

## **Augmented Technology Sdn Bhd** 982056-V

No 38 Jalan BM 7/19, Bandar Bukit Mahkota, 43000, Kajang, Selangor, Malaysia

Tel: +(603) 89229474 Fax: +(603) 89229473

### **TOKEN GPKI REQUEST FORM**

Request Number :T2368 Date :Sep 05,2018
Company Name :technology Designation :program

Address : bukit mahkota

## Stock Request Information

Model/Type : ST3 USB TOKEN Quantity Required :20

# Current Stock in Hand Information

Balance :10

### Rules and Regulations

- 1. The Requester will:
  - a. Ensure the requested stock to be keep in secured area/locker when not in use.
  - b. Do daily tracking/inventory of usage.
  - c. Use the stock only for company activity.
  - d. Report any malfunctions or defect to the company.
  - e. Return the given stock when required to the company.
- 2. The Requester will NOT:
  - a. Transfer possession, assign use or sell of the stock given to anyone else.
  - b. Tamper or repair by yourself in case of defect.

By completing and signing this form, I have read the rights and responsibilities of the stock take as contained in this request form and agree to abide by the rues and regulations.

Requested By:	Approved By:
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Name: Name:

IC No.:
Designation:
Date:

Name:	
IC No.:	
Designation:	
Date:	