

Curriculum Vitae

I am a self-motivated individual who works hard, communicates well and has good interpersonal skills. I have completed my matric in 2008 and started tertiary education at The University of the Western Cape doing my LLB and intend to finish my studies to get my LLB degree. I am seeking employment to help develop my knowledge base. I have 3 years part time experience in waitressing for private functions at a catering company. I work well under pressure and honour punctuality.

07 March 2013

Personal Details

First Name:	Yoesraa
Last Name:	Anthony
Gender:	Female
Date of Birth:	1990-10-15
Email:	Yoesraa@hotmail.co.za
Cell:	0743466491
Province:	Western Cape
Town:	Cape Town
Address:	09 Grysbok street Eastridge Mitchells Plain
ID:	9010150520088
Drivers Licence Code:	None / Not Applicable
Languages:	Afrikaans (Good) English (Excellent)

Education and Qualifications

Course Name	Institution	Qualification	Start Date	End Date
New Venture Creation	Other Colleges Western Cape Education Department	Certificate	Still here since Feb 2013	
LLB	Universities The University of the Western Cape	Degree	Jan 2009	Dec 2012
Matric	Schools Spine Road Senior Secondary	Matric Certificate	Jan 2008	Dec 2008

Computer Literacy

Programme	Years Experience	Level
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Email	2-5 Years	Excellent
Internet	2-5 Years	Good
Word Processing	More Than 5 Years	Excellent
Spreadsheets	More Than 5 Years	Good
Presentations	More Than 5 Years	Good

Work Experience

Employer Stardome Caterers
Job Title Waitressing, Hall Set-up, Cleaning
Employed from Jun 2006 to Nov 2009

Responsibilities:

Setting up of hall with crockery, table cloths, chair-covers, centre-pieces, etc
 Fetching food in the kitchen area
 Placing food on the tables
 Interacting with guests in the hall
 Cleaning of hall and removing all crockery and decorations from tables

Reason for leaving:

Part-time work for spending money

Contactable References:

Carmiela Agulhas (PA)
 Contact number (w) 021 7616099 / (c) 0844009972

Strengths, Challenges and Hobbies

My Strong Points: Attention to detail
 Caring
 Communication
 Flexible and adaptable
 Friendly

Challenges: Easily bored
 Easily intimidated
 Fear of failure
 Impatient
 Worry a lot

My Hobbies: Reading
 Sewing
 Working on Computers