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|  | **INTERNSHIP ASSESSMENT FORM** |

Service des stages – 300 bd S. Brant, CS 10413, 67412 ILLKIRCH CEDEX, France

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|  |  |
| --- | --- |
| **Name of student:** | **Company or laboratory** |
| **Date of training period:** |
| **Name of supervisor:** |

1. **General behavior**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Assessment** | *Very good* | *Good* | *In the average* | *Insufficient* | *Not applicable* |
| Dress code and general appearance |  |  |  |  |  |
| Punctuality and attendance |  |  |  |  |  |
| Communication and team spirit |  |  |  |  |  |
| Flexibility |  |  |  |  |  |
| Integration in an international context |  |  |  |  |  |

1. **Know-how**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Assessment** | *Very good* | *Good* | *In the average* | *Insufficient* | *Not applicable* |
| Autonomy |  |  |  |  |  |
| Ability to carry out a project |  |  |  |  |  |
| Technical background |  |  |  |  |  |
| Scientific curiosity |  |  |  |  |  |
| Ability to propose suitable technical |  |  |  |  |  |
| Quality of work |  |  |  |  |  |

1. **Organizational skills**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Assessment** | *Very good* | *Good* | *In the average* | *Insufficient* | *Not applicable* |
| Compliance with specifications |  |  |  |  |  |
| Compliance with deadlines |  |  |  |  |  |
| Contingency management |  |  |  |  |  |
| Interaction with supervisors |  |  |  |  |  |
| Interaction with collaborators |  |  |  |  |  |

1. **Report**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Assessment** | *Very good* | *Good* | *In the average* | *Insufficient* | *Not applicable* |
| Writing |  |  |  |  |  |
| Presentation |  |  |  |  |  |
| Completeness |  |  |  |  |  |
| Useable |  |  |  |  |  |
| Relevance of citations |  |  |  |  |  |

Is the report confidential**?** 🞎 Yes 🞎 No

Do you authorize the publication of the report on our intranet to serve as an example for future students?

🞎 Yes 🞎 No

1. **Overall assessment**

How would you rank the student compared to the previous students that you have had in your company / laboratory?

|  |  |
| --- | --- |
|  | 🞎 among the top 10% |
|  | 🞎 the following 40% |
|  | 🞎 the following 40% |
|  | 🞎 the last 10% |
|  | 🞎 No answer |

If you have an available position corresponding to this student’s profile, would you choose to hire him/her?

🞎 Yes 🞎 No

Additional comments:

|  |
| --- |
|  |

**Date:** ………………………… **Signature:**