Navchetan Kumar Singh J+91-8709612121 navchetan.1029@gmail.com

Navchetan Kumar Singh Pune, Maharashtra, India

Professional Summary

Business & Data Analyst with 4+ years of experience in translating business use cases into BI solutions using Power BI, SQL, and Jira. Skilled in writing functional specs, wireframes, source-to-target mappings, and test strategies. Strong foundation in root cause analysis, KPI design, data modeling, and production issue debugging. Trained in ERP systems and experienced working independently with global teams in Agile environments.

SKILLS

BI & Analytics Tools: Power BI, KPI Dashboards, Excel Automation, DAX

Querying & Scripting: SQL, Python, SPSS

BA Artifacts: Functional Specs, Source-to-Target Mapping, Wireframes, RCA, Test Strategy Docs

Project Tools: Jira, Confluence, Git, Agile Documentation Standards

ERP: Trained in ERP Reporting, Sales, and Finance Modules

Data Handling: RDBMS, MySQL, Azure SQL (basic) Domains: Banking, Retail, Insurance, FMCG, Aviation

EXPERIENCE & WORK HISTORY

Business Analyst(Programmer)

July 2022 - Present

Kantar GDC

Pune, India

- Delivered functional specs, RCA documents, and source-to-target mappings for business-critical projects.
- Built and optimized SQL queries to analyze production issues and automate validation workflows.
- Created Power BI dashboards aligned with KPIs defined from raw business needs.
- Used Jira extensively for story grooming, backlog management, and sprint documentation.
- Worked independently with Paris-based teams and business users across Retail and Insurance clients.

Freelance Analyst / Reporting Engineer

Jul 2021 - Jul 2022

Remote / Pune, India

- Drafted mapping sheets from scratch based on user stories for eCommerce and Finance use cases.
- Converted Excel-based reports to dynamic Power BI dashboards reducing manual work by 70%.
- Worked with ERP data exports for profiling, cleansing, and reporting enhancement.

PROJECTS

L'Oreal - KPI Dashboarding & SQL Optimization — Power BI, SQL

Mar 2025 - Present

Built dashboards with mapped KPIs from marketing and CRM sources; used SQL for backend logic and validation.

Performed root cause analysis on production breaks; provided permanent fixes through SQL scripts.

Unilever - Product Performance Tracker — Power BI, SQL, Jira

May 2023 - Present

Wrote detailed mapping docs and user story analysis; collaborated with business and tech teams for ETL design.

Delivered cross-regional dashboards aligned to market performance KPIs.

Dyson - Sales Analytics — Power BI, SQL, Jira

Aug 2022 - May 2023

Delivered wireframes and specs based on business KPIs; automated report validation with SQL.

Identified sales gaps and insights using deep-dive SQL analysis.

Aviva - Retention Modeling — SPSS, SQL, Power BI

Aug 2022 - Apr 2023

Defined business KPIs from CRM systems and mapped to reporting outcomes.

Automated churn models with Power BI dashboards and SQL triggers.

Delta Airlines - Pricing Impact Analysis — SQL, Power BI

Sep 2022 - Dec 2022

2022

Led root cause analysis for pricing anomalies in booking system; visualized impact via dashboards.

Recommended strategy updates backed by data insights.

EDUCATION

Smt. Kashibai Navale College of Engineering, Pune

CGPA: 7.95 B.E. in Computer Engineering

CERTIFICATIONS

Microsoft Certified: Data Analyst Associate (Power BI) Google Data Analytics Professional Certificate Microsoft Azure Fundamentals (AZ-900) – Basic understanding only AI for Everyone – Coursera

ACHIEVEMENTS

Star Performer Award (x2) – Kantar Client Appreciation – AVIVA, Unilever APAC, GRC Team Part of team recognized as "Best Team of the Year"