CURRICULUM VITAE

Personal Details

Title : Miss   
Surname : Julius  
Name : Andrea Gillian  
Gender : Female   
Date of birth : 13 April 1988  
Address : 28 Uiterwyk Street; Kuils River; Cape Town

Contact info : 082 776 2878 (cell); [andreagillianj@gmail.com](mailto:andreagillianj@gmail.com) (email)  
Nationality : South African   
Languages : English and Afrikaans (fluent)   
Marital status : Single, no dependants  
Health : Excellent   
Religion : Christian, Moravian Unitas Fratum.

Objective

My career objective is to complete my law degree in 2012 after which I would like to do my articles in 2013 and be admitted as an attorney in the court of South or further my career in a specialised legal field.

Educational Qualification:

University of the Western Cape: Baccalaureus Legum Degree (LLB)   
Period : 2008 – Present   
Modules : Law of Insolvency; Child Justice; Criminal Procedure; Law of Trusts; Intellectual Property; Civil Procedure.

Sarepta Secondary School : Matriculated with Endorsement   
Period : 2001 – 2006   
Subjects : English HG; Afrikaans HG; Mathematics SG   
Biology HG; Science SG; Geography HG.

Sport: Practiced Ballet during High School (Royal Academy of Dance). I also took private beginners piano lessons.

University:

Computer Proficiency (2008)   
Introduction to legal Studies - computer course. Member of CLASI Constitutional Literacy Programme at the Legal Aid Clinic (2011).Peer Facilitator during UWC orientation programme 2011.

Hobbies and Interests:   
I like collecting Jane Austen novels and reading other fictional books to when I have free time. I do promotional work over weekends for pocket money. I enjoy going to the beach and going to see the Cape Town City Ballet plays at the theatre.

I like swimming as a relaxation or spending time at the beach. I practice yoga when I have free time it helps clear my mind and keeps me fit and balanced. I try to make time for family and friends as much as I can between working part time

Work Experience

Name of company: University of the Western Cape, Faculty of Community & Health Sciences

Position: Student Assistant

Period: February 2012 till present

Duties: Administrative work

Skills developed: professionalism, filing information, keeping records, updating databases, computer literacy

Name of company: Ads Up Promotions

Position: Brand ambassador

Period: October 2009 till January 2012

Duties: Brand awareness: leaflet distribution; in store promotions

Skills developed: Active persuasive skills, communicating with consumers, memorising products

Name of company : University of the Western Cape

Period : January 2011  
Position : Peer Facilitator   
Duties : Orientating the 1st year university students; giving them a campus tour; assisting them during registration and easing them into the campus environment.

Skills developed : Time management skills; sacrificing my free time; working fast paced; solving problems; dedication and coping under pressure of managing a large group.

Name of company : Elisabeth Arden Truworths Tygervalley

Period: January 2008, 2009

Position: Sales Assistant

Duties: Assisting Customers, Advising customers on skin care and make up products Promoting fragrances, giving facials and mini make overs &making sales.

Skills developed: People skills, working with money, customer services; interpersonal skills; organisational skills and team work, learning how to multi task.

References:

Prof F. D Toit, Deputy Dean Faculty of Law UWC, [fdutoit@uwc.ac.za](mailto:fdutoit@uwc.ac.za), (021) 959 3314 (work)

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