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Receptionist

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Roshan

Register				
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Part III - COMMUNICATIVE ENGLISH

Time Allowed: 3 Hours 1 Maximum Marks: 150 **Instructions:** (1) Check the question paper for fairness of printing. If there is any lack of fairness, inform the Hall Supervisor immediately. Use Black or Blue ink to write and to underline. (2)SECTION - A 1. Match the following phrases with their appropriate functions: 5x1=5(a) Would you like fresh juice or rose milk? (i) Asking someone to say something again. (b) What a splendid idea! (ii) Enquiring after someone I'm sorry, I couldn't hear what you said (c) (iii) Asking for preferences (d) Go ahead (iv) Accepting Give my love to your kids (e) (v) Granting permission 2. Complete the following dialogue: 5x1=5Roshan Hello, I'm calling from 2052316. Is that SUBAM Hospital? Receptionist Roshan Can you please tell me if the General Physician is available now? Receptionist Roshan I'd like to meet Dr. Peter. He is our family doctor. Receptionist Roshan Can I have an appointment then? Receptionist Roshan He is Rakesh and is twenty two years old.

Thank you. We'll be there at 6.00 P.M.

Please be on time.

3. Write a dialogue containing five sets of exchanges on any one of the following.

Arun did not attend school for a week. He requests his classmate Varun to lend him his record notebook. Varun refuses politely, convincing him of his requiring the notebook for preparing for his practical test the next day.

OR

Radha and Roopa meet each other after a long time at a restaurant. Radha describes her lifestyle and both of them discuss their likes and dislikes, their favourite food and matters of common interest.

4. Read the passage carefully and fill in the blanks choosing the correct answer from the given options. 5x1=5

Many people are unsuccessful because of their subconscious mind. The human brain is like a powerful computer. Everything starts from your brain. Whatever you have been learning since your birth is stored in your brain. There are two types of thinking - positive and negative. Positive thinking is optimistic which helps you in achieving success while negative thinking is pessimistic which causes failures. All these things are considered as programming. Thus to be a successful person, you have to change your mental programming. You will achieve success after eliminating the negative programming from your brain. The brain is a machine of thoughts which never stops and hence carries out activities continuously. You have to leave your negative thinking which is a hindrance to your progress. Anger, tension and hatred are negative things. You must avoid all these as they lead us in the direction of failure. Positive things are faith, love, honour, praise and the desire to achieve dreams. Say, "I can do! I will do!". Whatever commands you give, your brain will do it.

Ouestions: ____ is a machine of thoughts which carries out all the activities (a) continuously. (ii) brain computer (i) cell phone (iv) calculator (iii) is a hindrance to our progress. (b) Positive thinking (ii)Creative thinking (i) Negative thinking (iv) Rational thinking (iii) There are _____ types of thinking. (c) (ii) three (i) two (iv) five (iii) four helps you in achieving success. (d) Negative thinking Rational thinking (ii) (i) Positive thinking Creative thinking (iv) Tension and hatred lead us to _ (e) failure (ii) (i) success

high position

(iii)

progress

(iv)

5. Read the following passage and complete the answers.

5x1=5

Some people suffer from the inability to sleep, a disease called insomnia and it may be due to different factors. The first factor may be biological imbalance. Sleep is caused by the sleep system and wakefulness is caused by an arousal system. Both the systems are caused by the brain. In order to have a good sleep the arousal system must be less and the sleep system must be more. When arousal system goes up due to tension, insomnia may occur. Drugs are the second factor. People who consume alcohol habitually become a prey to insomnia. Drugs like stimulants, sedatives, certain thyroid drugs and heart medicines can cause sleeplessness. Both sleeping pills and alcohol appear to result in better sleep, but they actually lead to shallow sleep and frequent early awakening. Bad habits and a disturbing environment are the third factor in making one lose his sleep. If the stomach has too little or too much food it may cause sleeplessness. Physical exercise too close to bed time and irregular bed time also confuse the sleep mechanism.

Que	estions:	
(a)	Sleeping pills and alcohol lead to	
(b)	In order to have a good sleep, the system must be less.	
(c)	Sleep system and arousal system are caused by	
(d)	The third factor for sleeplessness are	
(e)	Inability to sleep due to different factors leads to a disease called	
	are planning to buy a two - wheeler. Write a conversation between you and your and discussing the different makes and models of two - wheelers.	5
Con	nplete the sentences given below, choosing a word from the list that follows : 5x1=	5
Con (a)	nplete the sentences given below, choosing a word from the list that follows: 5x1= Records can be automatically into any order.	5
		5
(a)	Records can be automatically into any order. A programme can be used to store, organise and retrieve information	5
(a) (b)	Records can be automatically into any order. A programme can be used to store, organise and retrieve information of any kind. In a building, a vertical support consisting of a base, cylindrical shaft and capital	5
(a) (b) (c)	Records can be automatically into any order. A programme can be used to store, organise and retrieve information of any kind. In a building, a vertical support consisting of a base, cylindrical shaft and capital is called a	5
(a)(b)(c)(d)	Records can be automatically into any order. A programme can be used to store, organise and retrieve information of any kind. In a building, a vertical support consisting of a base, cylindrical shaft and capital is called a The lower part of a wall, which is treated differently from the remainder is the Files can easily be by adding new information or deleting the old	5

[Turn over

8. Read the given passage and answer the questions that follow in one or two sentences each. 5x1=5

Preserving nature is man's prime responsibility. The earth does not belong to us. It belongs to our children. As man became civilised, he slowly lost his attachment with nature. In his quest for development, man cleared forests and polluted the environment. The magnitude of destruction increased in proportion to the magnitude of his greed. As man drifted away from nature, his problems increased and his heart became hard and cold. Many calamities, misfortunes and problems of our times are the manifestations of this greed. This is why we have injured people, animals and environment. If we want to set things right we must reconnect with nature.

Ouestions:

- (a) What is the prime responsibility of man?
- (b) Whom does the earth belong to?
- (c) When does man lose attachment with nature?
- (d) What are the manifestations of man's greed?
- (e) What do you do to set things right?
- 9. Write a paragraph in about 150 words on the following:

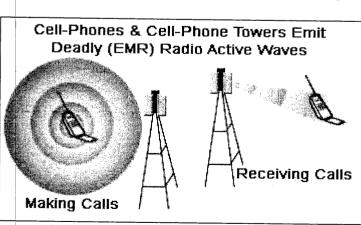
10

Mention some tips for a healthy life, free from ailments.

OR

Describe a place of historical importance.

10. Write a short paragraph of 10 to 15 lines on the picture given below:



5

SECTION - B

11.			two minute presentation in the classroom on any topic of your choice 500 words.			
12. Read the following passage and choose the correct answer: The pearl is considered one of the most beautiful jewels. It is one gem that is dug up from a mine in the earth. It is grown in the shell of an oyster. The oyster do not make the pearl for the purpose of adorning the necks of women. It makes it is as a means of self protection. Sometimes a hard, tiny object like a grain of sand go inside the shell. It irritates the soft sensitive flesh of the oyster. The oyster has now to free itself of the grain of sand. To protect itself from the object, the oyster begin cover the object with a thick fluid from its own body. When this layer hardens, irritation begins again. So another layer is added. This goes on for many years. Fin the oyster has produced a beautiful pearl. Questions:						
	(a)		is considered one of the most beautiful jewels.			
	,	(i) (ii) (iii) (iv)	diamond pearl ruby emerald			
	(b)	` '	pearl is grown in the			
	`,	(i) (ii) (iii) (iv)	fish snake oyster tortoise			
	(c)	To p (i) (ii) (iii) (iv)	rotect itself from the object, the oyster begins to cover the object with from its own body. a thick fluid a greasy substance some sea water a slimey substance			
	(d)	irrita (i) (ii) (iii) (iv)	e the object mentioned in the paragraph which gets inside the shell and tes the soft sensitive flesh. a hard, tiny sand grain a drop of water a bit of sea weed a crystal of salt oyster makes the pearl as a means of			
	(e)		decorating itself (ii) decorating women			
		(i) (iii)	self protection (iv) self satisfaction			

5

13. The pie-chart shows a student's daily activities. Study the pie-chart and answer the question:



Write a paragraph in about 100 words based on the above information.

SECTION - C

Fill in th	ie blar	nks choosing from the words given in the box: $5x1=5$	j
Stimula	tes, c	linch, pressed, subsidiaries, surname.	
(a) It is	s bette	r to refer to the interviewer by his or her	
		s for time, so he could not answer the questions in detail.	
(c) By	persu	ading, one people to do something.	
		ough competition Vimala managed to the deal in no time.	
		pany has many all over the state.	
You are	a job	seeker. Your name is Kavitha. The following is an interview with	
the CEO	of an	MNC. Fill in the gaps in the interview: $5x2=10$)
Kavitha	:	(Enters the room)	
		Good Morning Sir, I am Kavitha.	
CEO	:	Oh! Please sit down. Where do you live?	
Kavitha	:	In Anakonam Sir, I commute to the city of Chennai every day.	
CEO	:	That is quite a distance from our company.	
Kavitha	:	I hope you decide to give me the job, Sir.	
CEO	:	(Laughs) Oh! We are happy with your CV	
Kavitha	:	However challenging the job may be, Sir, I shall definitely work hard.	
CEO	:		
Kavitha	:	As soon as I join the company I shall shift my residence to Chennai.	
CEO	:	That's good.	
Kavitha	:	₹ 20,000/- for the type of Managerial job is not OK with me Sir. May	
		I ask for a minimum of ₹ 35,000/- per month?	
CEO	:	Oh! I see.	
Kavitha	:	Sir, This is a challenging job and I feel I am well qualified. If given the job I shall prove myself in one month!	
CEO	:	Well, as you are so confident, I shall	

[Turn over

,	Kavi	itha :	Thank you Sir. My work will be result oriented and I shall be loyal to the company.	
	CEO	· :	Congratulations Kavitha. You've got the job. You may	
	Kavi CEO		Why wait for another day Sir? I am prepared to join today! Thank you. Good luck.	
16.	Men	tion some	e tips to be followed during a telephonic interview.	5
			SECTION - D	
17.	State	some ba	sic rules to be followed, while giving an extempore talk.	5
18.	(a)		last day of a 'National Meet' for youth leaders. You have represented hool. Prepare a farewell speech, to present during the closing session of et.	10
	<i>a</i> >	T47 **	OR	
	(b)	Write a	poem on "The Himalayas"	
			SECTION - E	
19.	(a)		a letter to the Director of School Education inviting him to be the duest at your Literary Association Valedictory Function. OR	10
	(b)		letter to the editor of a newspaper about the pollution caused by emissions esel vehicles in your locality.	
20.	_	ect form :	·	x1=5
	(a)		iny varieties of American quilts reflects the spirit of the people who bed them.	
	(b)		f her artwork are beautiful	
	(c)		nd seven-tenth inches are the diameter of a CD.	
	(d) (e)		re many a slip between the cup and the lip. gh she was nervous, Arthi performed quite good.	
21.	Cha	aga tha a	orrect option:	x1=5
41.	(a)		ws (were, was) disappointing.	
	(b)	Most of	f the English classes in my school (stresses, stress) on sition skills.	
	(c)		the issues (was, were) resolved.	
	(d)	The tou	r group (is, are) talking about what they expect to see.	1
	(e)	The Ne	ew York Yankees (have, has) won the World Series two times.	
		,		

22.	Match the following: $5x1=5$							
		Idioms		Mea	nings	. •		
	(a)	Ace up your sleeve	(i)	a na	rrow escape			
	(b)	A bed of roses	(ii)	prac	tical, sensible			
	(c)	Down-to-earth	(iii)	a pl	easant situation			
	(d)	A close shave	(iv)	last	minute			
	(e)	Eleventh hour	(v)	a su	rprise or secret advantage			
23.	Fill in the blanks using suitable modals:							
	(a) If I were you, I accept that job in Malaysia.							
	(b)	(b) To secure a seat in medicine, you work hard throughout the year.						
	(c)	In the army, soldiers						
	(d)	I speak French.						
4. 7	(e)	e) Don't worry. This happen to anyone.						
24.	Con	aplete the sentences given below	using	suita	able prepositions :	5x1=5		
	T 7470	I am a student of Physics the Presidency College Chennai. I was a great success school. My aim is to become a scientist						
	the	IISc., which is in Bangalore		the T	umkur Road.	_		
. -	36.							
25.		ch each part of the sentences unde meaningful sentences :	er PAR	(T - A	with PART - B, so that they mak	e 5x1=5		
		PART - A			PART - B			
	(a)	Rajesh goes to the Library every		(i)	because he practises regularly.			
		Friday						
	(b)	She usually writes well		(ii)	to build his body			
	(c)	Ravi has got the first place in the	<u> </u>	(iii)	to do reference work			
		singing competition						
	(d)	Harsha often visits the gym		(iv)	to reduce her weight			
	(e)	She often skips her meals		(v)	but in the public exam she did no do well	ot		