

Michelle Zheng

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EDUCATION

Yale University, New Haven, CT

Expected Graduation: May 2025

BS in Cognitive Science, Programming Certificate, Chinese Certificate

Relevant Coursework: Mathematical Tools for Computer Science, Data Structures & Algorithms, Object-Oriented Programming, Cognitive Science of Large Language Models, Human-Computer Interaction, Automated Decision Systems

WORK EXPERIENCE

Yale Office of Career Strategy (OCS)

Sep. 2023 — Present

Undergraduate Mentor

New Haven, CT

- Extend academic support and guidance in the STEM field, particularly for computer science and cognitive science
- Communicate resources and assist in developing effective time management strategies

Student Technology Collaborative (STC)

Oct. 2022 — Present

Cluster Technician

New Haven, CT

- Provide software and hardware support for public computers, printers, and other equipment on Yale campus
- Practice excellent customer service, technical support, and troubleshooting to optimize device performance

Private Tutor

Dec. 2020 — Aug. 2022

Independent Tutor

Remote

- Develop customized plans for unique and diverse learning needs, integrating comprehensive and interactive material
- Deliver impactful instruction to students globally, in SAT, REGENTS, English, college applications, mathematics

LEADERSHIP EXPERIENCE

The Percentage Project, *Campus Director at Yale*

Sep. 2023 — Present

- Distribute survey to promote public awareness of disparities for students in college computer science departments
- Present data visualizations and publicize results through a community-oriented campaign; manage the team

Maison at Yale, *Vice President; Head of Publicity, Website Manager*

Sep. 2022 — Present

- Exercise strong project management, team coordination, internal and external communication; established stable foundation for a prospering fashion organization
- Organize Yale's first fashion show in 5 years; evaluate & recruit new members; design & maintain maisonat Yale.com

Yale Women and Gender Minorities in Computer Science, *Social Chair*

Jan. 2022 — Present

- Guide and reduce barriers for underrepresented groups in the Yale computer science community
- Plan and execute social projects, coordinate activities to improve resource accessibility, manage community resources

Yale's Women Empowerment Conference, *Panel Organizer, Moderator*

Jan. 2023 — Apr. 2023

- Reach out to speakers for technology panel at Yale's annual conference; provide resources and outline activities
- Moderate and guide panelists in discussion of technological pursuits and gender inequality issues

SKILLS

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- *Technical:* C, C++, Python, SQL, Racket, Spreadsheets
- *Non-Technical:* Mandarin Chinese (Advanced Proficiency), Communication, Problem-Solving, Critical Thinking