

AI Readiness Assessment Report

Assessment completed on 7/8/2025

AI-Generated Recommendations

Strategy & Vision

Initial assessment reveals significant opportunity to strengthen AI strategy and vision. While some elements like considering an AGI future are present, there is a lack of regular AI benchmarking, explicit AI KPIs, and structured goal-setting at both corporate and personal levels. The absence of regular ICP reviews for AI alignment and AI Rocks is a critical gap, limiting both focus and measurable progress. Prioritizing a clear, actionable AI vision and integrating AI-specific objectives into core planning cycles is urgent for MyZone AI Ltd to remain competitive and future-ready.

How You Performed

Current Score: 4.6 / 10 (46%)

Trend vs. Previous: First-time assessment

Key Best Practices

1. Set quarterly AI Rocks with measurable outcomes.
2. Benchmark AI ambitions against competitors annually.
3. Add AI KPIs to company and team scorecards.

Culture & Change-Readiness

MyZone AI Ltd demonstrates a positive, adaptable culture that values change, with staff feeling safe proposing automation and clear communication plans for tech changes. Core values include AI alignment, and wins are shared though opportunities exist to amplify these celebrations and formalize feedback loops. While readiness is above average, systematic celebration and more visible AI leadership (like departmental AI Champions) would accelerate adoption and engagement across teams.

How You Performed

Current Score: 7.5 / 10 (75%)

Trend vs. Previous: First-time assessment

Key Best Practices

1. Celebrate AI wins in all-hands or Slack channels.
2. Assign an AI Champion in every department.
3. Collect and act on automated feedback from staff/customers.

Skills & Literacy

AI and digital literacy is a pressing weakness, with training and onboarding practices not yet standardized or robust. Few team members set AI-Educational Rocks, and there's no twice-yearly literacy

assessment or tailored follow-up training plan. Integrating AI literacy into onboarding and regular upskilling cycles is highly recommended, as this will close capability gaps and reduce resistance to AI-driven change.

How You Performed

Current Score: 3.5 / 10 (35%)

Trend vs. Previous: First-time assessment

Key Best Practices

1. Assess AI literacy for every team member twice a year.
2. Build AI training into new-hire onboarding.
3. Assign AI-Educational Rocks tailored to each role.

Data & Information

Data management practices are moderately strong, with a single Data Champion and quarterly data strategy reviews in place. Key customer and operations data are housed in shared platforms, and metadata practices are consistent. However, mapping data flows and enriching first-party data need improvement, and there is room for more systematic documentation and API-readiness. Prioritizing a simple, visual data-flow diagram and ongoing data enrichment will drive better insights and automation readiness.

How You Performed

Current Score: 6.4 / 10 (64%)

Trend vs. Previous: First-time assessment

Key Best Practices

1. Review and update a one-page data strategy each quarter.
2. Enrich first-party data wherever possible.
3. Maintain consistent metadata/tags for all records.

Technology & Integration

Technology infrastructure is functional but not optimized for AI scale. Cloud-based, AI-ready tools are in use, and communications are well-structured for future AI search. However, integration platforms are underutilized, vendor vetting is lacking, and many systems are not fully API-connected. Immediate focus should be on identifying/vetting AI integration partners, ensuring API access, and automating basic hand-offs to unlock higher productivity.

How You Performed

Current Score: 5.6 / 10 (56%)

Trend vs. Previous: First-time assessment

Key Best Practices

1. Ensure all main systems expose open APIs or webhooks.

2. Identify and vet preferred AI integration vendors.
3. Use cloud-based, modern tools for all core operations.

Process & Operations

Process documentation and automation readiness score critically low. SOPs for key processes are not mapped or updated; bottlenecks and pain points lack visibility; prioritization and baseline metrics are missing. This is a major blocker for scaling automation and efficiency. Immediate action is needed to inventory and document top processes, flag pain points, and establish a clear prioritization matrix to guide automation investments.

How You Performed

Current Score: 3 / 10 (30%)

Trend vs. Previous: First-time assessment

Key Best Practices

1. Map top revenue- or time-heavy processes in living SOPs.
2. Flag bottlenecks and pain points for automation.
3. Use a prioritization matrix to rank processes for automation.

Governance, Ethics & Risk

Governance and compliance are solid, with a functional cross-functional AI Governance Team, compliance with major data regulations, and audit trails for key system changes. However, the lack of a plain-English Data & AI Policy is a notable risk. Addressing this along with continuous incident-response planning will strengthen trust, reduce risk, and ensure ethical AI scaling.

How You Performed

Current Score: 7.5 / 10 (75%)

Trend vs. Previous: First-time assessment

Key Best Practices

1. Create a plain-English Data & AI Policy.
2. Maintain a cross-functional AI Governance Team.
3. Keep audit trails of all key system changes for 90 days.

Financial & Resources

Resource allocation for AI is severely deficient. There is no dedicated AI budget, government grant tracking, or TCO analysis for AI projects, representing a critical bottleneck for all other improvement areas. Immediate corrective action is required: establish an AI budget line, pursue available grants or credits, and conduct TCO checks before any initiative. Without financial commitment, other improvements will stall.

How You Performed

Current Score: 1.7 / 10 (17%)

Trend vs. Previous: First-time assessment

Key Best Practices

1. Create a dedicated AI budget for tools, training, and advisory support.
2. Apply for all eligible government grants or credits.
3. Run TCO checks before approving any AI initiative.

Top 5 AI Rocks for Next Quarter

Here are your highest-impact, easiest-to-implement AI rocks for the next 90 days:

1. Create a Dedicated AI Budget Line

Rationale: Immediate funding enables all other improvements; budget is foundational for tools, training, and advisory support.

2. Map Top Revenue- or Time-Heavy Processes in Living SOPs

Rationale: Clear process documentation unlocks automation, reduces risk, and highlights quick wins for efficiency.

3. Set Quarterly AI Rocks with Measurable Outcomes

Rationale: Regular, outcome-driven AI goals align teams, drive progress, and signal strategic AI commitment.

4. Ensure Main Systems Expose Open APIs or Webhooks

Rationale: API-ready systems are critical for future automation, integration, and scaling AI-driven workflows.

5. Add AI Literacy Assessment and Training to Onboarding

Rationale: Early and ongoing AI training closes capability gaps and builds a foundation for rapid adoption.