CHECKLIST OF KEY INFORMATION REQUIRED
BEFORE "PROJECT APPLICATION SUBMISSION" ONLINE

STAGE 1:

1. **Promoter Details**
   (Individual):
   Name, Fathers name, PAN number, Aadhar Number, Mobile No. , Telephone No. , Address and Photograph
   (Company/Firm):

   - Promoter details: Type of promoter Name, Pan No., Email, Mob. No., Address, Company Reg.No.,
   - Authorised signatory: Name, Email, Mob. No. , Address, photograph.
   - Project Member details: Name, Email, and Mob. No., Address, photograph.
   - Rera Reg. No. Earlier: If applicable of other state or other project.

2. **Previous Project Details [Last 5 years](if any) :**
   Project name, Project Description, Current Status, Type of Land, Any pending case, any payment pending, Address.

STAGE 2:

1. Project Details
Project Name, Project Description, Project Type, Project Status, Project Start Date and end date, Total area of land(sq. mtr.), Total covered area(sq. mtr.), Total open area(sq. mtr.), Estimated cost of construction, Cost of land, Total project cost, project Address, District, Tehsil, Plan Approving Authority, Number of garages for sale, Total area of garages(sq. mtr.), Number of open parking, Total area of open parking(sq. mtr.), Number of covered parking, Total area of covered parking(sq. mtr.)

2. Project Ongoing Status Details (Promoter-Company/Firm)
Extent of development carried out till date (0% to 99%), Extent of development pending (0% to 99%),Total amount of money collected form allottee, Total amount of money used from development of project, Total amount of balance money lying with promoter, Is there any subsequent modification in plan, Is the project delayed, Certificate form architect, Engineer, CA etc.

3. Development Details for Registration if Applicable
Type of Inventory, No of Inventory Available for Sale, Carpet Area, Area of exclusive balcony/verandha (sq. mtr.), Area of exclusive open terrace if any (Sq Mt)

4. Internal Development Work for Registration
Road System, Water Supply, Sewage and Drainage System, Electricity Supply Transformer and Sub Station, Solid Waste Management and Disposal

5. Other External Development Works if Applicable

6. Project Bank Details for Registration
Bank Name, Branch Name, Account Number, IFSC code, State, Tehsil

7. Project Agent Detail for Registration if Applicable
Agent Registration No. of RERA, Agent Name, Agent Address.

8. Project Architect Detail for Registration if Applicable
Name, Email Id, Address, No. of key Projects completed, Reg. No. With COA.

9. Project Structural Engineer Detail for Registration if Applicable
Name, Email Id, Address, No. of key Projects completed, Local Authority License No.

10. Project Contactor Detail for Registration if Applicable
Name, Email Id, Address, No. of key Projects completed, Year of Establishment.

STAGE 3:
PROJECT DOCUMENT UPLOADS
(AS PER KEY DOCUMENT CHECKLIST FILE)
STAGE 4:
PAYMENT: ONLINE PAYMENT via Khajane or NEFT or RTGS**.**
(AS PER KEY DOCUMENT CHECKLIST FILE)
STAGE 5:

PROJECT APPLICATION ACKNOWLEDGEMENT