

# JAYDIE RANES

## CONTACT

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## CAREER OBJECTIVE

Organized and passionate Information Technology graduate seeking a Technical Support position. Equipped with certifications in Networking, Network Security, Cybersecurity, HTML & CSS, and Databases, I aim to apply my skills and experiences to contribute to the success of your IT services team while gaining hands-on experience in a professional setting.

## EDUCATION

2021 - 2025  
UNIVERSITY OF MINDANAO-MAIN

- Bachelor of Science in Information Technology

2017 - 2019  
NDC - TAGUM FOUNDATION INC.

- Science, Technology, Engineering, and Mathematics (STEM)

## WORK EXPERIENCE

VXI Global Solutions MAY 2023 - AUG. 2023  
Customer Service Representative

- Delivered exceptional customer service for the COMCAST account, specializing in troubleshooting and technical support.

CCE - College Student Government AUG. 2022 - MAY 2023  
Graphic Designer

- Designed graphics for social media campaigns and crafted an official Facebook frame for the college/department.

## SOFT SKILLS

- Teachable and can easily adapt
- Able to work independently or as part of a team
- Organized and efficient
- Leadership Skills
- Good Communication skills
- Passionate about doing a good job

## PROJECT

Craftify SEPT. 2023  
Capstone Project

- A web-based platform designed to connect local artists with clients, enabling commission-based art projects. The system features user profiles, job postings, application tracking, and project management tools to support collaboration between artists and clients.

## HARD SKILLS

- React JS, TypeScript, JavaScript
- Supabase, MySQL
- HTML & CSS, Tailwind CSS
- Responsive UI Design, Web Dev

## CERTIFICATION

INFORMATION TECHNOLOGY SPECIALIST JULY 2024  
Network Security

INFORMATION TECHNOLOGY SPECIALIST OCT 2024  
Cybersecurity

INFORMATION TECHNOLOGY SPECIALIST OCT 2023  
Networking

INFORMATION TECHNOLOGY SPECIALIST MAY 2023  
HTML AND CSS

INFORMATION TECHNOLOGY SPECIALIST MAY 2023  
Database

## LANGUAGES

- English: Intermediate
- Tagalog: Fluent

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## SEMINARS/TRAININGS ATTENDED

**Database Design Fundamentals**

APRIL 2023

University of Mindanao

**Web Development Workshop**

FEBRUARY 2023

University of Mindanao

**META BUSINESS SUITE SEMINAR/INFORMATION DRIVE**

MARCH 2023

University of Mindanao

**REEL ROAD: An Essential Guide for Beginners  
about the Process in Filmmaking**

FEBRUARY 2023

University of Mindanao

**ISACAways: Becoming Equipped with Exemplary  
Skill and Knowledge in the Infinite Realms of IT**

APRIL 2023

University of Mindanao

**Code Your Future: 40 Mins Coding Workshop for  
Non-Coders in partnership with DICT Region XI &  
University of Mindanao**

MARCH 2023

University of Mindanao

**sustAInable: Exploring AI for Environmental  
Monitoring and Conservation**

MAY 2024

Google Meet online platform