**CURRICULUM VITAE OF BOIPELO TLHABANELO**

**SUMMARY OF PERSONAL DETAILS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Surname Tlhabanelo

Name Boipelo

Date of birth 23 December 1991

ID number 9112230499083

Gender Female

Nationality South African

Race Black

Home Language Setswana

Marital status Single

Dependants None

Phone numbers 076 236 1827/ 073 379 7839

Home and postal Address Unit 3b 280 Dante’s

Lewisham Avenue

Blackheath Cresta

2195

Licence Code 8

Email Address [btlhabanelo18@gmail.com](mailto:btlhabanelo18@gmail.com)

**Educational Qualifications**

High school attended: Sol Plaatje Secondary School, Mafikeng, South Africa

Highest grade passed Grade 12

Subjects passed

English Home Language

Setswana 1ST Language

Mathematics

Life Sciences

Information Technology

Physical Science

Life Orientation

**Higher Education Qualification**

Institution University of Johannesburg

Degree BA Marketing Communication (2011- 2013)

Subjects completed Marketing Communication

Communication

Business Management

Marketing and functional Management

English

Psychology: Social, Research and Statistics

Marketing research and Service Marketing

Strategic Communication: Marketing and Corporate

Digital, Media and Channel Planning

Communication Globalisation

Marketing Strategy

Institution Rosebank College

Higher Certificate Project Management (2014- Current)

**Proficiency in other languages**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Language*** | ***Speak*** | ***Write*** | ***Read*** |
| *English* | Good | Good | Good |
| *Setswana* | Good | Good | Good |

**Personal Skills**

* Good interpersonal and communication skills.
* Creative/innovative
* Analytical thinker
* Self-driven, disciplined and motivated
* Love challenges and always striving to find solutions
* Dedicated to my work and good at working alone and in a team
* Able to think on my feet
* Enthusiastic and inspiring

**ADDITIONAL INFORMATION**

**Leadership/Work Experience**

* Learner Representative Council at Sol Plaatje Secondary School - 2008.

Prefect at Sol Plaatje Secondary School- 2009.

* Mmabatho Convention Centre Small Business Expo

Hostessing- 2010.

* Bosa Catering and projects.

Catering, Events, Administration and Marketing- 2010.

* Deep Moon

Vacation Work- Retail, Marketing and PR, June - 2012.

* TCC- The Creative Counsel

Promotions – In Store- 2012.

* SRC Task Council member under Social Welfare office at the University of Johannesburg- 2012.
* SRC Task Council member under Marketing, Projects and Development office at the University of Johannesburg- 2013.

**Community Service**

* South African National Blood
* Donor- 2006 To 2009
* University of Johannesburg RAG (Remember And Give, Non-Profit organisation for charity work) & Methodist Church of Southern Africa Braamfontein
* Feeding scheme for the homeless (Soup Kitchen) - 2012
* University of Johannesburg SRC (Student Representative Council)
* Charity Work at children’s home- Nkosi's Haven- a residential Care Centre for HIV-infected mothers, their children as well as HIV orphans

-2012

**References**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution** | **Contact Person** | **Position** | **Contact Details** |
| Bosa Catering and Projects | Naomi Tlhabanelo | Director | 082 577 8182 |
| Deep Moon | Mercia Matlhaku | Managing Director/ Fashion designer | 076 716 6433 |
| University of Johannesburg | Caroline Malibo | Lecturer | Email – Cmalibo@uj.ac.za |
| University of Johannesburg | Ms Gugu Segwabanyani | BF4F Student Assistant | 0833631470 |