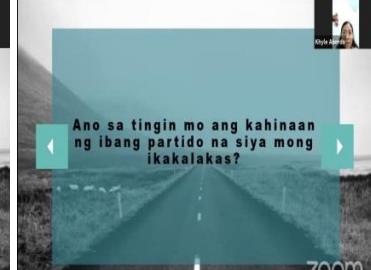
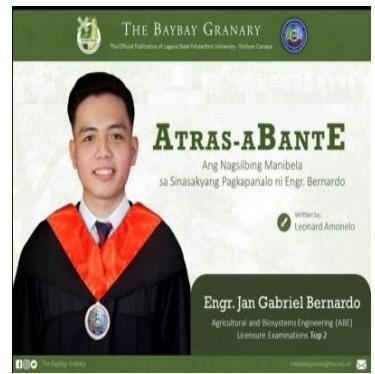


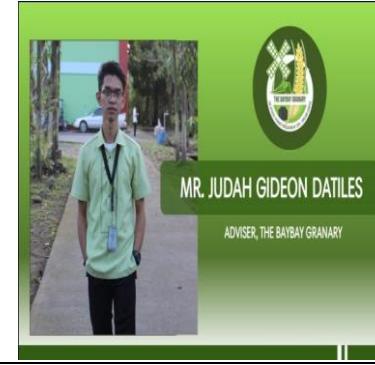


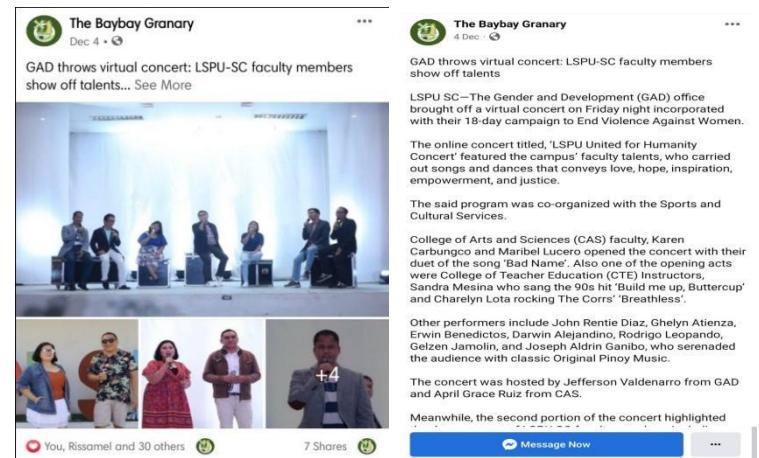
Republic of the Philippines  
Laguna State Polytechnic University  
Province of Laguna

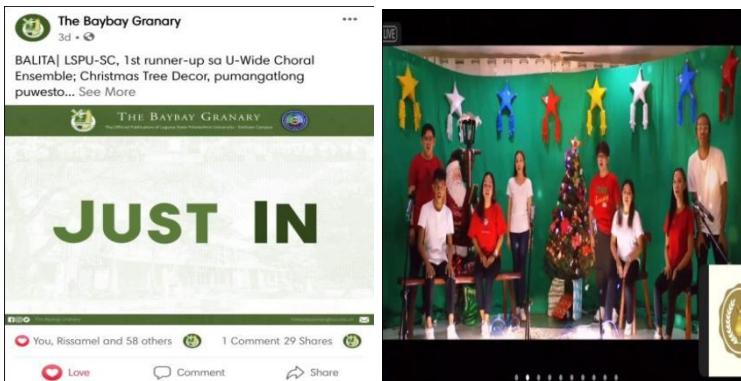
**OFFICE OF STUDENT AFFAIRS AND SERVICES ANNUAL REPORT 2021**  
**UNITS UNDER OSAS 2021**

PROGRAM/ACTIVITY/ PROJECT	PERFORMANCE MEASURES	ACCOMPLISHMENT	PICTORIAL	REMARKS
<b>STUDENT PUBLICATION</b>				
Coverage of the University-wide General Orientation, October 5, 2021	1 assigned writer submitted the article on time	1 news article subject for the release of news letter	 	Accomplished
Coverage of the University-wide General Orientation, October 7, 2021	1 assigned writer submitted the article on time	1 news article subject for the release of news letter	 	Accomplished
Coverage of SSC Election Virtual Meeting de Avance, October 10, 2021	All assigned writers submitted the article on time	1 news article subject for the release of news letter	 	Accomplished

Announcement of New Editorial Board for Academic Year 2021-2022, October 24, 2021	18 over 30 members of the publication attended the announcement of new Editorial board	Poster of Editorial Board and Staff Writers posted on page	 	Accomplished
The Baybay Granary Online Application for new members, October 29, 2021	All Selection Committee participated and helped. 17 out of 21 applicants passed.	Poster of Qualified applicants and their membership itself	 	Accomplished
Feature of LSPU Siniloan student who placed 2 <sup>nd</sup> at Agricultural and Biosystems Engineering Licensure examination, November 4	1 assigned writer was able to pass the article on time. All editors were able to check and post the article on time	Feature article and a poster posted in the publication Facebook page	 <p>The Baybay Granary FEATURE   Atras-aBante Ang Nag-silbing Manibela sa Sinasakyanong Pagkapanalo ni Engr. Bernardo</p> <p>Kulang ang mga sisidlan kung lipunin ang pagkamangha at gagalakang naramdamian ni Jan Gabriel Bernardo, maging ang mga taong maaari nitong makatulong sa higit kalahating ilan ng mga panesas sa negosyo Agriculture and Biosystems Engineering (ABE) Licensure Examinations, pumanggalawa siya rite. Ngunit ang destinasyon ng narating nitong higit pa sa mao kung daramdag sa kanyang pangangailangan, ay katumbas ng mao kung pipiliin ng inisay niya na nagdaang mga taon ng kaniyang pakikibaka.</p> <p>Halimutad sa isang matulak na daanan, hindi naging madali ang lakkabak ni Jan Gabriel bilang isang mag-aaral. Inisip niya noon na manangan na lamang sa pagiging High School Graduate kaysa naging graduate sa pagkakalapag sa ibang mga konsepto, partikular na ang Math. Naranasan niya ring mahuli sa mga topic at kayod-kalabaw na iba't ibang math. Sa kanyang lahat na 'yon, naging kadalagan nito at pag-dilay ng kaniyang mga guro at</p> <p>Written by: Leonard Amoneo</p> <p>Engr. Jan Gabriel Bernardo Agricultural and Biosystems Engineering (ABE) Licensure Examinations Top 2</p> <p>Message Now</p>	Accomplished

Online update of individual articles related to the University	Two assigned writers for each article were able to pass the assigned article on time. All editors were able to check and post the article on the desired date of posting	11 articles in total with corresponding poster posted on publication Facebook page	 <p><b>NEWS UPDATE</b></p>	 <p><b>JUST IN</b></p>	Accomplished
Virtual Welcoming of the publication's new adviser, November 29, 2021	36 out of 48 members of the publication were able to attend the virtual welcoming of new adviser	Welcomed the New School Paper Adviser	 <p><b>MR. JUDAH GIDEON DATILES</b> ADVISER, THE BAYBAY GRANARY</p>		Accomplished
Coverage of Vaccination Drive for LSPU Siniloan students in partnership of LSPU SC and Philippine Red Cross, December 1, 2021	All assigned members to cover the event were present. All assigned writers were able to submit on time. All editors including the adviser checked and posted the article on the same day	1 news article and 10 photos posted on publication Facebook page	 <p>BALITA   Vaccination Drive sa LSPU Siniloan, inilunsad Bilang paghahanda sa limited face-to-f... See More</p>		Accomplished

<p>Coverage of LSPU SC 69<sup>th</sup> Founding Anniversary Activities, December 2-3, 2021</p>	<p>All writers submitted the article assigned to them on time. All assigned members to cover the Day 1 were present. All assigned members to cover the Day 2 were present.</p> <p>All editors including the adviser checked and posted the article on the same day</p>	<p>2 news articles with corresponding photos posted on publication Facebook page</p>		<p>Accomplished</p>
<p>Coverage of LSPU SC Gender and Development (GAD) office virtual concert, December 3, 2021</p>	<p>1 assigned member submitted the article on time. All assigned members to cover the event were all present. All editors were able to check and post the article on the desired date of posting</p>	<p>1 news article and corresponding photos posted on publication Facebook page</p>		<p>Accomplished</p>

Coverage of LSPU SC 69 <sup>th</sup> Founding Anniversary Competitions and Awarding, December 4-5, 2021	All assigned writers to write and cover the event submitted the article on time. All editors were able to check and post the article on the desired date of posting	2 news article with corresponding photos posted on publication Facebook page		Accomplished
Coverage of University-wide Choral Ensemble and Christmas Tree Decoration Contest, December 16, 2021	1 assigned member to write and cover the event submitted the article on time. All editors were able to check and post the article on the desired date of posting	1 news article and poster posted on publication Facebook page		Accomplished

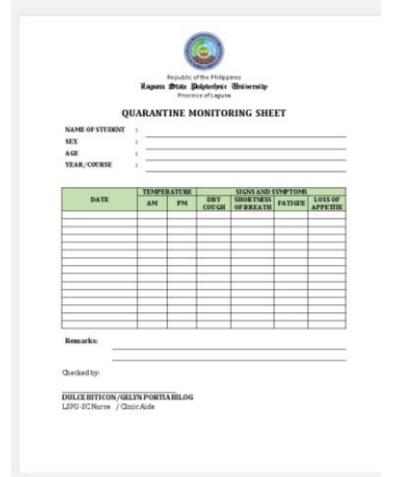
### SUPREME STUDENT COUNCIL/CULTURAL SERVICES

Conducted a Vaccination Drive at St. Peter and St. Paul Parish Church of Siniloan, Laguna. December 01, 2021	Attended by seventy two students.	The Vaccination Drive was emerged with the initiative of the Health Services, supported by the Office of the President, Vice President, Campus director, OSAS and SSC in Partnership with the Philippine Red Cross.		Accomplished
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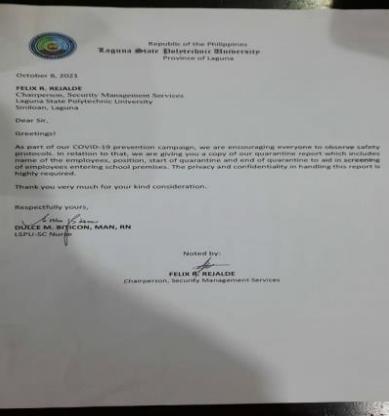
The LSPU Siniloan Campus conducted a virtual celebration for the 69 <sup>th</sup> Founding Anniversary. December 02-03, 2021	Attended by LSPU Siniloan Campus Students together with the Nagcarlan, Lopez and Magdalena Satellite Campuses.	The LSPU Siniloan Campus conducted webinars and activities for the students.		Accomplished
The Laguna State Polytechnic University San Pablo City Campus conducted a University Wide Christmas Ensemble. December 10-16, 2021	Attended by LSPU System Students and Faculties.	The coordinators and students from four campus attended the virtual University Wide Christmas Ensemble awarding ceremony.		Accomplished

<p>The Federated Supreme Student Council conducted an Oath Taking Ceremony for the Supreme Student Council A.Y 2021-2023. December 17, 2021</p>	<p>Attended by Supreme Student Council Officers of the four major campuses.</p>	<p>The President of Supreme Student Council from all campuses with the University President Dr. Mario R. Briones oath in LSPU San Pablo City Campus and other officers attended the virtual oath taking ceremony.</p>		<p>Accomplished</p>
<p>Conducted a Vaccination Drive for the Second Dose at St. Peter and St. Paul Parish Church of Siniloan, Laguna. December 22, 2021</p>	<p>Attended by seventy two students.</p>	<p>The Vaccination Drive was emerged with the initiative of the Health Services, supported by the Office of the President, Vice President, Campus director, OSAS and SSC in Partnership with the Philippine Red Cross.</p>		<p>Accomplished</p>

**HEALTH SERVICES**

Monitoring LSPU Faculty and staff with COVID-19 symptoms by providing them telecare assistance and necessary monitoring with regards to their conditions, referred them to university physicians and RHU when necessary	Number of times monitored monthly	12x (January to December) )	 <p>The image shows a template for a Quarantine Monitoring Sheet. It includes fields for student information (NAME OF STUDENT, SEX, AGE, YEAR/COURSE), a daily temperature log (DATE, TEMPERATURE AM, TEMPERATURE PM, DAY COUGH, DAY OF BREATH, FATIGUE, LOSS OF APPETITE), remarks, and a checked-by section. The logo of Laguna State Polytechnic University is at the top.</p>
Made a report with regards to the quarantine faculty and staff of LSPU	Number of reported quarantine employees monthly	12x (January to December)	 <p>The image shows a template for a report regarding quarantine faculty and staff. It includes a header with the university's name and date, a greeting, a statement about the purpose of the report, a table for listing individuals (No., Name, Start of quarantine, End of quarantine, Reason of Quarantine, Remarks), and a note at the bottom. The logo of Laguna State Polytechnic University is at the top.</p>
Coordinated to RHU Sanitary officers for	Number of times coordinated	12x (January to December)	Thru Phone

the Health Protocol guidelines, issuance of medical certificate to undergo PCR Test				
Ensure that the health protocol was observed during the distribution of financial assistance to the scholarship grantees for the application to CHED-online portal and other school related activities	Number of times health protocol observed	3x		
Continuous coordination with respected RHU with regards to contact tracing of exposed LSPU employees and proper management.	Number of times coordinated	12x (January to December)	Thru Phone	

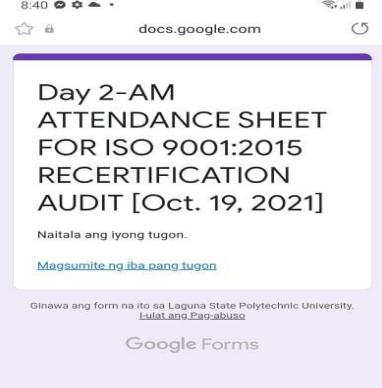
<p>Informed the security officer for all employees' who undergone quarantine to avoid entering the school premises as a health protocol</p>	<p>Number of times informed</p>	<p>12x (January to December)</p>	 <p>Republic of the Philippines Laguna State Polytechnic University Province of Laguna</p> <p>October 8, 2021</p> <p><b>FELIX R. REJALDE</b> Chairperson, Security Management Services Laguna State Polytechnic University Silang, Laguna</p> <p>Dear Sir,</p> <p>Greetings!</p> <p>As part of our COVID-19 prevention campaign, we are encouraging everyone to observe safety protocols. In relation to that, we are giving you a copy of our quarantine report which includes names of the employees, position, start of quarantine and end of quarantine to aid in presence or absence of entering school premises. The privacy and confidentiality in handling this report is highly required.</p> <p>Thank you very much for your kind consideration.</p> <p>Respectfully yours,</p> <p><i>[Signature]</i> <b>DINKY S. ARAGON, MAN, RN</b> LSPU SC Nurse</p> <p>Noted by: <i>[Signature]</i> <b>FELIX R. REJALDE</b> Chairperson, Security Management Services</p>		
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Continuous monitoring of health protocols implementation and constant reminder to the LSPU employee of the above-mentioned protocol by posting in GC	Number of months monitored	12x (January to December)		
Coordinated with the RHU personnel for the strict implementation and observance of the COVID-19 health protocol to control the number of visitors and students entering the school premise.	Number of times coordinated	2x		
Coordinated with the concerned department (HR, OSAS, Security services, Information Desk, ICTS, Library, Scholarship grantees and Student online Appointment) for proper implementation of	Number of departments coordinated	5		

COVID-19 protocol  
for the scholarship  
grantees.

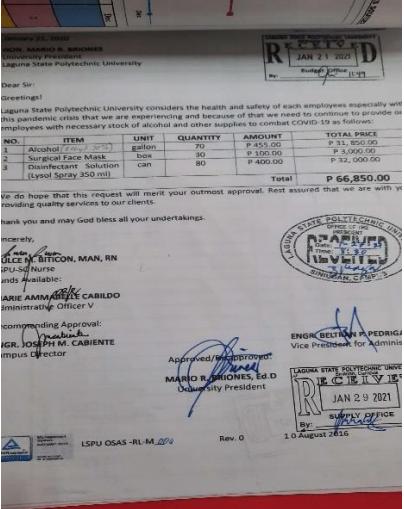
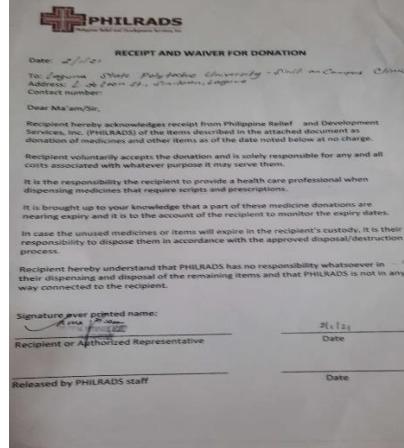


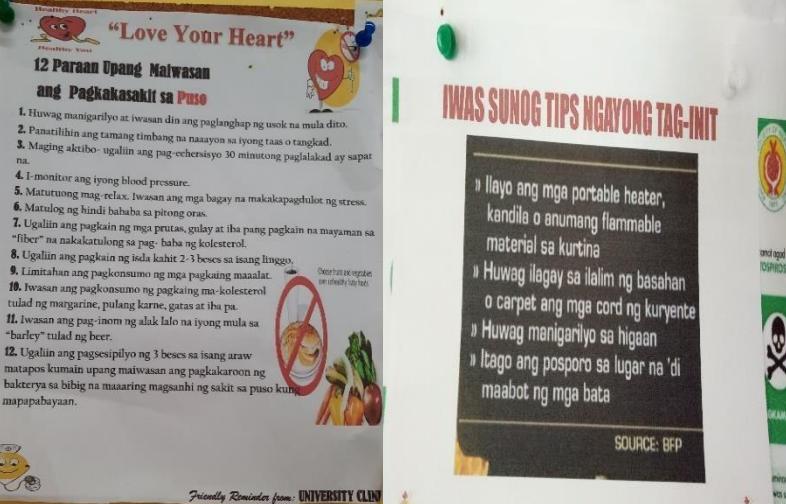
Coordinated with RHU Siniloan, Sta Maria and other respected RHU with regards to the request of allocated vaccines	Number of times coordinated	6x (July to December)																																																																										
Coordinated with the MHO of Sta. Maria with regards to willing students to get vaccinated ages (8 years old and above) for Sta. Maria residents.	Number of times coordinated	2x Jan to Nov	Thru Phone																																																																									
Updating the list of vaccination and unvaccinated employees of LSPU-SC as part of the memo of CHED	Number of times updated	4x (Aug-Dec)	 <table border="1"> <thead> <tr> <th></th> <th>Sinovac</th> <th>Astrazeneca</th> <th>J&amp;J</th> <th>Pfizer</th> <th>Moderna</th> <th>Sinopharm</th> <th>Sputnik</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Job Order /Part time Medical</td> <td>41</td> <td>4</td> <td>6</td> <td>4</td> <td>0</td> <td>0</td> <td>0</td> <td>57</td> </tr> <tr> <td>Part time instructor</td> <td>34</td> <td>18</td> <td>9</td> <td>7</td> <td>4</td> <td>1</td> <td>1</td> <td>74</td> </tr> <tr> <td>Regular faculty</td> <td>44</td> <td>7</td> <td>20</td> <td>11</td> <td>4</td> <td>0</td> <td>1</td> <td>87</td> </tr> <tr> <td>Regular non teaching</td> <td>17</td> <td>7</td> <td>6</td> <td>3</td> <td>0</td> <td>0</td> <td>0</td> <td>33</td> </tr> <tr> <td>Casual</td> <td>4</td> <td>0</td> <td>2</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>6</td> </tr> <tr> <td>Project Based</td> <td>1</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>2</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>141</b></td> <td><b>36</b></td> <td><b>44</b></td> <td><b>25</b></td> <td><b>10</b></td> <td><b>1</b></td> <td><b>2</b></td> <td><b>259</b></td> </tr> </tbody> </table>		Sinovac	Astrazeneca	J&J	Pfizer	Moderna	Sinopharm	Sputnik	TOTAL	Job Order /Part time Medical	41	4	6	4	0	0	0	57	Part time instructor	34	18	9	7	4	1	1	74	Regular faculty	44	7	20	11	4	0	1	87	Regular non teaching	17	7	6	3	0	0	0	33	Casual	4	0	2	0	0	0	0	6	Project Based	1	0	1	0	0	0	0	2	<b>TOTAL</b>	<b>141</b>	<b>36</b>	<b>44</b>	<b>25</b>	<b>10</b>	<b>1</b>	<b>2</b>	<b>259</b>	
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Assisted the LSPU employees for theirschedule of vaccination	Number of times assisted	Once (1)		
Attended various meeting with regardsto the ISO preparation	Number of times attended the meeting	5x		
Attended 2 daysLSPU-ISO Audit Recertification	Number of times attended audit recertification	2x		

Inspection and supervision of SchoolSanitation	Number of times inspected and supervised	12x (January to December)	 	
Supervised the utilityfor the disinfection of rooms within the school premises	Number of times supervised	4x (September to October)		

<p>Coordinated with theRHU Sanitary Officer with regards to LSPU Campus area with a lot of mosquitoes and asked for their recommendation and assistance for the said matter</p>	<p>Number of times coordinated</p>	<p>3x</p>		
<p>Inspected a construction site and made a communication letter for the contractor of LSPU, requesting a medical certificate of the workers to be secured before the start of construction</p>	<p>Number of times made communication</p>	<p>2x</p>		
<p>Attended different online meetings and webinar for professional growth and advancement</p>	<p>Number of months attended online meetings and webinar</p>	<p>12x (January to Dec)</p>		

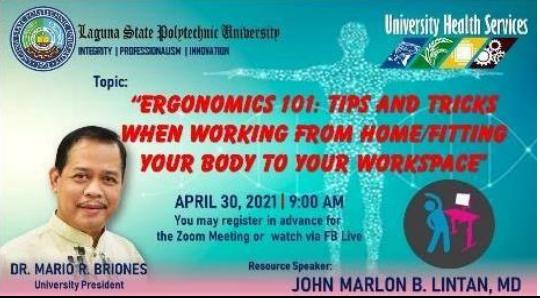
Made quarterly request letter for medical supplies and equipment and disinfectants solution	Number of times make a request letter	4x/year	
Solicitation and coordination with regards to the donation of medicines for LSPU-SC employees	Number of times solicited and coordinate	2x	
Distribution of donated medicines to all in need employees of LSPU	Number of times Distributed	2x (Jan - Feb)	
Coordination with RHU sanitary officers for the donation of medicines from PHILRADS	Number of times coordinated	Once (1)	

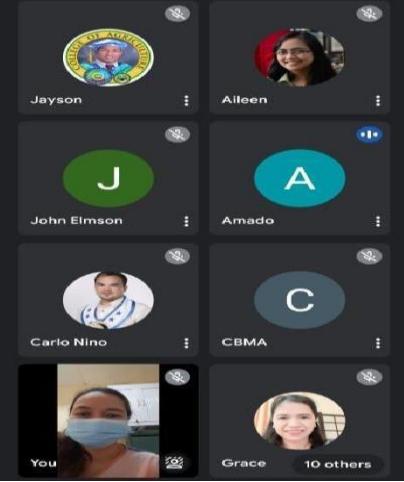
Intensified information for the monthly health awareness	Number of Intensified information	12x (Jan to Dec)		
Attended quarterly meeting of LSPU Nurses with regards to plan of activities for 2021	Number of times attended	once		Due to pandemic instead of having face to face, we made it virtual.

Attended zoom meeting with myco-nurses	Number of times attended	6x		
Coordinated with the municipal health officers of RHU-Siniloan with regards to the distribution of donated medicines	Number of times Coordinated	2x		
Distribution of medical forms to be used for their Annual Physical Exam of the reporting employees of LSPU-SC on March 8, 2021 at the Medical Clinic	Number of times distributed medical forms	4x		

Facilitated medical examination for faculty	Number of times facilitated	Once/month(Feb-Mar)		
Provided emergency assistance and first aid treatment to LSPU employees when necessary	Number of times firstaid treatment given	12x (Jan to Dec)		
Coordinated with theconcerned department (HR, OSAS, Security services, InformationDesk, ICTS, Library, Scholarship grantees and Student online Appointment) for proper implementation of COVID-19 protocol for the scholarship grantees.	Number of departments coordinated	5		

Referral thru the University Physician of all medical concerns of faculty and staff of LSPU from time to time.	Number of times referred(weekly)	4x/week		
Coordinated with the PSD chairperson and Supervise the Utility for disinfection	Number of times supervised the utility monthly	4x/month		
Giving online instruction from time to time to my clinic staff to ensure the continuous service of LSPU clinic while on Skeletal work arrangement	Number of times given online instruction	6x		

Coordinated with ICTS Chairperson for the things to be prepared for the ergonomics webinar and other necessary activities	Number of times coordinated	5x		
Coordinated with ICTS chairperson for the enhancement/purchase of improved electronic temperature monitoring at the entrance area	Number of times coordinated	3x		
Attended and participated on the webinar entitled ergonomics	Number of times attended this webinar	Once (1)	<p style="text-align: center;">April 30</p> 	

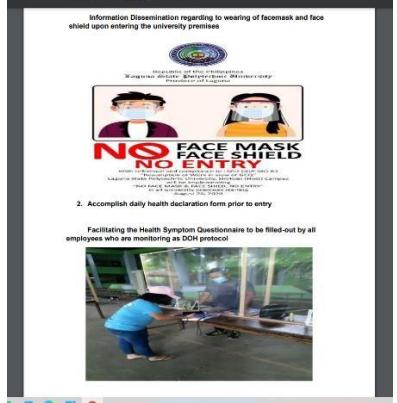
Attended and participated zoom meeting for COPC presentation virtualvisit with concernedunits	Number of Department undergone COPC	8		8 college department exceptsenior high school
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Coordinated with thePHO personnel to thematerials and flyers to be used for COVID-19 information Dissemination Campaign and otherHealth Activities	Number of times coordinated	2x		
Coordinated with theadmin officials of Stamaria together with the extension chairperson and participated in providing flexible learning with the useof e-learning bus to different barangays	<p>Number of times Coordinated</p> <p>Number of times Participated</p>	Once (1) 3x		2-Sta. Maria1- Kapatalan

Assisted the Scientist in collecting water samples from different sources	Number of times of water sampling	2x			May-1 April-1
Coordinated with the contact tracer of RHU Siniloan and signed a consent waiver for the "Presidential Management Staff"	Number of times coordinated	Once (1)			

Assisted the medical doctor and providing medical certification and consultation for LSPU employees and students	Number of days conducted Annual medical examination	4x and as necessary		Unable to continue due to COVID-19 Lockdown
Made certification of defective equipment	Number of times made certification	5x	 <p style="text-align: center;">Bureau of Medical Equipment Region 7 (Bicol Region) Province of Albay <b>CERTIFICATION</b> As per inspection by the Director of Medical Equipment &amp; Facilities of this institution, after use of the Normal Standard and visual inspection. He found that the items are fit for use.</p> <p style="text-align: center;">This is to certify that the above mentioned equipment of LSPU Medical Class and replacement attached hereto is fit for use. The signature of the Director is over the said medical equipment.</p> <p style="text-align: center;">This is certify that the equipment is fit for use. It is normal standard and visual inspection was conducted during the period and not due to regional.</p> <p style="text-align: center;">Inspector: <b>Dsp. WILFRING T. TIOJO</b> Overseer, Medical Equipment &amp; Facilities <b>Medical Officer:</b> <b>DR. EM. ERICSON R. MAMAN</b> University Nurse <b>CC: DR. ANDREW M. MAMAN</b> CC: Basic Office</p>	

Monitored remaining stocks available of disinfectants solutions at supply office	Number of times monitored	9x (Jan-Nov)		
Attended LPSU Virtual Orientation campus wide	Number of times attended	Once (1)		
Facilitated flu vaccination of LSPU employees permanent and casual teaching and non-teaching employees	Number of times facilitated the Flu Vaccination	3x (Oct-Dec)		

Participated from different colleges for the submission of requirements needed for accreditation	Number of times participated	3x (Oct to Dec)	<p style="text-align: right;"><a href="#">VIEW PROFILE</a></p> <p style="text-align: center;">NOV 30 AT 4:10 PM</p> <div style="border: 1px solid #ccc; padding: 5px; border-radius: 10px;"> <p>Good afternoon po. I am Noelle Althea Castillo, a part-time instructor from the College of Agriculture. I would like to request a copy of your PDS, License (PRC), educational attainment, years of service sa LSPU, memo as head, designated position years of service sa SSP. The mentioned files po ay need po namin for accreditation. Thank you so much po!</p> </div> <p style="text-align: center;">NOV 30 AT 9:30 PM</p> <div style="border: 1px solid #ccc; padding: 5px; border-radius: 10px;"> <p>Good day mam, un kakulangan po ng documents na namin po.</p> </div>	
Participated in the shooting for the LSPU COVID-19 vaccination Strategies to encourage students to the vaccinated	Number of times participated	4x		
Submitted report on retrofitted facilities and health protocol compliance with picture for the preparation of face-to face classes as mandated by the CHED	Number of times submitted	once		

<p>Coordinated with the PSD director at Sta. Cruz Campus with regards to the needs to be prepared for the upcoming face to face classes</p>	<p>Number of times coordinated</p>	<p>Once (1)</p>	
<p>Coordinated with the RED Cross vaccination coordinator with regards to the plan of COVID vaccination drive for LSPU students aged 18 years old and above</p>	<p>Number of times coordinated</p>	<p>6x</p>	

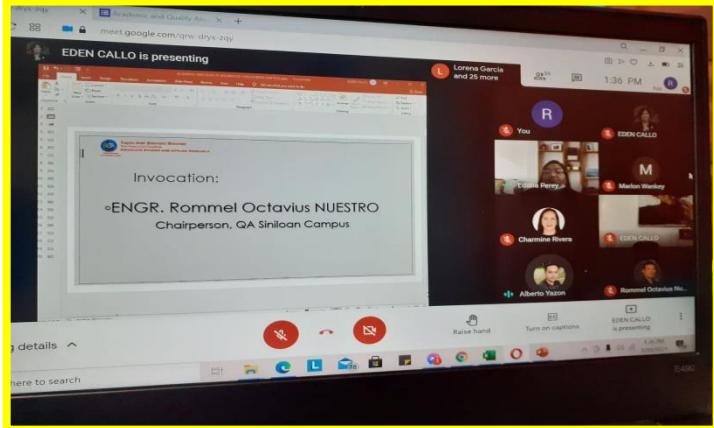
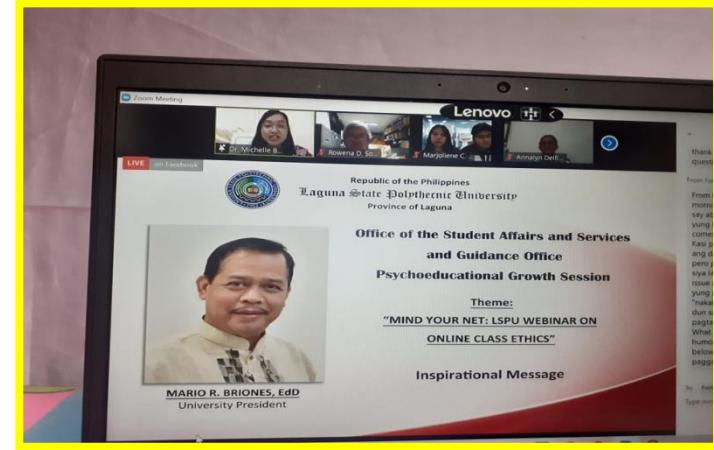
Participated and Conducted Vaccination Drive in collaboration with RHU and Red Cross	Number of times facilitated and conducted	Once (1)		
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#### GUIDANCE AND COUNSELING ADMISSION AND TESTING UNIT

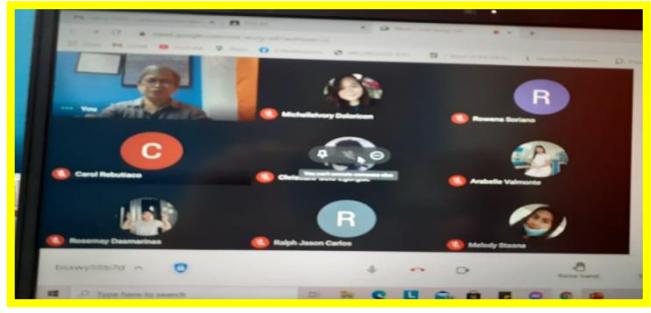
University wide Meeting OSAS <b>January 11, 2021</b>	All units of OSAS		Accomplished
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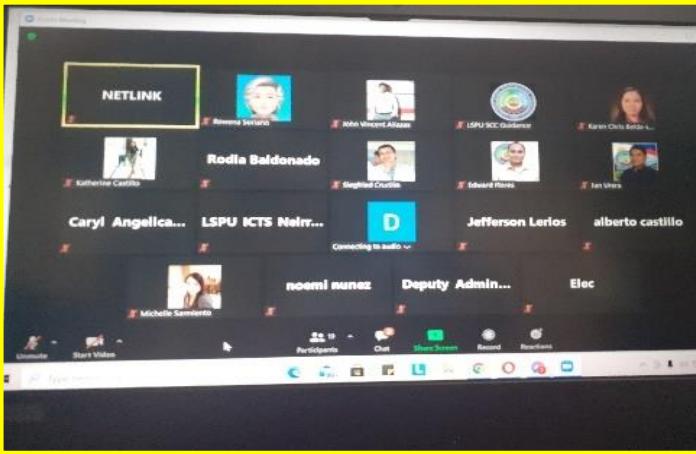
<p>Meeting with co – counselors for the preparation of university wide webinar on online class</p> <p><b>January 15, 2021</b></p>	<p>LSPU System Guidance Counselors</p>			<p>Accomplished</p>
<p>LSPU – SC webinar pre orientation and pre-registration of potential members</p> <p><b>January 27, 2021</b></p>	<p>LSPU FEA Members</p>			<p>Accomplished</p>

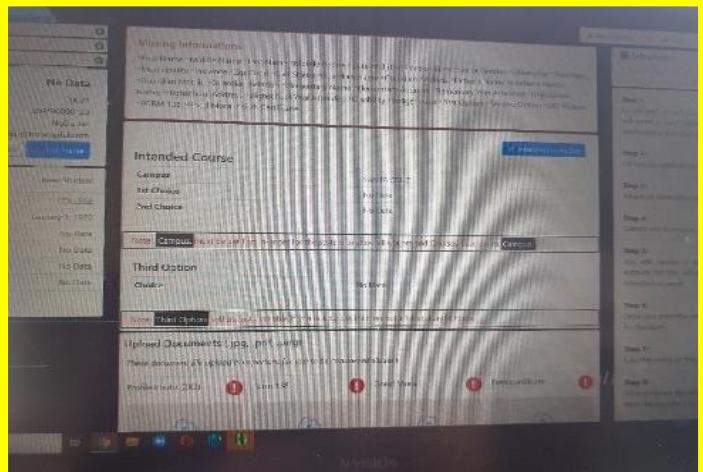
COPC BS Agricultural Biosystems Engineering <b>January 28, 2021</b>	CIDQA / COE/ LSPU Administration		<i>No picture available</i>	Accomplished
Meeting counselors, ICTS for the conduct of university wide webinar <b>February 3, 2021</b>	LSPU Counselors and ICTS			Accomplished
Webinar: Gate Pass Filing and Approval et al <b>February 10, 2021</b>	LSPU Siniloan Employees and ICTS			Accomplished

<p>Webinar on e-Preparation, e-Packaging and Content Coaching for Program Accreditation</p> <p><b>February 10, 2021</b></p>	<p>ICTS and Colleges in-charged for Accreditation, IQA</p>		<p>Accomplished</p>
<p>LSPU university wide webinar: Mind your net: LSPU webinar on online class.</p> <p><b>February 15, 2021</b></p>	<p>LSPU System Guidance Counselors, Students and ICTS office</p>		<p>Accomplished</p>

<p>Meeting on Admission for AY 2021 – 2022</p> <p><b>February 23, 2021</b></p>	<p>Counselors /ICTS LSPU – San Pablo</p>			<p>Accomplished</p>
<p>COPC BS Criminology</p> <p><b>March 11, 2021</b></p>	<p>QA/CCJE/ICTS /Admin staff</p>		<p><i>No picture available</i></p>	<p>Accomplished</p>
<p>COPC BS Psychology</p> <p><b>March 19, 2021</b></p>	<p>QA/CAS/ICTS/ Admin staff</p>			<p>Accomplished</p>

COPC BSEd			<i>No picture available</i>	Accomplished
<b>March 22, 2021</b>	QA/CTE/ICTS/ Admin staff			
Orientation for BS Psychology Students	4 <sup>th</sup> year BS Psychology Students , Program Coordinator, Dean CAS, Guidance Counselor			Accomplished
<b>March 24, 2021</b>				
Release good moral certificates	Guidance Staff	211 Good moral certificates released	<i>No picture available</i>	Accomplished
<b>January – March 2021</b>				
Signed Clearance				Accomplished
<b>January – March 2021</b>	Guidance Staff	335 signed clearances	<i>No picture available</i>	
Needs Assessment survey	Guidance Staff	90 Responses	<i>No picture available</i>	Accomplished
<b>January – March 2021</b>				

Tele counselling <b>January – March 2021</b>	Guidance Counselor	4 clients	<i>No picture available</i>	Accomplished
University wide Meeting for admission <b>April 23, 2021</b>	All offices concern with admission			Accomplished
Meeting /training for admission <b>April 30 2021</b>	All offices concern with admission			Accomplished

<p>Training online admission <b>May 3, 2021</b></p>	<p>Guidance Counselors</p>		<p>Accomplished</p>
<p>Finalization of online system for admission <b>May 5, 2021</b></p>	<p>All offices concern</p>		<p>Accomplished</p>

<p>Meeting with Satellite Campuses administrator/ OIC for online admission</p> <p><b>May 7, 2021</b></p>	<p>Satellite Campus administrator/ OIC/ Guidance Counselors</p>			<p>Accomplished</p>
<p>Admission Officer's meeting</p> <p><b>May 17, 2021</b></p>	<p>Admission Officer</p>			<p>Accomplished</p>

<p>Mental health policy manual brain storming</p> <p><b>May 25, 2021</b></p>	<p>Guidance Staff</p>		<p>Accomplished</p>
<p>Webinar: Mental Health and Psychological Support Sa Panahon ng Pandemya may Pag –asa</p> <p><b>May 27, 2021</b></p>	<p>Students of Nagcarlan and Magdalena Satellite Campus</p>		<p>Accomplished</p>

Webinar: Social and Media Literacy

**May 28, 2021**

CTE – Students



Accomplished

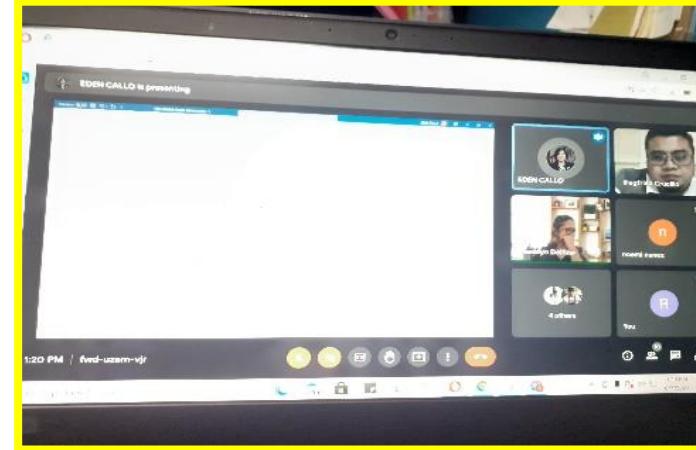
Admission meeting with Senior Officials

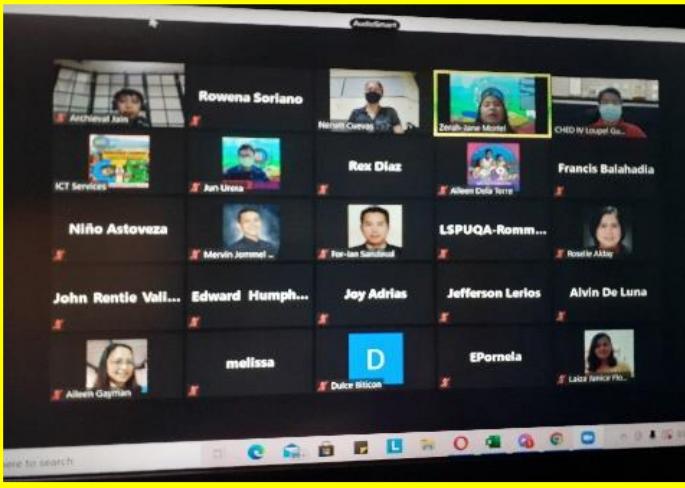
**June 3, 2021**

Senior Officials, Deans/  
Associate Deans/Guidance  
Counselors/ICTS/NETLINK



Accomplished

<p>Meeting with VPAA Dr. Eden Callo for the mental health policy manual</p> <p><b>June 7, 2021</b></p>	<p>VPAA/ Health Officer/Guidance Counselors</p>			<p>Accomplished</p>
<p>Meeting with NETLINK: Updating online admission</p> <p><b>June 18, 2021</b></p>	<p>Guidance Counselors/ ICTS/NETLINK</p>			<p>Accomplished</p>

<p>COPC: BS Accountancy, BS Business Administration and BS Office Administration</p> <p><b>June 16, 2021</b></p>	<p>CHED Panel of evaluators, Dean/Associate Deans/ Faculty / Guidance Counselor/ Non - teaching Staff</p>		 <table border="1" data-bbox="1297 325 1730 446"> <thead> <tr> <th>FACULTY</th> <th>STATUS</th> <th>NUMBER OF UNITS</th> <th>NUMBER OF PRESENCE</th> </tr> </thead> <tbody> <tr> <td>1. Kuya E. Amado</td> <td>Permanent</td> <td>21</td> <td>21</td> </tr> <tr> <td>2. Roger delos Rios</td> <td>Permanent</td> <td>24</td> <td>24</td> </tr> <tr> <td>3. Jubel Calamante</td> <td>Permanent</td> <td>24</td> <td>24</td> </tr> <tr> <td>4. Meriel Adente</td> <td>Part-Time</td> <td>24</td> <td>24</td> </tr> <tr> <td>5. Robert dela Cruz</td> <td>Part-Time</td> <td>24</td> <td>24</td> </tr> <tr> <td>6. Rosalie Geronimo</td> <td>Part-Time</td> <td>24</td> <td>24</td> </tr> <tr> <td>7. Leticia Perez</td> <td>Part-Time</td> <td>25.5</td> <td>24</td> </tr> <tr> <td>8. Marvin E. Villareal</td> <td>Part-Time</td> <td>24</td> <td>24</td> </tr> </tbody> </table>	FACULTY	STATUS	NUMBER OF UNITS	NUMBER OF PRESENCE	1. Kuya E. Amado	Permanent	21	21	2. Roger delos Rios	Permanent	24	24	3. Jubel Calamante	Permanent	24	24	4. Meriel Adente	Part-Time	24	24	5. Robert dela Cruz	Part-Time	24	24	6. Rosalie Geronimo	Part-Time	24	24	7. Leticia Perez	Part-Time	25.5	24	8. Marvin E. Villareal	Part-Time	24	24	<p>Accomplished</p>
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<p>COPC : BS Computer Science, BS Information Technology and BS Information System</p> <p><b>June 18, 2021</b></p>	<p>CHED Panel of evaluators, Dean/Associate Deans/ Faculty / Guidance Counselor/ Non-teaching Staff</p>		 <table border="1" data-bbox="1219 997 1836 1367"> <thead> <tr> <th>Rowena Soriano</th> <th>Rex Diaz</th> <th>Francis Balahadia</th> </tr> </thead> <tbody> <tr> <td>Archangel Asin</td> <td>Nathaniel Ong</td> <td>Zenith Jane Montel</td> </tr> <tr> <td>ICT Services</td> <td>Alleen Dela Torre</td> <td>CHED IN Loay Gu...</td> </tr> <tr> <td>Jun Urea</td> <td>Mervin Jommel ...</td> <td>Roxanne Akley</td> </tr> <tr> <td>Niño Astoveza</td> <td>Fran-Jean Sison</td> <td>LSPUQA-Romim...</td> </tr> <tr> <td>John Rentie Vall...</td> <td>Edward Humph...</td> <td>Joy Adrias</td> </tr> <tr> <td>melissa</td> <td>Dulce Bicon</td> <td>Jefferson Lerios</td> </tr> <tr> <td>Alleen Gayman</td> <td>EPorneila</td> <td>Alvin De Luna</td> </tr> </tbody> </table>	Rowena Soriano	Rex Diaz	Francis Balahadia	Archangel Asin	Nathaniel Ong	Zenith Jane Montel	ICT Services	Alleen Dela Torre	CHED IN Loay Gu...	Jun Urea	Mervin Jommel ...	Roxanne Akley	Niño Astoveza	Fran-Jean Sison	LSPUQA-Romim...	John Rentie Vall...	Edward Humph...	Joy Adrias	melissa	Dulce Bicon	Jefferson Lerios	Alleen Gayman	EPorneila	Alvin De Luna	<p>Accomplished</p>												
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University wide  
Academic Council  
Meeting:

A Proposal of the mental  
health policy manual

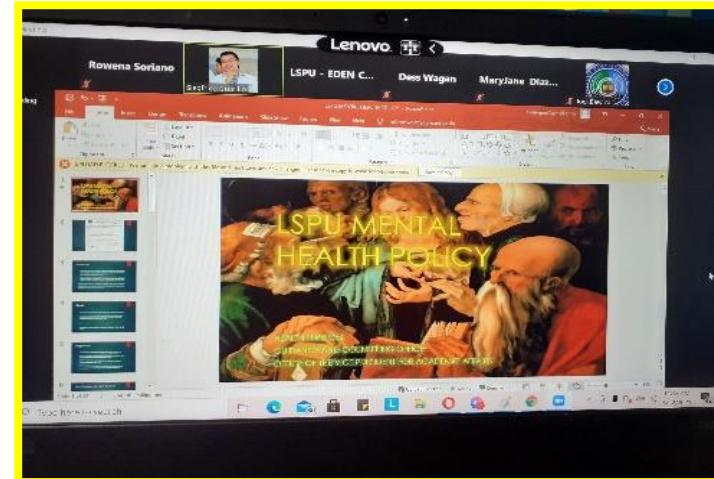
**June 21, 2021**

Webinar on Guided  
Imagery

**June 29, 2021**

VPAA , Faculty and Non-  
teaching personnel related  
to academics

Counselors and mental  
health practitioners



Accomplished

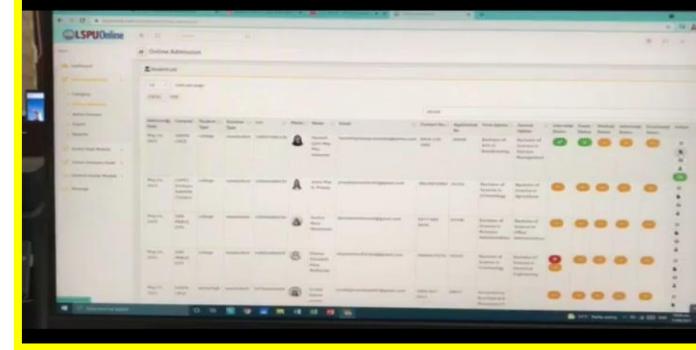


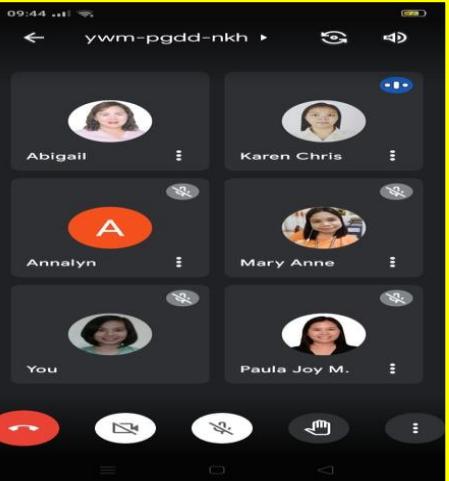
Accomplished

Issuance of Good moral certificate <b>April – June 2021</b>	Guidance Staff/students	151 good moral certificates release	No picture available	Accomplished
Signed Clearance <b>April – June 2021</b>	Guidance Staff/students	55 signed clearances	No picture available	Accomplished
Counseling ( web Counseling) <b>April – June 2021</b>			No picture available	
Examination for non-teaching personnel <b>July 2021</b>	Guidance Counselor	5 clients		Accomplished
	Guidance counselor/non-teaching personnel / HR			Accomplished

				
<p>Academic Council Meeting</p> <p><b>August 4, 2021</b></p>	<p>All members of academic council</p>			<p>Accomplished</p>

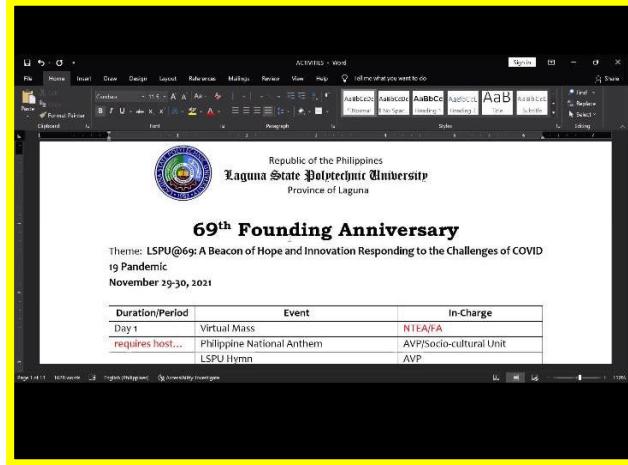
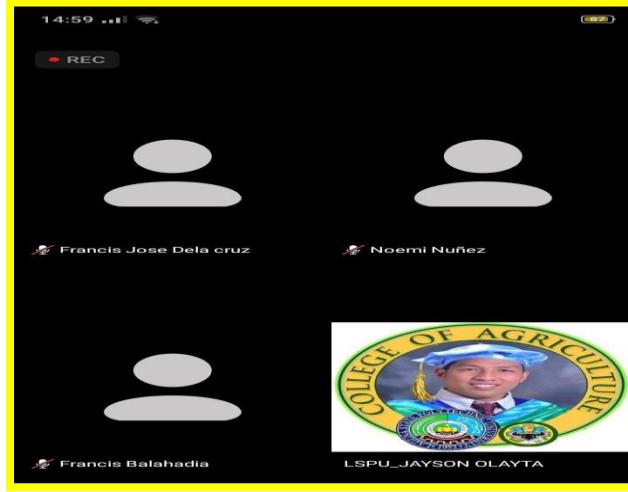
<p>E-counseling <b>August 11, 2021</b></p>	<p>Parent/teacher/ student/guidance counselor</p>		<p>Accomplished</p>
<p>E-counseling <b>August 12, 2021</b></p>	<p>Parent/teacher/ student/guidance counselor</p>		<p>Accomplished</p>

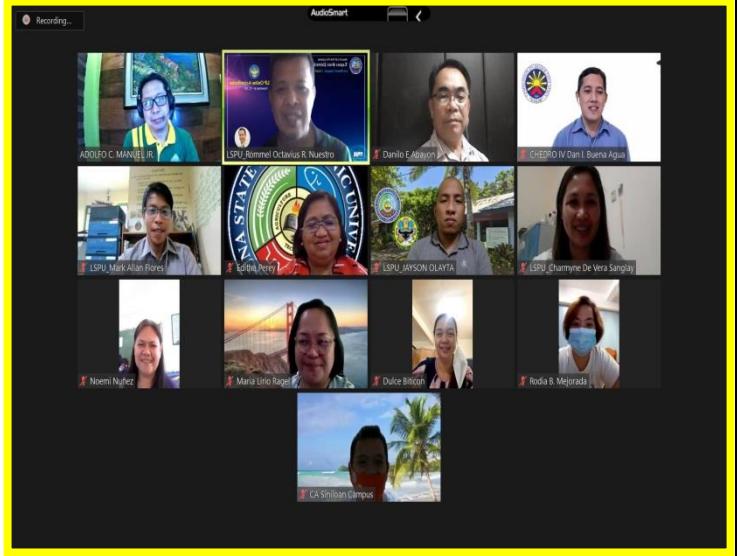
<p>Monitoring, checking and approving of online applications <b>July – September 2021</b></p>	<p>Guidance Staff</p>			<p>Accomplished</p>
<p>Meeting with NETLINK: Updating online admission <b>August 26, 2021</b></p>	<p>Guidance Counselors/ ICTS/NETLINK</p>			<p>Accomplished</p>
<p>University wide meeting with OSAS <b>September 10, 2021</b></p>	<p>All unit heads under OSAS</p>			<p>Accomplished</p>

<p>Meeting with the Guidance counselors in preparation to ISO audit.</p> <p><b>September 13, 2021</b></p> <p>Meeting with the Guidance counselors for ISO audit compliance</p> <p><b>September 20, 2021</b></p>	<p>Guidance counselors and staff</p> <p>Guidance counselors and staff</p>			<p>Accomplished</p> <p>Accomplished</p>
<p>Follow up meeting with the guidance counselors and staff for ISO audit compliance</p> <p><b>September 24, 2021</b></p>	<p>Guidance counselors and staff</p>			<p>Accomplished</p>

Issuance of Good moral certificate <b>July - September 2021</b>	Guidance Staff/students	44 Good moral certificates issued	No picture available	Accomplished
Signing of Clearance <b>July - September 2021</b>	Guidance Staff/students	40 clearances signed	No picture available	Accomplished
LSPU Siniloan Virtual Orientation <b>October 7, 2021</b>	OSAS Units, students and administration		 <p>The poster for the LSPU Siniloan Campus Virtual Orientation. It features a green and yellow design. At the top, it says 'Republic of the Philippines Laguna State Polytechnic University Province of Laguna'. Below that is the title 'SINILAOAN CAMPUS Virtual Orientation'. The theme is listed as 'THEME: "LSPU IN THE NEW NORMAL: GEARING TOWARDS RESILIENT, ASSERTIVE, ADVANCED, INNOVATIVE AND SUSTAINABLE UNIVERSITY SERVICES"'. The date and time are 'OCTOBER 7, 2021   1:00 PM VIA LIVESTREAM'. Two circular portraits of speakers are shown: MARIO R. BRIONES Ed. D (University President) and JOSEPH M. CABIENTE, MSME (Campus Director - Siniloan Campus). A small logo for 'Management Systems ISO 9001:2015' is at the bottom left.</p>	Accomplished
ISO Audit October 19-20, 2021	QA and Offices concerned		No picture available	Accomplished

<p>Graduate Studies and Applied Research (GSAR) Virtual Orientation <b>October 28, 2021</b></p>	<p>CTE-GSAR, GSAR students</p>		<p>Accomplished</p>
<p>Training for Online Accreditation System (OAS) <b>November 2, 2021</b></p>	<p>ICTS Office, QA and Offices concerned</p>		<p>Accomplished</p>

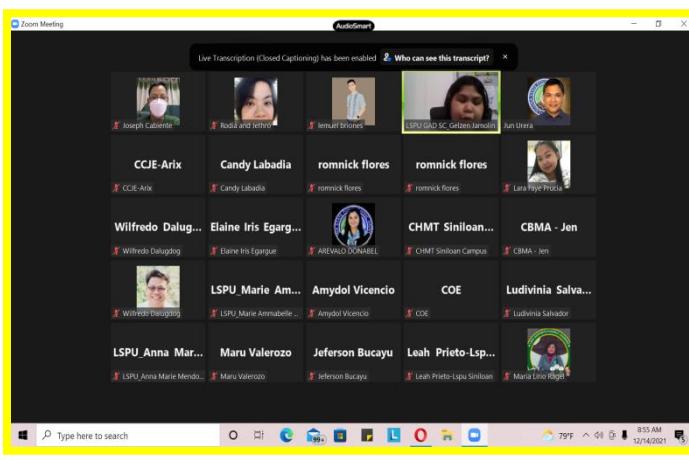
<p>Meeting for 69<sup>th</sup> Founding Anniversary of LSPU Siniloan <b>November 4, 2021</b></p>	<p>OSAS, OSAS Units and Offices Concerned</p>		 <p>69<sup>th</sup> Founding Anniversary</p> <p>Theme: LSPU@69: A Beacon of Hope and Innovation Responding to the Challenges of COVID-19 Pandemic</p> <p>November 29-30, 2021</p> <table border="1"> <thead> <tr> <th>Duration/Period</th> <th>Event</th> <th>In-Charge</th> </tr> </thead> <tbody> <tr> <td>Day 1</td> <td>Virtual Mass</td> <td>NTEARA</td> </tr> <tr> <td></td> <td>requires host...</td> <td>AVP/Socio-cultural Unit</td> </tr> <tr> <td></td> <td>Philippine National Anthem</td> <td>AVP</td> </tr> <tr> <td></td> <td>LSPU Hymn</td> <td>AVP</td> </tr> </tbody> </table>	Duration/Period	Event	In-Charge	Day 1	Virtual Mass	NTEARA		requires host...	AVP/Socio-cultural Unit		Philippine National Anthem	AVP		LSPU Hymn	AVP	<p>Accomplished</p>
Duration/Period	Event	In-Charge																	
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	Philippine National Anthem	AVP																	
	LSPU Hymn	AVP																	
<p>COPC of BS Agriculture <b>November 12, 2021</b></p>	<p>College of Agriculture, QA and other concerned offices</p>		 <p>Francis Jose Dela cruz      Noemi Nuñez</p> <p>Francis Balahadia</p> <p>COLLEGE OF AGRICULTURE</p> <p>LSPU_JAYSON OLAYTA</p>	<p>Accomplished</p>															

				
Meeting of LSPU System Guidance Counselors <b>November 15, 2021</b>	Guidance Counselors LSPU System			Accomplished

<p>Mental Health Webinar on Founding Anniversary <b>December 3, 2021</b></p>	<p>OSAS, Guidance Office, CCS and Peer Facilitators</p>			<p>Accomplished</p>
<p>EPI Examination for CTE Students <b>December 3-10, 2021</b></p>	<p>CTE 4<sup>th</sup> year students, Guidance office</p>			<p>Accomplished</p>

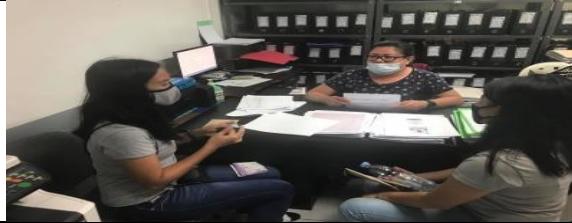


Accomplished

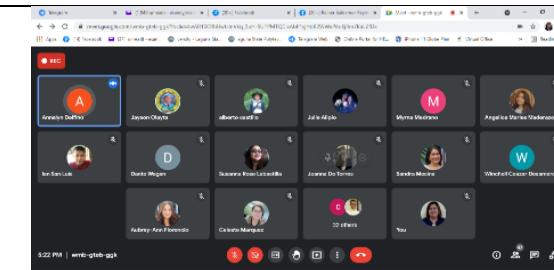
				
GAD Webinar for NTEA RA 11313: Safe Spaces Act (Bawal Bastos Law)	NTEA Members and GAD Office	December 14, 2021		Accomplished

Issuance of Good moral certificate <b>October - December 2021</b>	Guidance Staff/ Students	32 good moral certificates released	No picture available	Accomplished
Signing of Clearance <b>October - December 2021</b>	Guidance Staff/ Students	40 signed clearances	No picture available	Accomplished

### SCHOLARSHIP AND FINANCIAL ASSISTANCE UNIT

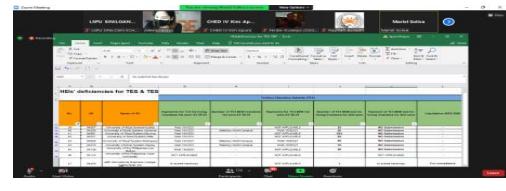
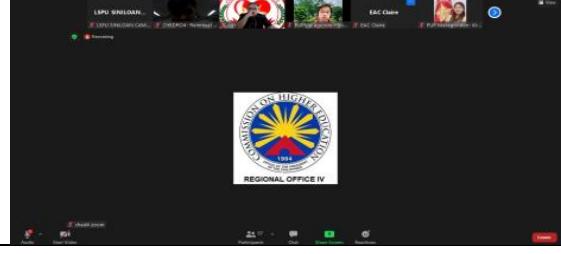
VIRTUAL LAUNCH EVENT OF LANDBANK TES MASTERCARD  (January 15, 2021)	CHEDRO IV-A Officials and Staff, SUC's, LUC's and TES Scholars	Participated the Virtual Launch Event of Landbank TES Mastercard via FB Live		<b>Accomplished</b>
RELEASE OF TES STIPEND ALLOWANCE  (February 8-9, 2021)	Chairperson, Cashier's Office, SFA Staff, and Scholars	Assisted scholars during the release of TES Stipend Allowance		<b>Accomplished</b>
WEBINAR: LSPU RECORDS MANAGEMENT AND DIGITIZATION  (February 18, 2021)	All Unit Heads, Job Orders, Part-Time and Regular, Faculty, Casual/ Permanent, Non-Teaching Employees	Attended Webinar: LSPU Records Management and Digitization		<b>Accomplished</b>

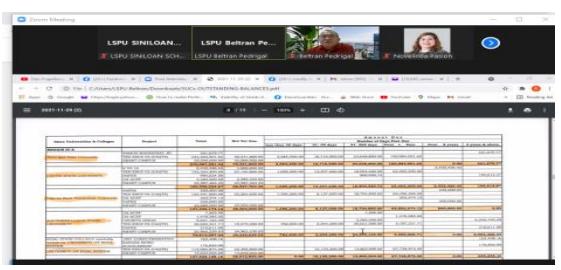
VIRTUAL MEETING RE: ORIENTATION ON THE IMPLEMENTATION OF LANDBANK TES MASTER CARD PREPAID CARD (LMPC)  (February 23,202)	TES Focal Person, Accountant, Chairpersons and Staff	Attended Virtual Meeting Re: Orientation on the Implementation of Landbank Tes Master Card Prepaid Card (Lmpc)		<b>Accomplished</b>
RELEASE OF STIPEND ALLOWANCE AND ORIENTATION OF TES LANDBANK MASTER CARD FOR TES GRANTEES  (March 8, 10,15, and 17, 2021)	Chairperson, SFA Staff, Scholars	Assisted scholars during the release of TES Stipend Allowance		<b>Accomplished</b>
ORIENTATION IN MAGDALENA CAMPUS  (May 4, 2021)		Attended and participated the Orientation of Magdalena Campus as speaker		<b>Accomplished</b>
ASSISTING THE SCHOLARS DURING THE RELEASE OF	Chairperson, Cashier's Office, SFA Staff, and Scholars	Assisted scholars during the release of TES-TDP Stipend Allowance		<b>Accomplished</b>

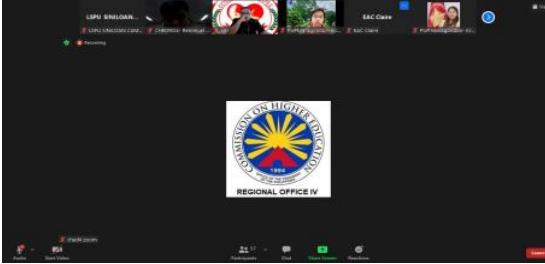
TES-TDP ALLOWANCE  (June 9-11,2021)				
ASSISTING THE SCHOLARS DURING THE RELEASE OF TES-TDP ALLOWANCE  (June 14-16, 2021)	Chairperson, Cashier's Office, SFA Staff, and Scholars	Assisted scholars during the release of TES Stipend Allowance		<b>Accomplished</b>
RE-ORIENTATION FOR ISO RECERTIFICATION  (August 4, 2021)	LSPU IQA, LSPU Top Management, and Unit Heads	Attended the Re-Orientation for ISO Recertification		<b>Accomplished</b>
MEETING OF OSAS UNIT  (August 10, 2021)	OSAS Director and Unit Heads	Attended the OSAS meeting		<b>Accomplished</b>

ISO Internal IQA Visit  (September 15, 2021)	LSPU IQA, LSPU Top Management, and Unit Heads	Participated the ISO Internal IQA Visit		Accomplished
ANNUAL REVIEW AND ASSESSMENT OF LSPU STRATEGIC DEVELOPMENT PLAN 2020  (September 22-24, 2021)	CHEDRO IV-A Official and Staff, Region IV-A CALABARZON SUC's and LUC's TES/TDP Focal Persons	Participated the Annual Review and Assessment of LSPU Strategic Development Plan 2020		Accomplished
ATTENDING ISO ASSESSMENT  (September 29, 2021) 8am-5pm	LSPU IQA, LSPU Top Management, and Unit Heads	Participated the ISO Assessment/Audit		Accomplished
3 <sup>RD</sup> PROVINCIAL ADVISORY COMMITTEE (PAC) MEETING  (September 29, 2021) 9-12nn	DSWD and PAC Members of IV-A CALABARZON	Attended 3 <sup>RD</sup> Provincial Advisory Committee (Pac) Meeting		

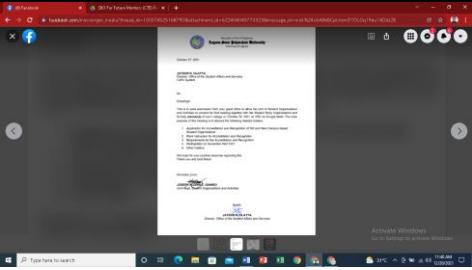
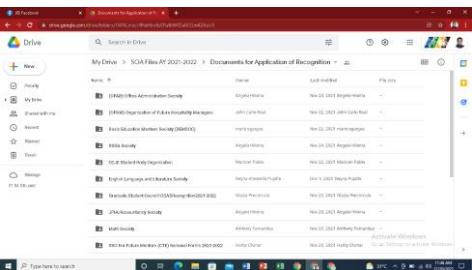
CHED TES MEETING  (October 13, 2021)	CHEDRO IV-A Official and Staff, Region IV-A CALABARZON SUC's and LUC's TES Focal Persons	Attended CHED TES Meeting		<b>Accomplished</b>
ACADEMIC COUNCIL MEETING  (October 14, 2021)	VP's and Academic Council Members	Attended Academic Council Meeting		<b>Accomplished</b>
ISO REMOTE FOLLOW- UP AUDIT  (October 18-19, 2021)	TUV-R Auditors, LSPU Top Management, and Unit Heads	Participated during the TUV-R ISO Remote Follow-Up Audit		<b>Accomplished</b>
RELEASE OF TES-TDP (BATCH 2) STIPEND ALLOWANCE FOR A.Y. 2019-2020  (October 25-28, 2021)	Chairperson, Cashier's Office, SFA Staff, and Scholars	Assisted scholars during the release of TES Stipend Allowance		<b>Accomplished</b>

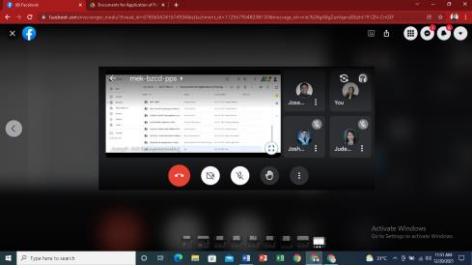
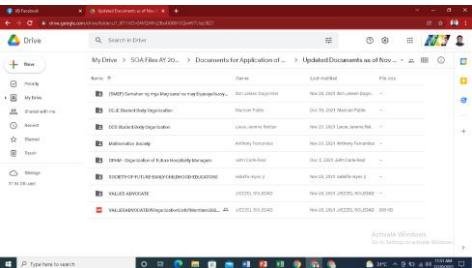
ADMIN COUNCIL MEETING	LSPU SC Campus Director and Admin Council Meeting	Attended Academic Council Meeting		<b>Accomplished</b>
CHED TES-TDP MEETING  (November 12, 2021)	CHEDRO IV-A Official and Staff, Region IV-A CALABARZON SUC's and LUC's TES/TDP Focal Persons	Attended CHED TES-TDPMeeting		<b>Accomplished</b>
CHED CSP MEETING  (November 15, 2021)	CHEDRO IV-A Official and Staff, Region IV-A CALABARZON SUC's and LUC's TES/TDP Focal Persons	Attended CHED CSP Meeting		<b>Accomplished</b>
CHED TES-TDP COORDINATION MEETING  (November 17, 2022)	CHEDRO IV-A Official and Staff, Region IV-A CALABARZON SUC's and LUC's TES/TDP Focal Persons	Attended CHED TES-TDP Coordination Meeting		<b>Accomplished</b>
INTERVIEW FOR PUREGOLD SCHOLARS APPLICANT  (November 24, 2021)	Puregold Staff, Student/Applicant for scholarship and SFA SC Chairperson	Assisted the student-applicants during their interview		<b>Accomplished</b>

<p><b>RELEASE OF TES (BATCH 1 AND 2) STIPEND ALLOWANCE FOR FIRST SEMESTER A.Y. 2020-2021</b>             (December 1-2, 2021)</p>	<p>Chairperson, SFA Staff, Scholars</p>	<p>Attended CHED TES Coordination Meeting</p>		<p><b>Accomplished</b></p>
<p><b>RELEASE OF TES (BATCH 1 AND 2) STIPEND ALLOWANCE FOR FIRST SEMESTER A.Y. 2020-2021</b>             (December 1-2, 2021)</p>	<p>Chairperson, Cashier's Office, SFA Staff, and Scholars</p>	<p>Attended CHED TES-TDP Coordination Meeting</p>		<p><b>Accomplished</b></p>
<p><b>MEETING FOR OUTSTANDING BALANCE OF FUND TRANSFER (MORNING)</b>             (December 3, 2021)</p>	<p>Chairperson, SFA Staff, and accounting staff</p>	<p>Attended Meeting RE: Outstanding balance of fund Transfer</p>		<p><b>Accomplished</b></p>

<p><b>CHED COORDINATION MEETING ON THE SUBMISSION OF TES AND TES-TDP REQUIREMENTS A.Y. 2019-2020 (AFTERNOON)</b>  (December 3, 2021)</p>	<p>Chairperson, SFA Staff, and accounting staff</p>	<p>Attended Coordination Meeting on submission of CHED TES and TES-TDP</p>		<p><b>Accomplished</b></p>
<p><b>RELEASE OF TES (BATCH 3 AND 4) STIPEND ALLOWANCE FOR FIRST SEMESTER A.Y. 2020-2021</b>  (December 6-7, 2021)</p>	<p>Chairperson, Cashier's Office, SFA Staff, and Scholars</p>	<p>Assisted scholars during the release of TES Stipend Allowance</p>		<p><b>Accomplished</b></p>
<p><b>RELEASE OF TES- TDP (BATCH 1-10) STIPEND ALLOWANCE FOR FIRST SEMESTER A.Y. 2020-2021</b>  (December 16-17, 2021)</p>	<p>Chairperson, Cashier's Office, SFA Staff, and Scholars</p>	<p>Assisted scholars during the release of TES-TDP Stipend Allowance for First Semester A.Y. 2020-2021</p>		<p><b>Accomplished</b></p>

## STUDENT ORGANIZATION AND ACTIVITIES

<p>Meeting with SBO and Society advisers from all colleges or department.</p>	<p>Number of Attendees</p>	<p>The meeting was held last October 28, 2021 – 1PM. There were 28 attendees.</p>	 	<p>Accomplished</p>
<p>Submission of documents for accreditation of old and new SBO and society.</p>	<p>Number of SBO and society who submitted their documents</p>	<p>Number of SBO who passed their documents: 9</p> <p>Number of society who passed their documents: 14</p> <p>SBO and society from COE were still processing and completing their documents.</p>		

<p>Online checking of documents submitted documents for accreditation and recognition of new and old SBO and society.</p>	<p>Number of SBO and society whose documents were already checked</p>	<p>Number of SBO who were able to attend the online checking: 5</p> <p>Number of society who were able to attend the online checking: 5</p>	 
<p>Recognition of SBO and society.</p>	<p>Number of recognized SBO and society</p>	<p>3 recognized SBO and society</p>	

**SECURITY & MANAGEMENT OFFICE**

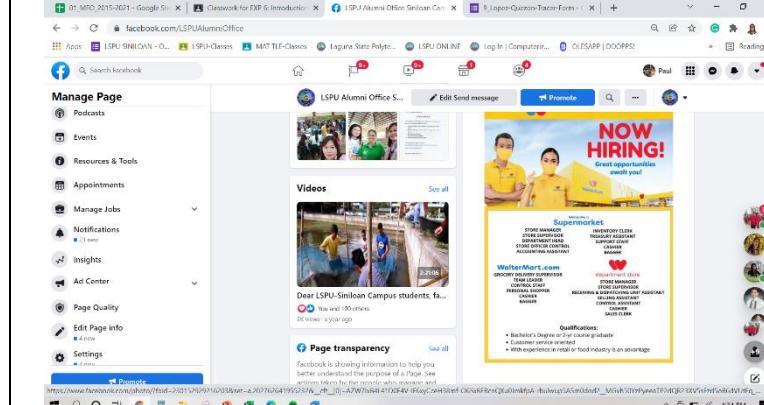
Issuance of Gate Pass	Number of issued Gate Pass / Number of issued visitors x100	Complied in the implementation of vehicle car pass through employees/ faculty/ students and visitors as per Board Resolution No. 398 S-2004		Accomplished
Accommodation	Number of Approved Request Letter	Received approved request letter by the Admin officials and accommodate incoming visitors in the campus with request letter and assist them where to go		Accomplished

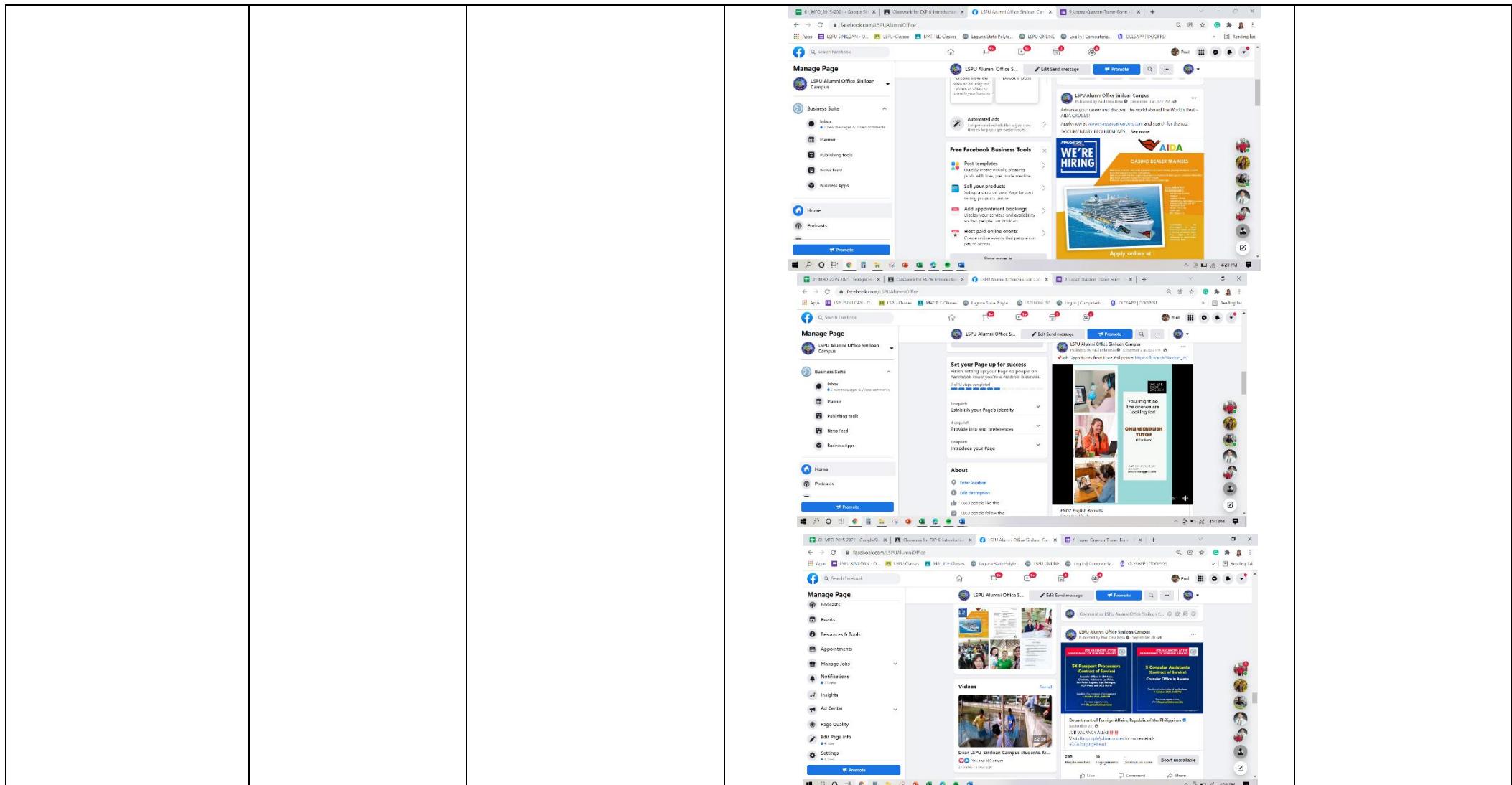
Monitoring	Number of monitor incoming and outgoing vehicle	Monitor the incoming and outgoing vehicle inside the campus included employees , students and visitors , Employees through pass slip, travel order and trip ticket	 	Accomplished
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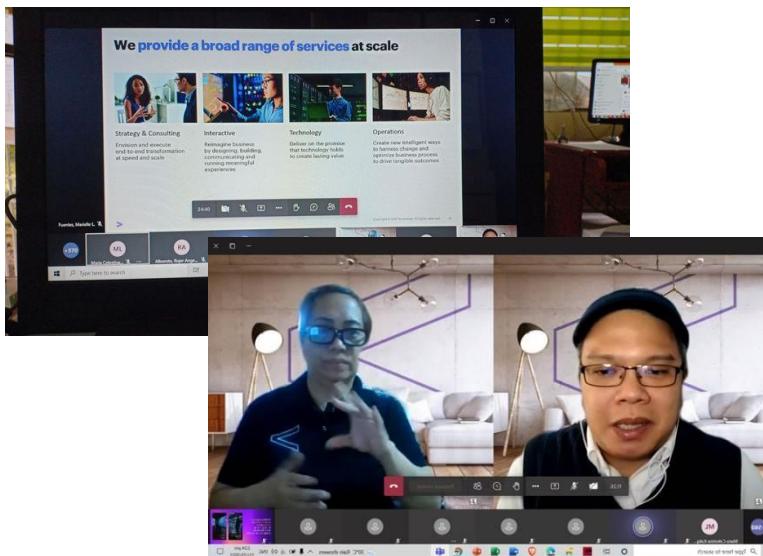
Surveillance audit ISSO 9001-2015	Number of requirements and documents	<p>Complied all requirements needed in the certification for ISSO.</p> <p>Complete all papers and documents required and needed.</p>		Accomplished
Reports	Number of incident and spot reports	<p>Response submitted report by the guard on duty.</p> <p>Referred to the authorized person concern regarding the incidents happen or refer to the authority for further action</p>		Accomplished
Evaluate the performance of Security Guards	100% performance of organic and job order security	Satisfaction rating sheet for security personnel		Accomplished

Respond inquiries and provide information to clientele concern and queries through telephone	99% responded to inquiries	Create documentation regarding the inquiries made by the client and response answered by the SMO.		Accomplished
Provide immediate response through communication handheldradio.	99% immediate respond to	Logbook licensed user and operator		Accomplished
Provide safety to the faculty, staff and client and facilities of the Laguna State Polytechnic University	100% of faculty will provide health safety protocols provided by the SMO	Provide health protocols and safety instruction to both employees and student entering the LSPU Campus including staffs.	-	Accomplished

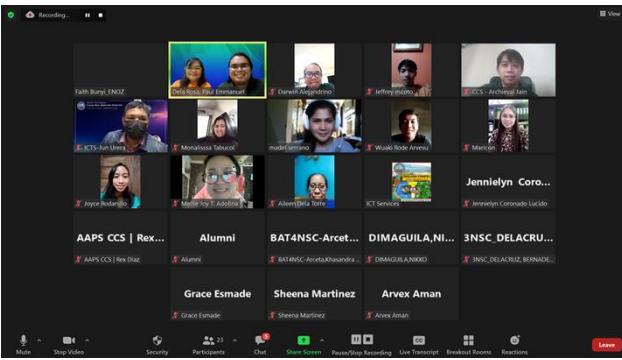
## ALUMNI AFFAIRS AND PLACEMENT SERVICES

<p><b>Dissemination of Alumni ID</b></p>	<p>October-December 2021</p>	<p>Issued an Alumni ID to LSPU Siniloan Campus Alumni through BAO Office</p>		<p>Accomplished</p>
<p><b>Posting of Job Opportunities in LSPU Alumni Facebook Page</b></p>	<p>October-December 2021</p>	<p>Posted a Job opportunity from Company Partners in the Country</p>		<p>Accomplished</p>



Coordination Meeting with Alumni Coordinators	November 12, 2021	Coordination Meeting with Alumni Coordinators		Accomplished
Virtual Career Fair of Accenture	November 25, 2021	Virtual Career Fair of Accenture		Accomplished

Virtual Labor Education of LSPU Sta. Cruz Campus AAPS	November 26, 2021	Virtual Labor Education of LSPU Sta. Cruz Campus AAPS	 <p><b>VIRTUAL LABOR EDUCATION FOR GRADUATING STUDENTS</b></p> <p>November 26, 2021, Friday 8 am to 12 noon</p> <p>LSPU ALUMNI AFFAIRS AND PLACEMENT SERVICES</p> <p>SCAN ME For Attendance https://forms.gle/5HPP7hxpoXNRN8mx6</p> <p>LSPU Information and Communications Technology Services Office</p> <p>Mary Grace Gallardo</p> <p>zoom</p>	Accomplished
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Virtual Job Orientation of LSPU Siniloan Host Campus	December 2, 2021	Virtual Job Orientation of LSPU Siniloan Host Campus	 	Accomplished
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Prepared by:

  
**JAYSON N. OLAYTA, MRD**

*Director, OSAS*