

Canada Travel Request

Tirthankar Bhattacharya <tirthankar.b1@tcs.com>

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To: BINAY KUMAR <binay.kumar@tcs.com>

Cc: Rivu Dutta <rivu.dutta@tcs.com>

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You have raised GESS Long Term Travel Request. Please be in touch for your clearance and provide following for deputation document preparation. Please update your name in GESS as per Passport (GESS – preferred name) to provide the travel documents. Also please note if you are tagged to BPS, a mail confirmation will be required from BPS RMG regarding your travel purpose confirmation. Also note that if you have got promotion after obtaining your work permit, please check with relevant work permit application team (globalmobility.ukvisa or globalmobility.netherlandsvisa) for your revised onsite compensation as soon as possible. Please note that visiting GMFU team at office is required to collect original deputation documents and necessary office entry requisites to be done from your end.

Associate Name	
Associate Emp#	
Travel Request #	
Country Travelling to	
India Permanent Address	
TCS Offer Letter Date	
TCS Appointment Letter Date	
TCS Joining Date	
Onsite Role as per petition	
Onsite BRM Name	
Onsite BRM Emp #	
Onsite BRM Phone Number	
Onsite BRM Office Address	
Associate Salary as per petition	
Associate Highest Qualification(considered by TCS)	
Associate Client Name	
Associate onsite work location city and state and zip code as per petition	
Associate actual travel work location city and state and zip code	
Visa Type	
If accompanied by Dependents	
If accompanying dependents TCS employee	
If Associate grade is BPO tagged, a travel purpose confirmation mail is required from associate BPS RMG if the purpose of travel is IT project or Purpose is not for K	

Yours sincerely

Tirthankar Bhattacharya

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