CURRICULUM

VITAE

LWANDO

BRIAN

MDLULWA

**PERSONAL DETAILS**

Surname : Mdlulwa

Name : Lwando

Address (Boarding) : Block U Room 7

Hector Petersen Residence

University of the Western Cape

Bellville

7535

Address (Home) : 26 Coega Crescent

Bridgemead

Port Elizabeth

Eastern Cape

6025

Cell Phone : 0784148471

Alternative contact number(s) : 0832293920 / 0835153183

Date of Birth : 17 February 1991

Place of Birth : Port Elizabeth, Eastern Cape

Marital Status : Single

Nationality : South African

Health : Excellent

Gender : Male

Email : lmdlulwa@gmail.com

Drivers Licence : Code 8 (Code B)

Languages : English - read, write and speak

Afrikaans - read and write

Xhosa - read, write and speak

**EDUCATION QUALIFICATIONS**

Institution : University of the Western Cape

Qualification : Bachelor of Commerce

Period : 2010 - Current

School name : St Dominic’s Priory High School

Port Elizabeth

Qualification : Grade 12

Period : January 2005 to December 2009

Qualification : National Senior Certificate

Subject passed : Accounting, Geography, Business Studies, Mathematical Literacy, Religious Studies, and Life Orientation. English and IsiXhosa

**EXTRACURRICULAR ACTIVITIES**

Sport : Soccer for Residence Team (Basil February Residence)

Institution : University of the Western Cape

Period : 2011 Season

**WORK EXPERIENCE**

Period : September 2010 – September 2011

Position : Event Coordinator assistant

Company : Student Representative Council

University of the Western Cape

Skills Developed : Working towards deadlines

Interpersonal skills and abilities

Communicating empathically with a wide range of people

Adaptability in a variety of work situations

Computer Skills : MSWord (Excel, Power Point, Word)

Email and internet

MS Project

Duties : Administrative duties, Bookings , Communication with prospective clients and having report back meetings

Supervisor : Mr Ayabulela Mahlathi (SRC President)

Period : June 2009 – Current

Position : Co – Owner

Company : Diem International (Vegas Nights)

Skills Developed : Work ethic

Communication Skills

Duties : Seasonal managing of events

Co - Owner : Lukhanyo Vangqa

Period : November 2011 – Current

Position : Credit Advisor

Company : The Foschini Group

Skills Developed : Ability to negotiate

Ability to work within a team to reach a common goal

Making targets

Importance of Punctuality

Computer Skills : Vision 21 , Lyrical , Magellan

Duties : Negotiating with customers regarding payment

Achieving daily and monthly targets

Adhering to processes and procedures

Compliance with service levels in the department

Telephonic liaison with customers regarding payment

Telephonically updating and capturing customer details

Supervisor : Mr Sebastian Adams

**REFERENCES**

Mr S.J Adams

Supervisor

Personal number : 0722331176

Email address :sebastiana@tfg.co.za

The Foschini Group

Mrs S.Cecil

Co-ordinator

CTA

Personal number : 0844410276

Email address :senetrac@tfg.co.za

The Foschini Group

Mr. S. Maqula

Former President : Student Representative Council

Personal number : 0795946104

The University of the Western Cape

Mr A.Mahlathi

President : Student Representative Council

Personal number : 0767463724

The University of the Western Cape

Mr Lukhanyo Vangqa

Co - Owner

Diem International (Vegas Nights)

Personal number : 0714307948

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DECLARATION

I, Lwando Brian Mdlulwa solemnly swear and affirm that the information provided in

This curriculum vitae is truthful, honest and in good faith. I therefore confirm the

Truth of all the information provided.

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Mr Lwando Brian Mdlulwa