



# Taymasov Magomed

Male, 23 years, born on 15 July 1996

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[tajmasoff@yandex.ru](mailto:tajmasoff@yandex.ru) — preferred means of communication

Reside in: Moscow

Citizenship: Russia, work permit at: Russia

Not ready to relocate, not ready business trips

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## Desired position and salary

### Public relations specialist

Marketing, Advertising, PR

- Account Planning
- Promotion, Special Offers
- Project Management

Employment: full time

Work schedule: full day

travel time to work: any

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## Work experience —3 years

March 2016 —  
February 2019  
3 years

### Federal Agency for Youth Affairs

#### Specialist

- creation and administration of reports of the results of the Institute economic activity;
- interaction with the heads of departments, specialists, industrial specialist;
- work with trends and forecasts of the Institute, analysis of anomalies / deviations from the goals;
- participation in the preparation of material for meetings and events;
- development of projects, plans, budgets, concepts and guidelines.
- students-Team Management.
- organization and participation in Russian and international events;
- preparation of presentations and meetings, conducting negotiations;
- coordination and controlling contractors work at University(PSU);
- Interaction with the Office of the President of the Russian Federation, the Office of the Russian Government, the Federal Assembly of the Russian Federation, federal and regional ministries and departments, public organizations and foundations.

Achievements:

- Development and involvement 2 long-term projects for youth in the sphere of sport, culture and art.

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## Education

Higher  
2018

### Pyatigorsk State Linguistic University, Pyatigorsk

The Higher School of Administration, Government and Public Administration

2016

## Moscow Lomonosov State University, Moscow

Business School , Business Organization Management

### Key skills

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Languages

Russian — Native

English — C1 — Advanced

Skills

GR PR Government Relations Public Speaking MS Office Mac Os Internet Marketing

### Additional information

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About me

Good English. Strong knowledge: MS Office, Adobe CC, iWork etc.

Personal skills: ability to work in a team structure, verbal communication to the people inside and outside of the company, ability to make decisions and solve problems, to obtain and process information, EXCELLENT public speaking, EXCELLENT analytical skills .

Adapt quickly to new work conditions; eager to undertake different challenges and tasks in new work areas!