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# MYA ZYLBERBERG

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## PROFESSIONAL SUMMARY

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Professional representative with strong background in public relations and diplomacy. Adept at building and nurturing strategic partnerships to promote organizational initiatives. Known for collaborative teamwork and delivering consistent results, showcasing excellent interpersonal and negotiation skills.

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## PROFESSIONAL EXPERIENCE

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### **Volunteer in Service To America (ViSTA), 08/2023 - Current**

#### **AmeriCorps – Loudonville, USA**

- Assist in building capacity for nonprofit organizations by strengthening programs and services
- Develop resources and tools to support community engagement and organizational growth
- Participate in ongoing development trainings to enhance professional ethics, skills, and effectiveness
- Volunteer on holidays and special events, providing essential community service to those in need

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## LEADERSHIP EXPERIENCE

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### **Alumni Association for Scholarship Winners (AASW), New York, NY,**

#### **College Advisory Day Chairperson, 06/21 - Present**

- Plan and coordinate College Advisory Day for AASW members
- Lead and facilitate College Advisory Day & other AASW programs
- Communicate with AASW members to provide updates and reminders

#### **Social Media Chairperson, 01/23 - Present**

- Lead social media efforts to expand our reach through Local Union 3
- Maintain social media accounts for AASW through Local Union 3
- Give suggestions to Board of Directors to improve social media engagement

### **The University at Albany, Albany, NY,**

#### **Graduate Ambassador, 08/24 – 05/25**

- Facilitated graduate panels for prospective students to explore program offerings and details
- Represent the graduate school at campus events, providing information to undergraduate students about graduate opportunities
- Managed inquiries from domestic and international students via email, text, and phone

#### **Information Security & Digital Forensics Ambassador, 11/22 – 05/25**

- Organized and managed the semi-annual Information Security and Digital Forensics Job Fair
- Engaged technology companies to participate in the job fair
- Recruited students to register for the semi-annual job fair

### **NAACP Treasurer & Authorized Signatory, 08/22 - 05/23**

- Oversee and managed the organization's budget
- Prepared purchase requests to support program implementation
- Drafted and submitted detailed budget proposals

### **Residence Director, 06/23 - 08/23**

- Supervised daily operations of student housing facilities
- Enforced housing policies and procedures
- Coordinated crisis intervention and emergency response protocols

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## **EDUCATION**

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### **Master of Science: Digital Forensics & Cybersecurity**

#### **The University of Albany - Albany, NY**

- Honors: National Security Agency Scholarship, 2024 Outstanding Academic Achievement Award & 4x Great Dane Graduate Award

### **Bachelor of Science: Digital Forensics, 05/2023**

#### **The University of Albany - Albany, NY**

- Honors: Dean's List, NY State STEM Scholarship, CSTEP/LSAMP, Dr. Seth Spellman, Jr. Senior Scholar

### **Associate in Applied Sciences: Cyber Security, 05/2021**

#### **The State University of New York, Orange - Newburgh, NY**

- Honors: Dean's List, Honor's Program, Phi Theta Kappa Honor Society, CSTEP/LSAMP

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## **SKILLS**

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|------------------------------|-------------------------|
| • Teamwork and Collaboration | • Attention to Detail   |
| • Organized and Efficient    | • Relationship Building |
| • Team Collaboration         | • Community Engagement  |
| • Leadership Qualities       |                         |