Job Allocation

As you know, already daily job is created for the staffs and the shifts are allotted to them. This functionality is used to allot jobs and working hours of Staff as well as to view the activities performed and average hours spent on the particular job/activity.

You can also see the report of all activities and average time spent based on shop, section and subsection.

When user click on the 'Job Allocation' under the Manpower Utilization Menu option, three options would come.

Functionality cover under this option:

- Job Allocation
- Manpower Booking List
- Bogie Manpower Utilization



Here, you can add the activities or jobs and working hours of staff on particular date.

1) Job Allocation:

In this functionality, jobs allocated are captured i.e. the jobs which are created under Job Creation will be displayed and further jobs will be assigned to employees and data will be captured according to their name and ID. Further job assigned to particular employee/staff will have duration of allocated time in hours which will be entered by user.

There are some values which we have to select before viewing the absent employees. They are:

- Shop
- Sub-Shop
- Section
- Shift
- Date

Select Shop:

Select Shop menu contains the value of different shops such as Wheel Shop, Bogie shop, Shell shop, Paint shop etc. based on the authorization. When user select shop, next screen will appear for Sub Shop Option. Based on the shop selection, sub-shop values are appeared in sub-shop menu.



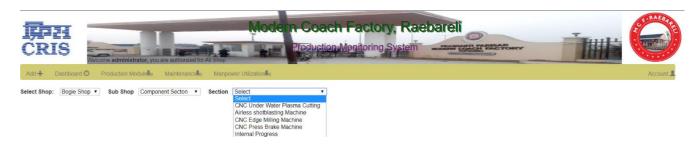
Sub-Shop:

Sub-Shop menu contains the value of different sub-shops based on the shop selected. When user select sub-shop, next screen will appear for Section Option. Based on the sub-shop selection, section values are appeared in section menu.



Section:

Section menu will be enabled and menu contains values generated according to sub-shop selected. When user select section, next screen will appear for Shift entry.



Shift:

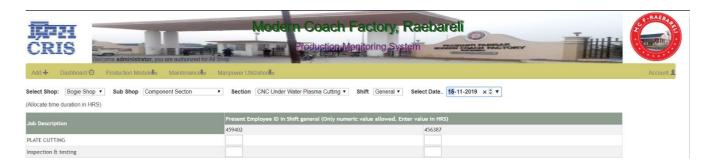
Shifts are allotted to staffs according to which they have to work.



Date:

Date can be either current, past or future date, according to which shifts are allotted.





2) Manpower Booking List

Functionalities:

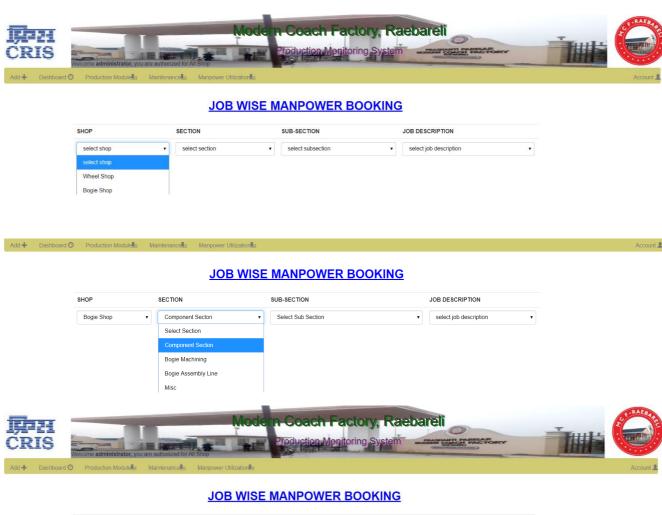
This Report contains the summary report of the list of staffs along with their allocation date and booked hours.

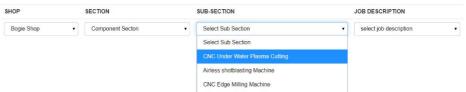
This report will generate only when we select some of the options from the menu given and they are:

- shop
- section
- sub-section
- job-description

This report contains following fields:

- Employee ID
- Employee Name
- Allocation Date
- Hours Booked





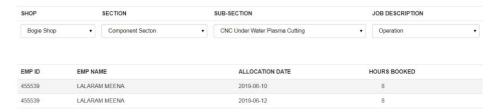


JOB WISE MANPOWER BOOKING





JOB WISE MANPOWER BOOKING



3) Bogie Manpower Utilization

Functionalities:

This BIRT Report contains the summary report of the list of activities and average time spent on them along with the shop, section and sub-section to which they are associated.

This report contains following menu options:

- 1) Shop
- 2) Section
- 3) Sub-Section
- 4) Activity
- 5) Average Time

