

MATT ZIGELSTEIN

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Energetic and dedicated impending graduate with a passion for service and a commitment to the relentless acquisition of knowledge and experience

EMPLOYMENT GOAL

To attain full-time employment in a challenging position that will allow me to use my existing skills and provide an unparalleled experience for customers and fellow employees.

EDUCATION

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| Ryerson University | 2015-2020 |
| <ul style="list-style-type: none">• Business Technology Management (BComm), Ted Rogers School of Business | |
| Sinclair Secondary School | 2011-2015 |
| <ul style="list-style-type: none">• Graduate with SHSM Business High Skills Major Designation | |

EMPLOYMENT HISTORY

Farm Boy	May 2019-Present
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Customer Service Representative

Self-sufficient worker in a high-paced kitchen environment. Skilled in all areas of work, able to quickly help and support other team members with responsibilities within the kitchen. Always greet customers with care and a dedication to help them with their questions.

401 Games	September 2017-January 2018
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Events Coordinator

Created and managed tournaments and events for players. Maintained website and online calendar with up-to-date information. Provided a friendly and knowledgeable presence to customers.

Treasury Board of Canada Secretariat, Oshawa	May 2017-August 2017
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Payment Card Information Security Standard Council – Enterprise Coordination Office

Assisted in matters involving the payment card information security of the ministries of Ontario. Managed and coordinated projects within the PCI SSC. Prepared communications and presentations for internal stakeholders.

Deer Creek Golf & Banquet, Whitby

April 2016-September 2018

Banquet Cook

Prepared and cooked food for large events such as weddings or corporate events in a very high-paced environment. Worked very efficiently to ensure parties were satisfied with the quality and presentation of food.

VOLUNTEER EXPERIENCE**Vice President of Ryerson UNICEF**

September 2017 – September 2018

- Managed communications on social media platforms and within Ryerson faculty
- Coordinated campus engagement with Ryerson community members
- Primary organizer of events on campus

Vice President of Alpha Epsilon Pi – Ryerson

December 2016 – November 2017

- Managed groups of new prospective members
- Taught material to improve cooperation among members and history of the organization
- Organized and planned events for upwards of 30 members

Vice President of BBYO Exodus #1111

May 2014 – May 2015

- Religious Youth Group
- Motivated others to participate
- Led weekly programs
- Led fundraising and social awareness campaigns

Communications VP/Secretary of MHarZY

May 2012-May 2013

- Vice President of Temple Youth Group: MHarZY
- Responsible for networking and communicating to all executive members of MHarZY
- Produced flyers and newsletters for all members
- Organized board meetings

Student Teacher

September 2011 – May 2013

- Taught Elementary students (Grades 3 through 6) to read Hebrew
- Assisted full-time teachers with organizing classes, executing core curriculum and teaching students; one-on-one as well as groups up to 5 students

SPECIAL ACHIEVEMENTS

- DECA Provincials Participant
- DECA Regionals Event Finalist

Interests:

Computer/Data Science, Playing Card/Board Games, Composing Music

References available upon request