

# MYLOR CITIZENS FRIENDSHIP CLUB Inc (MCFC)

Cnr Cross Street and Strathalbyn Road, MYLOR.  
Hall Hire enquiries Tel. 0414 462 017 or e-mail mcfc@mylor.org.au

## MCFC Hall Hire Application Form

### Details of Hirer:

Name (organisation or individual): \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Bus Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Club Member? ☐ Yes ☐ No Member No: \_\_\_\_\_

### Hire Details:

From Date: \_\_\_\_\_ Time - \_\_\_\_\_

To Date: \_\_\_\_\_ Time - \_\_\_\_\_

Est. Number of People: \_\_\_\_\_ Nature of Event: \_\_\_\_\_

Entertainment Planned: \_\_\_\_\_

Catering Arrangements: \_\_\_\_\_

Special Requirements: \_\_\_\_\_

Will alcohol be provided? \_\_\_\_\_

### Payment Enclosed (see "Conditions of Hall Hire" for current rates):

Full Hire Fee: \$ \_\_\_\_\_

Bond: \$ \_\_\_\_\_

Sound equipment: \$ \_\_\_\_\_

Round Table hire \$ \_\_\_\_\_

50% Deposit Enclosed: \$ \_\_\_\_\_

Balance Payable \$ \_\_\_\_\_

Cheques should be made payable to MCFC Inc.

Or you may choose to pay by Direct Debit –

Our banking details are:

**BSB 105 079 – Bank SA – A/c 305175840 – MCFC Inc**

Full payment must be received by MCFC Inc no later than  
10 business days prior to the event.

Please add your details if you wish to have your bond  
refunded to your account.

MY BANK DETAILS - BSB ..... A/c- .....  
Name .....

### Declaration:

I have read the "Conditions of Hall Hire" and agree to be bound by them.

(If submitting form electronically, please print & sign form, then scan and e-mail)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Full Name: \_\_\_\_\_

### OFFICIAL USE ONLY

Forms Received \_\_\_\_\_

Total Amount Due	\$ _____	Date Received	Amount	Receipt No	Date to Treasurer
------------------	----------	---------------	--------	------------	-------------------

		-----	\$ -----	-----	-----
--	--	-------	----------	-------	-------

		-----	\$ -----	-----	-----
--	--	-------	----------	-------	-------

		-----	\$ -----	-----	-----
--	--	-------	----------	-------	-------

Inspection ☐ Pass ☐ Fail (see inspection sheet) Refund/Invoice Amount \$ \_\_\_\_\_

# Mylor Citizens Friendship Club Inc.

## Hall Hire - Public Liability

It is to be acknowledged that the Mylor Citizens Friendship Club has indemnified its members from any negligent act that may result in a claim against its members. It is however the responsibility of the hall hirer to indemnify themselves against any negligent act that may result in a claim against them during the period of the hall hire arrangement including any allowed time prior to or after the scheduled event in which set up and clean up may occur.

Any personal injury to contractors either delivering or collecting goods or persons engaged in the set up or clean up of the function remains the responsibility of the hall hirer. Should the hall hirer be given prior instruction or have prior knowledge of a potential danger and then choose to ignore or pass on such given warnings or instruction then liability remains with the hirer.

The club accepts no responsibility for items that may be found to be broken or damaged and knowledge of such was not apparent prior to the use of the item or appliance and subsequent injury occurs. Commonsense is to prevail and the matter brought to the attention of the club at the earliest possible occasion.

I acknowledge that I have read the above and understand the ramifications of same. I also take full responsibility for any action that may result in a claim for negligence that may have been prevented by me.

---

Signed

---

Dated

### PLEASE PRINT:

Full Name 

---

Organisation  
if applicable 

---

Address 

---

---

Telephone 

---