

# Universal Title Application



## Information – Further Instructions on Second Page

Use this form to apply for a New Jersey Title. The applicant (the person signing this application) must be the owner, lienholder, or an authorized representative of the owner/lienholder. Submit this completed application and all supporting documents in person to your local New Jersey Motor Vehicle Commission (MVC) Agency. All applicants or representatives must submit supporting documents, such as **proof of ownership or authorization**, and must provide **proper identification** when submitting this application.

- **Original Documents:** These are required when a release of lien is requested or when a Power of Attorney is used.
- **Originals or Certified Copies:** These are required for court documents, such as divorce decrees and court orders.
- **Photocopies, Faxes, or Scans:** These are acceptable for photo identification (ID)

## Step 1 – Title Transaction Type

☒ Initial NJ Title (New Owner)   ☒ Duplicate Title   ☒ Replacement/Corrected Title   ☐ Vessel Title   ☒ Add Lien   ☒ Remove Lien

## Step 2 – Vehicle Information

Vehicle Identification Number (VIN)

56789054321

NJ License Plate Number

5675

Year: 2134   Make: RTY567   Model: VBGF456

Color: RED   Weight: 5678   Body Type: 3DOOR   No. of Axles: 4

Correction Needed on Vehicle Title (if applicable)

## Vessel Information

Hull Identification Number (HIN)

Year:   Make:   Fuel Type:

Length (in feet):   Hull Material:

Propulsion Type

Correction Needed on Vessel Title (if applicable)

Odometer Information

Check Only if One of These Applies

Odometer Reading (at time of purchase): 65432

☐ (N) – Not actual mileage

☐ (M) – Mileage has exceeded mechanical limitations

## Step 3 – Vehicle/Vessel Owner Information

Owner Full Name or Entity Name   Telephone Number   Driver License or MVC Business Entity Identification Number

Address   City/Town   State   Zip Code

Co-Owner First Name (if applicable): TESTCOOWNER   Co-Owner Last Name (if applicable): LASTCOOWNER   Co-Owner Driver License Number (if applicable): 87695432100

## Step 4 – Lienholder Information (Complete ONLY if Adding or Removing a Lien on Vehicle/Vessel)

Lienholder Name   Driver License or MVC Business Entity Identification Number   Telephone Number

VCFS LIEN COMPANY LLC

7654321

Lienholder Address   City/Town   State   Zip Code

POBOX 91300,

AL

36691

## Step 5 – Representative Information (Complete ONLY if Representative is NOT the Current Owner or Lienholder)

First Name   Last Name   Telephone Number

Address   City/Town   State   Zip Code

## Step 6 – Duplicate Titles (Check All That Apply and Attach Required Documents/Proof of Ownership or Lienholder)

For an Individual	For a Business Entity	For a Lienholder
<input type="checkbox"/> Valid Photo Identification	<input type="checkbox"/> Valid Photo Identification	<input type="checkbox"/> Valid Photo Identification
<input type="checkbox"/> NJ Registration or Insurance Card (Current or Expired)	<input type="checkbox"/> NJ Registration or Insurance Card (Current or Expired)	<input type="checkbox"/> Loan Contract or Lease Agreement
<input type="checkbox"/> Lien Release Letter (if applicable)	<input type="checkbox"/> Power of Attorney and/or Letter of Authorization from Entity (Both Must Be Notarized and Original)	<input type="checkbox"/> Lien Release Letter (if applicable)
		<input type="checkbox"/> Power of Attorney and/or Letter of Authorization from Entity (Both Must Be Notarized and Original)

## Step 7 – Recipient Information (For Mail In Applications ONLY – Initial Titles Excluded)

Method of Return – **YOU MUST INCLUDE A PREPAID RETURN AIR BILL WITH YOUR APPLICATION WHEN US MAIL IS NOT SELECTED\***

Mailing Address   City/Town   State   Zip Code

☐ US Mail

☐ Federal Express

☐ UPS

☐ Other

## Step 8 – Certification and Signature(s)

I, the undersigned, hereby certify that the above statements made by me are true. I am aware that if any of the above statements made by me are willfully false, I am subject to civil, criminal, and administrative penalties.

Signature of Representative, Owner, or Lienholder

Signature of Co-Owner (if applicable)

Date

## Motor Vehicle Commission Use Only:

Clerk Initials:	NMVTIS Checked:	Transaction Number:
Check Number and Amount:		Tracking Number: