InBusiness Positive Pay Formats



Customer Platform

Issues Upload - Processing Method A

MICASH Fixed Column Length (AKA Proprietary ARP File Format)

Field	Data Element Name	Field Inclusion	Validation / Contents	Longth	Position
		Requirement		Length	
1	Record Code	Required	Not Checked / "C"	1	001-001
2	Bank Number	Required	Not Checked / Numeric	3	002-004
3	Constant Filler	Required	Not Checked / "00"	2	005-006
4	Account Number	Required	Numeric	10	007-016
5	Filler	Required	Not Checked / " "	1	017-017
6	Transaction Type	Required	'R' = Register 'V' = Void	1	018-018
7	Action Indicator	Required	'A' = Add	1	019-019
8	Filler	Required	Not Checked / " "	1	020-020
9	Check Serial Number	Required	Numeric Onnnnnnnn	10	021-030
10	Check Amount	Required	\$\$\$\$\$\$\$\$¢¢ or \$\$\$\$\$\$.¢¢	10	031-040
11	Check Issue Date	Required	MMDDYY	6	041-046
			Alphanumeric / Blank/Special		
12	User Data	Optional	Characters	20	047-066
13	Filler	Required	Not Checked	14	067-080

Additional file format requirements:

- All numeric fields must be zero filled if not used or 0 padded to maximum length.
- Field #9 Check Serial Number is only 9 numerals in length 0nnnnnnnn.
- Field #12 may contain A-Z, a-z, 0-9, in addition to the following special characters .,)(\$-?@#!%&_;:~|=+' as well as empty spaces. The use of quotes ("), forward slash (/), back slash (\) are not allowed in this format.
- Field #13 should be blank filled.

Sample file:

C09900001162411 RA 05000020010999999.99050502firstaccount C099000401502696 VA 00007520080000078945050502accountnotrailingzero C099000101439194 RA 0000000009000000001050102accountnottrailingzero

18 Sep 2017

InBusiness Positive Pay Formats



Issues Upload - Processing Method A

ASCII Text - Comma Delimited

Field	Data Element Name	Field Inclusion Requiremen t	Contents	Maxim um Length
1	Account Number	Required	Numeric	10
2	Check Issue Date	Required	MMDDYY Or MMDDYYYY	6 or 8
3	Check Serial Number	Required	Numeric	10
4	Check Amount	Required	\$\$\$\$\$\$\$\$¢¢ Or \$\$\$\$\$\$\$\$.¢¢	10
5	Payee	Optional	Alphanumeric / Blanks/ Special Characters	40
6	User Data	Optional	Alphanumeric / Blanks/ Special Characters	20
7	Transaction Type	Required	'R' = Register 'V' = Void	1
8	Action Indicator	Required	'A' = Add	1

Additional file format requirements:

- The month portion of the check issue date must be zero padded when the month is a single character. If using Excel to create this file, the date column must be set as text. Otherwise you will get a date as "8" instead of "08".
- Optional fields must be delimited with commas, e.g., ",".
- Fields 5 & 6 may contain A-Z, a-z, 0-9, in addition to the following special characters .)(\$-?@#!%&_;:~|=+' as well as empty spaces. The use of quotes ("), forward slash (/), back slash (\) and comma (,) are not allowed in this format.

Sample File:

22222222,120808,1001,102.01,Payee Name 1, ,R,A 2222222222,120808,1002,102.02,Payee Name 2,fpb3,V,A 2222222222,120808,1003,102.03,Payee Name 3,fpb3,R,A 2222222222,120808,1004,102.04,Payee Name 4,fpb3,V,A 2222222222,120808,1005,102.05,Payee Name 5,fpb3,R,A 2222222222,120808,1006,102.06,Payee Name 6,fpb3,R,A 2222222222,120808,1007,102.07,Payee Name 7,fpb3,R,A 2222222222,120808,1008,102.08,Payee Name 8,fpb3,V,A 2222222222,120808,1009,102.09,Payee Name 9,fpb3,V,A 22222222222,120808,1010,102.10,Payee Name 10,,V,A

18 Sep 2017 P a g e | 2

InBusiness Positive Pay Formats



Issues Upload - Processing Method A

ASCII Text – Fixed Column Length

Field	Data Element Name	Field Inclusion Requirement	Contents	Maximum Length	Positions
1	Account Number	Required	Numeric	10	001 - 010
2	Check Issue Date	Required	MMDDYY Or MMDDYYYY	6 or 8	011 - 018
3	Check Serial Number	Required	Numeric	10	019 - 028
4	Check Amount	Required	\$\$\$\$\$\$\$\$¢¢ Or \$\$\$\$\$\$\$\$.¢¢	10	029 - 038
5	Payee	Optional	Alphanumeric / Blanks/ Special Characters	40	039 - 078
6	User Data	Optional	Alphanumeric / Blanks/ Special Characters	20	079 - 098
7	Transaction Type	Required	'R' = Register 'V' = Void	1	099 - 099
8	Action Indicator	Required	'A' = Add	1	100 - 100

Additional file format requirements:

- There must be a carriage return at the end of each record (or line).
- All numeric fields must be zero filled if not used or 0 padded to maximum length.
- Fields 5 & 6 may contain A-Z, a-z, 0-9, in addition to the following special characters .,)(\$-?@#!%&_;:~|=+' as well as empty spaces. The use of quotes ("), forward slash (/), and back slash (\) are not allowed in this format.

Sample File:

18 Sep 2017 Page | 3