



Mykhenzy Craine Yap

Social Media Manager &
Video Editor

CONTACT ME

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EDUCATION

Bachelor of Science Information Technology

Dalubhasaan ng Lungsod ng Lucena
2020 - 2023

Information Communication Technology

St. Augustine College
2018 - 2020

SKILLS

- Video Editing
- Photo Editing
- Handling documents & e-mails
- Managing Social Media Platforms

WORK EXPERIENCE

ADMIN & CUSTOMER SERVICE

2018 - 2020

Marvs Computer Shop | Philippines

- Photo & Video Editing
- Social Media Manager
- Handling documents & e-mails
- Responding to every customers queries and request

SOCIAL MEDIA MANAGER
California | USA

Current

- Handling marketing social media account
- Responsible for scheduling
- Responsible for product advertisement

ABILITIES

- Can maximize the knowledge of Software being used
- Adaptable to any changes
- Fast-learner
- Be able to finish task upon dues

TOOLS USED

G Suite



Canva

