NAVCHETAN KUMAR SINGH

📞 +91-7070762991 ✉ navchetan2918@gmail.com 🔗 Navchetan Kumar Singh   Bengaluru, Karnataka, India

PROFESSIONAL SUMMARY

Business Analyst with 3+ years of experience in data-driven decision support, requirements analysis, and stakeholder communication. Skilled in translating business needs into functional documentation and SQL-based analytical solutions. Strong understanding of Data Warehousing (DWH) concepts including data flows, historization, and process validation. Experienced in Oracle SQL, data extraction, and business monitoring across retail and banking functions.

SKILLS

Core Analysis: Requirement Gathering, Business Process Mapping, Functional Specifications, Data Validation

SQL & DWH: Query Optimization, Joins, Subqueries, Stored Procedures, Data Quality Checks, Historization Concepts

Documentation: BRD, FRD, SOPs, Process Flowcharts, Confluence, Desktop Publishing

Tools: Excel (Advanced), SQL (Oracle), Jira, Confluence, MS Word, Tableau

Stakeholder Management: Business-IT Liaison, Workshop Facilitation, Impact Analysis

Methodologies: Agile, Scrum, Continuous Improvement, Change Management

Domains: Retail Banking, Inventory, Pricing, FMCG, Aviation

EXPERIENCE & WORK HISTORY

Business Analyst Programmer   **July 2022 – Present**
Kantar GDC   Pune, India
- Collaborated with business, pilotage, and monitoring teams to gather requirements for data-driven reporting and analysis.
- Wrote and optimized SQL queries in Oracle for report extraction, validation, and data consistency checks.
- Analyzed DWH data flows, historization patterns, and business rules to ensure accurate representation of historical data.
- Prepared BRDs, FRDs, and workflow documentation detailing system logic and reporting requirements.
- Worked with cross-functional teams to ensure completeness and correctness of data in analytical reports.
- Partnered with regulatory and internal control teams to extract operational data for compliance and business audits.

PROJECTS

Retail Banking Data Mart Optimization — SQL, Oracle, Excel   **Mar 2024 – Present**
Designed data validation logic and SQL scripts to monitor DWH data refresh cycles and historization across banking KPIs.

Unilever – Market & Sales Monitoring — SQL, Excel   **May 2023 – Mar 2024**
Gathered business inputs and implemented SQL-based extraction for recurring regional sales and inventory reports.

Aviva – Risk Modeling — Python, SQL, Excel   **Aug 2022 - Apr 2023**
Conducted structured analysis on model outputs to inform design of customer interventions and reduce false positives.

Dyson – Inventory Performance Review — SQL, Excel   **Aug 2022 – May 2023**
Documented business rules and created SQL queries for data consistency checks and warehouse flow validation.

Delta Airlines – Cost Optimization Analysis — SQL, Excel   **Sep 2022 – Dec 2022**
Analyzed spend data using SQL to identify irregular cost trends; proposed rule-based improvement for reporting accuracy.

EDUCATION

Smt. Kashibai Navale College of Engineering, Pune   **CGPA: 7.95**
B.E. in Computer Engineering   2022

CERTIFICATIONS

Google Data Analytics Professional Certificate
Microsoft Azure Fundamentals (AZ-900)
AI for Everyone – Coursera

ACHIEVEMENTS

Star Performer Award (x2) – Kantar
Client Recognition – AVIVA, Unilever APAC, GRC Team
Best Team of the Year – Project Collaboration Team