		Business Plan 2020-25 (2020-21	Expected				ref no in 21-
Ref	Action	revision) reference, where relevant	completion date	Progress at 30 September 2020	Progress at 31 May 2021	RAG rating	22 revision
1. Achi	eve 45% reduction in GHG emissions fro	om the Council's own es	tate and op	perations by 2025 relative to 2018-19	baseline		
				1	Lighting upgrade completed. Together with the solar PV installed in		
T4	Explore options for additional energy efficiency improvements at the			l · · · · · · · · · · · · · · · · · · ·	2019, this completes planned energy improvement works to the Depot		n/a because
11	Depot		31-Mar-21	by end of October.	building.		completed
					Options for energy improvements have been explored on two		
				The feasibility of energy improvements to all property acquired via	1 '		
				the Investment Strategy will be assessed through the new Energy	Park,work is on hold pending the outcome of legal discussions		
	Investigate options for making energy improvements to the trading			<u> </u>	regarding the lease and a Power Purchase Agreement. At 270 Science		
	estate in St Neots, the buildings on the Science Park and to future			1 '	Park work is due to start at the end of July following completion of		
T2	investment properties		ongoing	Investment Governing Board for decision.	preparatory legal work and business case.		2.8
				Work has commenced on a major project to deliver seven energy			
				conservation measures to South Cambs Hall, comprising solar			
				carport system, ground source heat pump, building energy			
					Project mobilsation started in April 2021 following delays to finalising		
				chiller modificaations and enhancements, internal lighting	of contract. Completion and handover are now expected March 2022.		
				1	Measures are as originally intended other than changes to the		
		C3) Retrofit our Cambourne office with		projected to deliver carbon emissions savings of 49% of the 2018	specification of solar pv panels due to different manufacturer, resulting		
т	Deliver region or area returnity regions to Court Court and Hell	renewable energy generation and energy		annual baseline and annual energy bill savings of over £76,000.	in slightly larger total area and higher generation than originally		
13	Deliver major energy retrofit project to South Cambs Hall	efficiency measures	31-Mar-21	Completion is expected June 2021.	planned.		1.4
		C6) Upgrade our stock of 1,800		An Investment Grade Proposal for replacement of footway lighting	The majority of works to upgrade standard lights are completed, with		
		streetlights to LED, which will reduce			some residual works ongoing with completion by the end of June 2021.		
		energy consumption and save Parish		work has commenced. Expected delivery completion date end of			
T4	Upgrade our 1804 streetlights to LEDs	Councils money	31-Mar-21	March 2021	The second phase of works is upgrade all ornate lights.		1.7
		C4) Trial electric recycling and waste		Options are being explored for electricity to be provided from	Proposals for solar array and mini-grid submitted to Partnership		
тс	Develop a new solar pv array to supply low carbon electricity to power these vehicles.	vehicles, including the investigation of on- site solar panel energy generation	tbd	renewable sources via a Power Purchase Agreement to align with the increase in electric Refuse Collection Vehicles.	Working Group, Investment Selection Team and Leadership Team. Funding agreed in principle with some details for further development.		1.3
15	power triese verificies.	site solar parier energy generation	tbu	the increase in electric kerdse collection vehicles.	runding agreed in principle with some details for further development.		1.5
					A new electric refuse vehicle has been in successful operation since		
					November. A replacement schedule for the Council's fleet has been		
					drawn up, setting out expected dates for replacement of all 25 diesel		
					refuse vehicles by 2026/27. The service has also trial two further		
					company's electric refuse freighter to gauge where the manufacturers		
					are in producing suitable vehicles. A tender spec has been written and		
		C4) Trial electric recycling and waste			should be advertise mid 2021 with the option to buy up to further five electric vehicles. Dependent on the market and tender returns any of		
		vehicles, including the investigation of on-		Greater Cambridge Shared Waste Service has now begun the use	the five due not purchased in 2021/22 would move into the next		
Т6	Replace refuse vehicles with electric or hydrogen models.	site solar panel energy generation	tbd	1	financial year awaiting improvements on the units.		1.1
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					A work around was found for the technical difficulty noted in previous		
					update and some progress in registering Members to the app was		
					achieved in Q4 of 2020-21, but during Q1 of 2021-22 the additional		
					commitments of the elections and arrangements for the end of the		
					remote meetings legislation meant the work has not substantially		
					progressed. Technical issues have recurred in registering new		
					councillors on the app. It is anticipated a development solution will be		
				Use of paper in our offices has plummeted from 420 boxes of A4	made available by the provider but the timing is not confirmed.		
				and 36 boxes of A3 in the first two quarters of 2019 to 80 boxes of	The majority of Members continue to require names and another		
				A4 and 0 boxes of A3 in the first two quarters of 2020, no doubt largely because of home-working due to Covid. The planned	The majority of Members continue to require paper agenda packs, however from January 2021, Cabinet Members have transitioned to		
				l - ·	digital agendas (using PDFs and second monitors for those not using		
		D5) Council and committee meetings will		been delayed due to technical issues with Mod Gov app. This is	the ModGov app) for all Cabinet meetings, with the exception of one		
Т7	Minimise use of paper in our offices.	be run paper-free wherever possible	ongoing	1	Member who has recently joined the Cabinet.		1.9
	<u> </u>		<u></u>	, , , , , , , , , , , , , , , , , , , ,			

				Despite Covid, there has been significant progress around trees on			
				our HRA estate. A district-wide audit to identify the type, size,			
				location and condition of all trees on communal land belonging to the HRA is soon to be commenced by our grounds maintenance			
				contractor. It will take about a year to complete with results			
				reported each quarter. It is likely that the survey will reveal that			
				some trees need to be taken down due to their condition. At least			
				one replacement tree will be planted for each tree removed.			
				We have commenced a programme of "Formal Estate Inspections			
				" with Housing Officers, Tenant Inspectors and local residents. These inspections will allow conversations to open up with			
				interested parties about taking care of existing trees and planting			
				additional ones. Our repairs and maintenance contractor has	The tree-planting work in collaboration with our repairs contractor is		
				confirmed they are still willing to support the planting of	part of a wider initiative to understand the trees on our HRA Estate,		
					add to these where possible, and improve management. An audit of all		
					trees on the HRA Estate is underway. The first of four parts to this has		
					been completed and has identified 850 trees and outlined the work necessary to keep them safe and healthy. Around 8 trees need to be		
					removed and will be replaced with more than one tree where possible.		
					A new step has been added to the Formal Estates Inspection process		
				to where they live, and we are in discussion with one of our parish	and this is identifying opportunities for new trees amd wildflower		
	Deliver tree-planting project on our Housing estates in collaboration				strips. Our repairs contractor has confirmed continued support of this		
	with our repairs contractor		tbd		work.	3	3.6
lqı	oort efforts to achieve a 50% reduction	in GHG emissions from	the distric	t as a whole by 2030			
Do	mestic Sector						
				An audit showing the energy improvement measures required to			
				meet the standard of zero carbon operational emissions in the			
				meet the standard of zero carbon operational emissions in the Council's housing stock has been undertaken and a report			
		R4) Improve the energy efficiency of		meet the standard of zero carbon operational emissions in the Council's housing stock has been undertaken and a report received. The report shows the estimated capital costs of			
	We will determine what steps are needed to bring down emissions to	B4) Improve the energy efficiency of existing Council housing to reduce carbon		meet the standard of zero carbon operational emissions in the Council's housing stock has been undertaken and a report received. The report shows the estimated capital costs of improvement, the estimated fuel cost savings accruing to resients			
	We will determine what steps are needed to bring down emissions to zero by 2050 in our Council Housing	existing Council housing to reduce carbon	30-Jun-20	meet the standard of zero carbon operational emissions in the Council's housing stock has been undertaken and a report received. The report shows the estimated capital costs of improvement, the estimated fuel cost savings accruing to resients the estimated reduction in CO2 emissions of the measures	Completed.	2	2.1
	·	existing Council housing to reduce carbon		meet the standard of zero carbon operational emissions in the Council's housing stock has been undertaken and a report received. The report shows the estimated capital costs of improvement, the estimated fuel cost savings accruing to resients the estimated reduction in CO2 emissions of the measures described and the funding implications.	·	2	2.1
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	·	existing Council housing to reduce carbon		meet the standard of zero carbon operational emissions in the Council's housing stock has been undertaken and a report received. The report shows the estimated capital costs of improvement, the estimated fuel cost savings accruing to resients the estimated reduction in CO2 emissions of the measures described and the funding implications.	Our work with the Net Zero Collective is going well. Equipment monitoring energy and humidity has been installed in five properties.	2	2.1
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	·	existing Council housing to reduce carbon		meet the standard of zero carbon operational emissions in the Council's housing stock has been undertaken and a report received. The report shows the estimated capital costs of improvement, the estimated fuel cost savings accruing to resients the estimated reduction in CO2 emissions of the measures described and the funding implications. We have joined a major research study (the largest in the UK) into decarbonisation of homes, NetZero CO2llective, in order to	Our work with the Net Zero Collective is going well. Equipment monitoring energy and humidity has been installed in five properties. Initial results are expected soon and will support the development of a plan to make these five properties as near net zero as possible. This work will then be carried out by the Net Zero Collective. Monitoring of energy and humidity will continue and will support the development of further plans for work to HRA properties. Alongside the work through	2	2.1
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	We will develop a four year programme of work on our Council homes to tackle the areas of highest priority. We will develop appropriate policies such that our new Local Plan	existing Council housing to reduce carbon impact and running costs B4) Improve the energy efficiency of existing Council housing to reduce carbon impact and running costs	30-Jun-20 31-Mar-21	meet the standard of zero carbon operational emissions in the Council's housing stock has been undertaken and a report received. The report shows the estimated capital costs of improvement, the estimated fuel cost savings accruing to resients the estimated reduction in CO2 emissions of the measures described and the funding implications. We have joined a major research study (the largest in the UK) into decarbonisation of homes, NetZero CO2llective, in order to develop our understanding of the energy efficiency and renewable energy technologies required for cost effective carbon reduction across our housing stock. We expect to have the necessary data to support the development of a plan for a programme of works within 12-18 months. We have commissioned a major study to inform the development of Local Plan policies to support the transition to zero carbon. This is underway with the initial report expected to be ready for publication before the end of the year. Ermine Street Housing is in its final phase of acquisition and continues to acquire homes with high EPC ratings. Where this is not the case, funds are set aside to upgrade the dwelling. Several	Our work with the Net Zero Collective is going well. Equipment monitoring energy and humidity has been installed in five properties. Initial results are expected soon and will support the development of a plan to make these five properties as near net zero as possible. This work will then be carried out by the Net Zero Collective. Monitoring of energy and humidity will continue and will support the development of further plans for work to HRA properties. Alongside the work through the Net Zero Collective, work continues to upgrade insulation on void properties which were missed in earlier improvement programmes due to unwillingness of residents to have the work done. Internal wall insulation is also being installed to two non-standard properties where EWI was not possible. Strategic spatial options assessment: Implications for carbon emissions was published in November 2020. Further work is currently underway to develop preferred options for climate change policies which will be subject to public consultation in autumn 2021. The leased MOD properties have all had upgraded energy efficient boilers installed. Green Energy Switch in partnership with ESH has surveyed a proportion of the portfolio, offering energy efficiency	2	2.2
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A12	our staff pension funds. ransport Sector				explored.	21-22
	Work towards divestment in fossil fuels in all investments including			administered by Cambridgeshire County Council. Members will be invited to make representations regarding the investment strategy	We responded to the three yearly consultation on the Cambridgeshire Local Government Pension Fund urging a more robust approach to fossil fuel investments. Green investments continue to be a significant part of the Council's Investment Strategy, with new opportunities being	Not include because no consultation on Staff Pension Fur expected in
	Investigate innovative opportunities to work with businesses and our partners to support the reduction in energy and resource use across the South Cambs economy, eg group purchasing of solar panels.		31-May-21	In collaboration with our neighbouring Cambridgeshire local authorities we have launched a group buying scheme for solar panels. Although primarily targetted at residents, we have also promoted it to our business community. We are also exploring further opportunities in this area of work.	Ongoing	2.10
	Raise awareness amongst local businesses of the financial, reputational and well-being benefits of reducing their environmental impact. Make it easier for them to access information, advice and funding on how to improve their energy efficiency, increase their water and waste recycling and generate their own energy.	Section A Ongoing Objectives - Provide information and advice to help businesses to understand the benefits of generating their own energy, improving their energy efficiency, increasing water and waste recycling		A new business support team was set up over the summer and are in the process of developing their full range of services which will include providing guidance to companies on their response to the climate emergency, including advice on generating their own electricity, improving energy efficiency and recycling more waste	Ongoing. An online webinar took place in April 2021 promoting green schemes available for local businesses. We will continue to build green business awareness events and seminars into our ongoing calendar of events for business. This includes continuing to partner with local business networks and academia to promote sustainable business practice e.g. joint webinar with SCDC, chamber of Commerce and ARU on digital innovation in supply chains, including a focus on reducing carbon footprint (22nd July 2021).	2.10
	Require bidders for contracts to confirm that they monitor their carbon emissions and submit plans to achieve net zero emissions. Use this information as part of assessment of bids.		ongoing	Changes have been made to our contract regulations section of the Council's Constitution such that bidders for Council contracts are not required to confirm that they monitor their carbon emissions and submit plans to achieve net zero emissions. This information is now part of the assessment of bids.	Completed.	completed
	insulation and other home energy measures for households in fuel poverty dustry and Commerce Sector			adapted due to Covid to telephone support services with free energy products sent by post to householders.	advice and from installed energy savings measures over the next 10 years total £79,715.	2.7
	We will work with partners to provide home surveys, advice, free			Following an energy services tender process, Green Energy switch have been appointed to deliver Free energy advice and services to Council tenants and private sector residents within the South Cambs District. The service launched in October. It was originally intended to provide energy advisor home visits but this has been	72 advice calls and 35 short visits completed in South Cambs by the Local Energy Advice Partnership, (LEAP) in the period until 2 February, (latest figures available at the time of completing this report). Anticipated new income generated from the income maximisation process plus estimated bill savings from following energy savings	
	We will take appropriate enforcement action where necessary to uphold the Minimum Energy Efficiency Standards in the Private Rented Sector legislation			Nationally, there are a number of challenges to enforcement of the MEES legislation, solutions to which are currently being explored through pilot schemes in various other local authorities.	There is a possibility of putting in a bid to the government's Private Rented Sector Enforcement and Compliance Competition for funding to support work under this theme. If a bid is made, and is successful, this would allow development of our work in this area. Other than this, no work in this area is currently included in work programmes.	Compliance competition, thi will allow development of work in this area. Advice and guidance will continue to be available when a need is identifie the EH team.
	We will support landlords with advice and guidance to improve the energy efficiency of their homes			Our Environmental Health Officers visit private rented properties to investigate tenants' complaints. As part of these visits we check that the property has been issued with an EPC meeting the minimum energy efficiency standards. To date this has always been the case, but if it were not, we would ask the landlord to improve the property so that it is compliant with current legislation. We would signpost to advice and guidance as to how to do this, and provide information on any current funding	Work to support landlords with advice and guidance to improve energy efficiency is largely reactive. No requests have been received over the past year in relation to energy efficiency.	If funding is sect from the government's Enforcement an
	We will continue to work with partners, including through the Cambridgeshire Energy Partnership, to find ways of supporting and encouraging home energy work, including exploring options for funding and delivering energy efficiency projects for our residents.		ongoing	of entering a bid for the 1st phase of the government's Green Homes Grant Local Authority Delivery scheme but were unable to do so, due to various factors including that nearly all the Council's housing stock have already been upgraded to a level which makes them ineligible for funding. We are currently investigating the possibility of entering bids for further government schemes, the details of which have recently been announced or are expected	We have continued to pursue opportunities as they have emerged. We have secured funding for work to privately owned park homes through a successful consortium bid to the Green Homes Grant Local Authority Delivery 1b scheme. This project was starting to get underway at the end of May and is due to be completed by end of September. We are part of a county-led group purchase scheme for solar PV panels, Cambridgeshire Solar Together. 581 households in South Cambs are participating in the scheme. Installations are expected to be completed by end of August.	2.5

A13	Continue to run the Zero Carbon Communities grant scheme	C5) Support Parish Council and community group projects to reduce reliance on fossil fuels and move toward the zero-carbon target	The second year of the Zero Carbon Communities scheme launched in July with a pot of £100,000 for parish councils and community groups for projects to cut carbon emissions and engage communities on climate change issues, with a category specifically for projects to promote cycling. Fifty seven applications have been received and are being processed. Funding awards will be made following the Grants Advisory Committee meeting on 27 November.	Five projects totalling £24,240 were awarded funding under the transport theme aimed at reducing carbon emissions by encouraging cycling. Three projects are to install cycle stands, one is to kickstart a commercial share-bike scheme and one is to support local communities to set up of 'School Streets' which are roads with temporary traffic restrictions resulting in safer, healthier environments around schools and encouraging alternatives to car travel.		21
A14	Continue to work alongside partners including the Cambs County Council, GCP and CAPCA to deliver projects that will enhance sustainable transport including cycling provision.	C Ongoing objective: Promote walking, cycling and public transport improvements through planning and by working with local communities and partners	There are numerous aspects to our work in this area. We are working on an Active Travel Toolkit for new developments which we have developed with the help of the Design Council. We are currently researching the viability of a Community Transport scheme for the northern villages, funded through Northstowe developer contributions. The three cycling projects funded through our Zero Carbon Communities scheme are in progress, with new electric bike schemes set up this year in the Abingtons and in Teversham, and new cycling infrastructure installed in Waterbeach.	The active travel toolkit is going through intenal consultation with a meeting due in mid-June to discuss next steps with the planning policy team. The Community Transport scheme has been on hold pending clarity from CaPCA around their responsibilities in relation to Community Transport. A decision as to whether to resume work on research, commissioning and setting up a scheme is expected in June.	2	11
A15	Install EVCPs at South Cambs Hall for use by staff and visitors	C3) Retrofit our Cambourne office with renewable energy generation and energy efficiency measures	Electric Vehicle Charging Points are one of the seven technologies making up the South Cambs Hall energy retrofit project.	Installation of EVCPs for staff and visitors is underway as part of the Greening South Cambs Hall project. The project is expected to be completed by the end of March 22.	2	2.13
A16	Explore ways to reduce carbon footprint from staff commuting, eg Salary Sacrifice scheme for cycles and options for encouraging take- up of Evs by staff		We are at the start of a project to review and update our staff Travel to Work plan, which will include consideration of ways to reduce the carbon footprint of staff commuting.	We are working on a Green Car leasing offer to staff which will be rolled out later in 2021. The Travel for Work plan is on hold due to the need to align with how SCDC Moves Forward with hybrid working etc. One of the questions which has been raised – is it more environmentally beneficial to have more people working at home – heating/lighting individual homes – than to have everyone working in a building with good 'Green credentials'. The other consideration is the claims for business mileage from home and potential changes to contracts of employment.	1	8
447	Include requirements to move to low carbon vehicles in Taxi	2040 24 Business Blass 62a	A new taxi licensing policy was adopted in February, under which new licences will only be granted to taxis that are ultra-low or zero emission from 1 December 2021. From 1 December 2028, renewed licences will only be granted to taxis that are ultra-low or			and to d
	Install EVCPs for taxis	2019-24 Business Plan C3v	zero emission Funding for six EVCPs (3x rapid and 3x fast) in South Cambs has been secured from the government's Ultra-Low Emissions Taxi Infrastructure scheme. Work is underway to identify suitable locations.	completed. Several possible locations in Sth Cambs were explored but none were suitable for reasons including grid connection costs, reluctance from site owners to host EVCPs restricted to taxis and/or location not convenient for taxis.		completed
	Make reductions in staff and Councillor mileage as a result of Council Anywhere IT improvements	2019-24 Business Plan D5ii) Provide new technology to our officers so they can get more done for communities whilst out in the district	Covid has clearly been the main driver of reductions in staff and Councillor mileage in Q1 and Q2. The Council Anywhere IT	Mileage claims at year end were 22,3854 miles compared with 43,7664 for the previous years. Because of Covid it is not possible to attribute this to the Council Anywhere IT improvements although clearly, these		ompleted
A20	Support the development of infrastructure for EVs through Planning Policy		EV charging infrastructure is one of the areas under consideration in policy development for the new Greater Cambridge Local Plan. Meanwhile, Policy SC/12: Air Quality in the current Local Plan requires the submission of a Low Emissions Strategy for all major developments and developments where air quality is likely to be an issue. Specific guidance on how this policy should be implemented including provision of EV charging infrastructure, forms part of the Greater Cambridge Sustainable Design and Construction Supplementary Planning Document adopted in January.	Strategic spatial options assessment: Implications for carbon emissions was published in November 2020, which showed that transport was one of the largest sources of emissions associated with new development. Further work is currently underway to develop preferred options for transport policies for the emerging Greater Cambridge Local Plan, looking at ways to prioritise sustainable transport modes and ensure that new development provides ev charging infrastructure. The requirements set out in the Greater Cambridge Sustainable Design and Construction SPD will continue to be applied to new developments in the district in the interim.		2.19 and 2.20
iv) W	/aste and Recycling	1				
A21	Increase collection facilities for clothing and small electrical items	C Ongoing Objective - Reduce waste and raise awareness by promoting recycling ongoing	Preparation and planning work for these is underway.	Progress was not possible in 20_21 due t covid although some preparation work has been done. This is carried over into 2021_22	2	2.14

services to improve and mean a			<u> </u>	Ī	These have not been possible due to Covid. No repair cafés have]	<u> </u>
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Mode	A22	including Repair Cafes	at community events		stands.	carried out in 2021_22	2.15
Mode		Create a resource to alkit to improve requeling and reduce waste at	CO) Improve recycling and reduce waste		This was completed in May It has not been widely promoted as	Waste reduction at events guide has been produced to be promoted	
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See Subsequence of the control of th		Continue to run campaigns to minimise waste, eg Love Food, Hate			We launched our LEHW campaign on may 2020. It will be running		
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	A34	commission evidence to support the development of these			this autumn.	This report has been published	3.1, 3.2

			The Tree Warden Scheme is a national initiative co-ordinated by	Regular newsletters contain helpful links and possible grants or sources		
			The Tree Council to enable people to play an active role in	of free/reasonably priced trees.		
			conserving and enhancing their local trees and woods. The Council	Parishes asking specific questions about tree planting etc have been		
			is the registerd network co-ordinator for South Cambs for the	given assistance. Example is a walk around Fen Ditton with the PC		
			scheme, providing training tailored to local needs and keeping	ecology officer who is organising a programme of tree planting, with		
A35	Support tree-planting through our Tree Warden Network	ongoing	parishes up-to-date on current tree issues. This work is ongoing.	follow up emails.	3	3.6