



Timesheet deadlines 2020/21

Please be aware that guaranteed hours contracts are paid a month in arrears. If you do not submit your timesheets by the deadlines specified below, we will be unable to process your payments until the following month.

31 August (for payment in September)

30 September (for payment in October)

30 October (for payment in November)

30 November (for payment in December)

16 December (for payment in January)

29 January (for payment in February)

26 February (for payment in March)

31 March (for payment in April)

30 April (for payment in May)

28 May (for payment in June)

29 June (for payment in July)

30 July (for payment in August)

NB A new payroll system is being installed in Semester 2 which may result in these deadlines having to be altered but we will give you as much notice of this as possible