

## Repeated Clean

**EXTRA CLEANING CHECKLIST**

	Plant	Area	Date	Time
<b>Dry clean</b>	D7/D6 HVAC	Tipping	24/12/20	06:00
<b>Wet/Dry clean</b> (refer NSOP 16 D11/01)	D7/D6 HVAC	Tipping, EL External m/H	24/12/20	06:00
<b>Wet clean</b>				


  

<b>Operators</b>		
	Stu. C	
	Mark. J	



  

Inspection of area			Date inspected
Are the floor, wall and ceilings clean?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	24/12/20
Are drains clean? Smell? Ponding? Are Traps cleaned?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	24/12/20
Are all doors well sealed? Exclude pests?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	24/12/20
Cleaning equipment is clean and in good repair? Used as designated?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	24/12/20
Is vacuum cleaner clean? When was it last cleaned?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	24/12/20
Any scaffolding in area, is it in good condition?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	
Any Projects or Contractor work being conducted in area?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	
Boot check – are boots clean/tidy and in correct zone locations?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	

Response actions	Comments (must be completed)	Sign	Date
Intensive clean of area completed			24/12/20
State specific area of plant, equipment, and other fixture surfaces cleaned. Comment on cleanliness level before and after cleaning (e.g. powder present, water, biofilm, etc.) (Photos may be taken before and after cleaning and attached to QIR). Detail cleaning methods, equipment, chemicals used. Specify if surfaces were dried and sanitised.	Individual filter areas of HVAC both internal and external checked and cleaned to remove any insects		
	Inside - vacuum of area and sanitise with everswift		
	External - mop with foamkleezn and sanitise.		
	Comments	Sign	Date

## Repeated Clean

Operator signature on completion of cleaning & additional comments			24/12/20
Supervisor verification that area is cleaned to acceptable standard			24/12/20
Quality verification that area is cleaned to acceptable standard			
<b>SUPERVISOR/NPL</b>	<b>SIGNATURE:</b>	<b>DATE / TIME TRACEBACK COMPLETED:</b>	
NAME:			
COMPLETED TRACEBACK ATTACHED TO QIR	(Circle)	YES/NO	