**Biographical details**

Surname : Nqenqa

Name : Sinazo

Address (boarding) : A48 Colline Williams

Address (home) :7418 Zizamele Location

Contact number : 0782807034/0838636184

Date of birth : 10 November 1993

Place of birth : East London

Marital status : Single

Religion : Christian

Nationality : South Africa

Sex : Female

Health : Healthy

Dependents : 0

Language : Xhosa & English

**Education qualifications**

Bcom accounting : University of Western Cape

Will be completing in 2014

First year modules(first semester) :Accounting, Academic literacy

For Business, Quantitative

For Accounting, Information

Systems

(Second semester) :Accounting, Academic Literacy

For commerce,Statistics,

Management

Currently in second year : 2012

Grade 12 : Msobomvu Seniour Secondary

School

Subjects : Mathematics, English, Xhosa,

Business Studies, Economics

& Life Orientation,Accounting

**Career objective**

Career objective is to become a registered and professional chartered accountant, qualified to work anywhere all over the world. Not only qualified but also get a job in a successful accounting company.

**Achievements**

* Top-achiever in high school (2009)
* Champion in Arobics olimpics

**Interests and hobbies**

1. Reading novels and newspaper
2. Debate

**Reference**

1. University Of The Western Cape Town

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7535

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1. Msobomvu Senior Secondary School

P.O Box

Butterworth

4960

Tel-27

Miss Nqenqa

P.O BOX 1324

Butterworth

4960

20 July 20

Dear Sir/Madam

I am applying for a job in your business, during the June vacation. I am applying for this job to impact the business positively, and also to gain teamwork and diversity in the workplace skills.

I therefore offer the company accurate accounting and numerous skills, gained during my 2 years in university and also during high school. I also offer a sense of strong commitment and positive influence towards the employee and the employers.

I believe with my contribution to the company there will be a change. It would be the honour to be part of this company. I am looking forward in working with you.

Yours sincerely

Sinazo Nqenqa