

**TOKEN GPKI REQUEST FORM****Requester Information**

Request Number	:T9494	Date	:Mar 05,2018
Company Name	:Test	Designation	:test
Applicant Name	:ytest	I/C No.	:111111111
		Contact No.	:11111
Address	: test		

**Stock Request Information**

Model/Type	: ST3 USB TOKEN	Quantity Required	:3
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**Current Stock in Hand Information**

Balance	:2
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**Rules and Regulations**

1. The Requester will:
  - a. Ensure the requested stock to be keep in secured area/locker when not in use.
  - b. Do daily tracking/inventory of usage.
  - c. Use the stock only for company activity.
  - d. Report any malfunctions or defect to the company.
  - e. Return the given stock when required to the company.
2. The Requester will NOT:
  - a. Transfer possession, assign use or sell of the stock given to anyone else.
  - b. Tamper or repair by yourself in case of defect.

By completing and signing this form, I have read the rights and responsibilities of the stock take as contained in this request form and agree to abide by the rules and regulations.

Requested By:

Approved By:

Name:	
IC No.:	
Designation:	
Date:	

Name:	
IC No.:	
Designation:	
Date:	