FAQs

Last updated 8th March 2022

What is Locumly?

Locumly is a platform designed with Allied Health practitioners and businesses at its core. It's used by practitioners to adopt a new wave of flexible working, without sacrificing development from working in a single store or practice. Businesses use Locumly to access a qualified pool of temporary talent to ensure they can continue serving patients and customers.

Where is Locumly available?

Locumly is currently available in Australia (VIC only) but soon to expand to more states (NSW, SA, QLD, WA). This is to ensure a healthy balance of practitioners and businesses that a marketplace needs.

What does it cost?

During the early access period, a service fee of 5% is paid by Allied Health businesses upon completion of the shift. This fee enables Locumly to continue facilitating payments, improve the user experience and add new features to the platform. This enables businesses to not pay upfront for the service, only after completion of the shift. We provide businesses with the flexibility to set their rates paid to practitioners, and the opportunity for further negotiation between the practitioner and business.

How do I use Locumly?

Locumly is currently available via the website, with access to all features possible once logged in. Refer to our community guidelines for a deeper understanding of how to be successful when using Locumly.

Who can join the Locumly community?

All Optometry practitioners and businesses are eligible to register to access Locumly. We will continue to expand into other Allied Health modalities shortly, so keep an eye out..

How do I receive payments using Locumly?

We partner with <u>Stripe</u> for all our payment solutions. This is to ensure we provide you with a trusted, secure payment platform. After completion of a shift, the Allied Health practitioner will confirm details of the shift worked and we will generate an invoice on your behalf to the business. Once the business has completed the invoice, we will credit the payment into your dedicated Stripe balance. You're able to track all incoming payments and withdraw your balance from Stripe to your desired bank account.

When do I get paid for a shift?

We will invoice the business immediately upon your confirmation of shift details. The business will then have up to 14 days to pay the invoice. It may take Stripe up to 5 business days to process the invoice, and you will see the payment in your Stripe balance shortly after. This whole process can take between 2 - 3 weeks.

What if the hours worked are different to what was posted in the shift?

Upon confirmation of completion, you can contact us directly if you notice shift details are incorrect. We will get in contact with both you and the business to resolve and update the shift details.

What is the relationship between Locumly and Allied Health practitioners?

Locumly is a marketplace for Allied Health practitioners to find shifts posted by Allied Health businesses. There is an no employee / employer relationship between the Allied Health practitioner and Locumly. Practitioners act as independent contractors to the Allied Health businesses.

Who is responsible for paying income taxes?

Allied Health practitioners are responsible for paying their own income taxes. Individuals may be able to claim deductions for their expenses. This should be investigated using a tax specialist. To assist with accurate reporting of income, Allied Health practitioners can access their Stripe account via Locumly to see total earnings on a periodic basis.

Can a Business offer an Individual a job outside of the platform?

Locumly seeks to provide practitioners with flexibility to the way they work. Unlike agencies, Locumly will not charge the business a "poaching" fee if they wish to hire a practitioner outside the Locumly platform.

Do I need an ABN?

Allied Health practitioners and businesses will require an ABN in order to post and book shifts. More information, including how to apply for an ABN, <u>can be found here</u>.