**CURRICULUM VITAE FOR**

**SIMBARASHE J. MARADZIKA**

To be a dynamic, oriented, and hardworking individual, motivated by desire to achieve objectives with minimum supervision.

***Synopsis***

* A disciplined man who thrives to meet targets and deadlines.
* Committed bringing keen groups focus, high energy level and team spirit on workmates.
* Excellent written communication, interpersonal liaison and ability to work in a multi-cultural environment.
* Computer literate.

***Contact Information***

Simbarashe Joseph Maradzika

6186

Breede street

Ext 6 mfuleni

7100

*Email*: simbarashe.maradzika5@gmail.com

*Cell*: 078 9603864

***Personal Information***

Date of Birth **:** 16 September 1988

Nationality **:** Zimbabwean

Sex **:** Male

Marital status **:**  Single

ID number : 80-066526-G-43

*Passport number: BN189290*

***Interests***

Playing soccer, reading business journals and networking.

***Resume***

Currently employed by ZEF Construction as Assistant Finance Manager.

Worked for Hwedza Rural District Council (Zimbabwe)from June 2010- January 2011 as Accounts Intern and from February 2011 – March 2012 as Accounts clerk

***Duties***

* Preparing monthly bank reconciliation statements
* Reconciliation of creditors accounts
* Banking
* Updating cashbooks
* Preparing rough bank statement
* receipting

***Academic qualifications***

Studied Bachelor of Commerce (Hons) in Financial Intelligence. 2.2 at Bindura University 2012 (Zimbabwe)

***A-Level***

Management of Business

Accounts

Geography

***O-Level***

Ten subjects including English and Mathematics

***Reference***

The C E O

ZEF Construction

Cape Town

Contact details : 0218271122

: 0834262053

The Chairman

Intelligence and Security Department

Bindura University

P O Box 1020

Bindura

Cell: +263772 922 636

The Assistant Executive Finance Officer

Hwedza R.D.C

P O Box 15

Hwedza

Email address: terrencenyabonde@gmail.com