**Curriculum**

**Vitae**

**Of**

**Sandla Mkalipi**

**Cell no: 0732698032**

**2963919@uwc.ac.za**

**Personal details**

Surname : Mkalipi

First : Sandla

Date of birth : 23 January 1992

I.D. no : 9201235286080

Address (boarding) : M9 Eduardo Dos Santos Residence, UWC, Bellvile 7535

Address (home) : Room 3F, Hostel B, Duncan Village East London, 5201

Cell no : 0732698032

E-mail address : [sandla.mkalipi@gmail.com](mailto:sandla.mkalipi@gmail.com) or [2963919@uwc.ac.za](mailto:2963919@uwc.ac.za)

Marital status : Single

Religion : Christian

Nationality : South African

Home Language : Xhosa

Other Languages : English, Zulu and Afrikaans

Health : Good

Sex : Male

Drivers licence : No

Criminal record : None

Computer literacy : Microsoft Word; Excel; Access; PowerPoint; Outlook and Publisher

**Personal profile:** I am an honest and reliable person. I am very easy to work with because I invest dedication, focus and enthusiasm in my work. I can work under pressure and I value punctuality and preparation. I am very good with people and I have good communication skills. I approach my work with utmost diligence.

**Academic qualifications**

Secondary school

Qualification : Senior Certificate

Institution : John Bisseker Senior Secondary School

Year : 2008

Subject : English, Afrikaans, Mathematics, Life Sciences, Geography, Physical Science and Life Orientation.

Currently at Tertiary

Institution : University of the Western Cape

Course : B.A. Language andCommunication studies and Politics

Year : 3rd year (to Complete 2012)

Modules : Language and Communications, Psychology, sociology and Politics

Employment history

1. **Employer:** University of the Western Cape HIV and AIDS unit

**Position:** Peer Educator

**Year:** 2010

**Job description:** I worked as a peer educator in advising and educating my peers and high school children about the risks and the implication of HIV/AIDS in our life time. My job involved public speaking, strategic planning for education events and advertising. I also had to do filling, poster distribution, condom dispensation and other office duties.

**Reference:** Melanie-Ann Cook (0726001295)

1. **Employer:** University of the Western Cape Residential and Catering Services

**Position:** Student Assistant

**Year:** 2010/11

**Job Description:** I worked as a student assistant dealing with student accommodation as well as holiday accommodation. I also worked as a receptionist and I did some office work e.g. filing, doing bookings, answering telephone calls, setting up appointments, handling residence application documents, etc.

**Reference: Julia Kali (073 238 5367)**

1. **Employer:** University of the Western Cape Arts Recruitment

**Position:** Student Assistant

**Year:** 2012

**Job Description:** I worked as a student assistant dealing with the recruitment of high school and post-matric students in the Arts Faculty at UWC. I also worked as a receptionist and I did some office work e.g. filing, answering telephone calls, setting up appointments.

**Reference: Collette Schroeder (021 959 2407)**

Extra mural involvement

1. I have also served under the University of the Western Cape Student Development and Support office as part of a House Committee in 2010/11. I worked under the Residence Life branch as part of the Eduardo Dos Santos House Committee(Sports Officer). I dealt with all sports related issues and I was responsible for Sport development. I am currently serving as a Chairperson of the House Committee until the end of 2012

**References:** Gretna Andipatin (021 959 3097)

: Njabulo Maphumulo (0796302751)

1. In 2012 I was selected as a delegate to represent the University of the Western Cape (UWC) in the AUCHO I-SAC and African Green Campus Initiative (AGCI) Conference at the Nelson Mandela Metropolitan University (NMMU). This Conference was about environmental sustainability and conversation. In this Conference we won a lot of recognition for UWC and we also succeeded in branding UWC as Africa’s Greenest Campus.

**Refferences**: Njabulo Maphumulo (0796302751)

1. In 2012 I was appointed as the Public Relations and Marketing Office of the UWC AGCI. This is an organisation that gives an overarching understanding and awareness about environmental issues and awareness to students of UWC.

**Refferences**: Njabulo Maphumulo (0796302751)

1. In 2010 and 2011 I was part of the UWC soccer team and I have represented the University on a lot of occasions including in the SAFA Coca Cola Cup. Due to health reason, late in 2011 I had to quit the 11-a-side soccer farmat but I became involved in the University’s Futsal team. This is a shorter formet of soccer (5-a-side soccer). I am currently a registered UWC Futsal player.

**Refferences**: Jerry Laka (021 959 2502)