

## TOKEN GPKI REQUEST FORM

### Requester Information

Request Number	:T4741	Date	:Mar 05,2018
Company Name	:a	Designation	:a
Applicant Name	:a	I/C No.	:a
		Contact No.	:a
Address	: a		

### Stock Request Information

Model/Type	: ST3 USB TOKEN	Quantity Required	:1
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### Current Stock in Hand Information

Balance	:1
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### Rules and Regulations

1. The Requester will:
  - a. Ensure the requested stock to be keep in secured area/locker when not in use.
  - b. Do daily tracking/inventory of usage.
  - c. Use the stock only for company activity.
  - d. Report any malfunctions or defect to the company.
  - e. Return the given stock when required to the company.
2. The Requester will NOT:
  - a. Transfer possession, assign use or sell of the stock given to anyone else.
  - b. Tamper or repair by yourself in case of defect.

By completing and signing this form, I have read the rights and responsibilities of the stock take as contained in this request form and agree to abide by the rules and regulations.

Requested By:

Approved By:

Name:	
IC No.:	
Designation:	
Date:	

Name:	
IC No.:	
Designation:	
Date:	