

JOINING TIME DOCUMENT CHECKLIST

The following list indicates the documents required at the time of your joining with Rythmos. Originals & Photocopies of the following documents should be produced on the date of joining and Originals will be returned, without your documents Rythmos will be required to defer your joining formalities. Please get in touch with recruiter if you could not submit any of the documents below –

DOCUMENT CHECKLIST
Experience Certificate/Appointment Letter of all previous employers
Experience letters must clearly indicate the following:
<ul style="list-style-type: none">• The total years of experience with that organization
<ul style="list-style-type: none">• Your role and title
Relieving Letter
<ul style="list-style-type: none">• If you are joining with prior experience, please submit a relieving letter from your last employer
<ul style="list-style-type: none">• If you are submitting a Resignation Acceptance Letter, your date of resignation must be clearly mentioned and accepted by your last employer.
Photograph(3 Passport size photographs)
PAN Card & Aadhar Card
Educational certificate photocopy - Graduation