date: 30-12-2020 Comments |
|-----------------------------------------------------------------------|---------------------|---------------------------------------------------------------|
| D7 | | |
| Walk around all areas of D7 and remove any foreign matter | SB | done cleaning the diff stairs SB |
| PPE Stations checked for condition of equipment | SB | |
| Check over dryer for powder leaks, clean up and report any findings. | SB | |
| Inspect HVAC ducts for cleanliness | SB | |
| Hand rails wiped down with sanitiser | SB | |
| Drain covers all in place when on product. | SB | |
| Cleaning stations equipment removed and cleaned, returned dry. | SB | |
| Check all vacuums are empty, tidy and parts accounted for. | SB | |
| Check with operator for consumable needs before the weekend and order | N/A | |

GENERAL: When cleaning you need to scrub to remove buildup. Clean windows and doors as required. Clean marks and smudges off walls and doors. Roll up hoses, put tools away. Report any damaged building or plant items to NPL. Collect any loose plant items and refit if possible, otherwise label (where it was found) and inform control room.

NOTE: Areas will require cleaning on a more regular basis, this schedule is written as a minimum guideline in the Housekeeping log. This is primarily the responsibility of the Dryer Operator.

Plant training over view

Day: (Detail actions/learnings)

- * Charged all the vacuum bags in all four level.
- * Charged the rubbish bags in all four level
- * wet down the stairs, hand rails and hotspit areas with topax solution and hot water and after drying / sanitise it with CH₃COOH.
- * found a caustic stain in the top of the cyclone tank in level 4. Clean it with topax solution and warm water.