**CURRICULUM VITAE**

**PERSONAL DETAILS:**

Surname : Mokae

Name : Tumelo

Date of Birth : 02 June 1988

ID No. : 8806025859085

Drivers Licence : Code 10

Nationality : South African

Language : Sepedi, English, Tswana, Afrikaans

Health : Good

Residential area : 576 Church Str, Shareen Flats no.33, Pretoria, 0001

Telephone No : 0781260545/ 0835904305

Email : tumelomokae@yahoo.com

Availability : Immediately

**MATRIC:**

Meetsetshehla Secondary School, 2006

Subjects passed: Sepedi, English, Physical Science, Biology, Mathematics, and Accounting.

**COMPUTER LITERACY:**

University Of Limpopo, 2009

MS Word 2007, MS Excel 2007, MS PowerPoint, Novell GroupWise

**TERTIARY QUALIFICATIONS:**

BSc Medical Sciences, 2010

University of Limpopo

**EMPLOYMENT HISTORY:**

**University Of Limpopo**

Period employed: February 2010- November 2010

Position: Anatomy and Histology Laboratory Assistant

* Assisted with running, demonstrations, drawings, anatomy terminologies
* Checked the attendance list for all present and absent students
* Helped the anatomy laboratory technician with marking reports and tests

Reason for leaving: Contract elapsed

**Waterberg Welfare Society**

Period employed: December 2009-January 2010

Position: Pharmacy Assistant

Reason for leaving: Vacation Employment/Contract based.

* Packed the emergency cupboard for the doctors on duty.
* Data capturing of all antiretroviral that were dispensed daily.
* Monthly stock taking and ordering of drugs.
* Packing and dispensing of medications.

Reason for leaving: Contract elapsed.

**ADDITIONAL SKILLS:**

* Good interpersonal and communication skills (Both written and verbal).
* Able to evaluate and interpret reports and research findings as relevant data.
* Good negotiating, organizational and presentation skills.
* Analytical, strategic thinker and can work both independently and in a team.

**REFERENCE:**

* Mr M.L Sedibane, Interim HOD: Medical Sciences (University Of Limpopo)

0152682272 / 0826717625

* Ms Maguga-phasha, Senior Lecture: Microbiology (University Of Limpopo)

0152683280/0823937957

* Ms Duduzile Khuzwayo, Technician: Haematology (University Of Limpopo)

0152683283/0722583735

* Mrs F Mashinya, Medical Microbiology Lab Technician (University of Limpopo)

015 268 3370/083 521 8807

**DELCLARATION:**

I, Tumelo Mokae, ID NO: 8806025859085 declare that all the information provided (including any attachments) is complete and correct to the best of my knowledge. I understand that any false information supplied could lead to my application being disqualified or my discharge if I am appointed.