

EDUCATION

Sep 2007 – Sep 2012 Kutafin Moscow State Law Academy, Specialist Diploma in Law equivalent to upper second-class honours (2:1)

Average aggregate grade 4.3 out of 5.0. The university uses a five-point academic grading system, where 'excellent' (5) is the highest and 'very poor' (1) is the lowest grade possible; some modules are assessed on 'credit' (c) or 'non-credit' (nc) basis.

Core modules and courseworks: Financial Law (5); International Law (4); International Private Law (5); Law of Civil Procedure (5); Russian Commercial Law (4); EU Law (c); International Trade Law (c); Securities in Civil Law (coursework, 4); Investments in International Public Law (coursework, 5). For the full modular and coursework breakdown, which comprises of 62 subjects, please refer to the transcript.

Dissertation: International legal regulation of investments (5).

WORK EXPERIENCE

Sep 2015 – Nov 2019 Chief Legal Adviser at Mizuho Bank, JSC – Moscow, Russia

— Support of the bank's products and clients:

- Drafted credit, credit line and syndicated loan agreements, FX contracts, bank guarantees, RISDA / ISDA contracts, non-disclosure agreements, and other financial contracts;
- Provided legal support to the bank's clients (participated in Due Diligence procedures);
- Coordinated work with the Tokyo and London bank's offices on legal matters;

— Interaction with the Central Bank of Russia:

- Interacted with the Central Bank of Russia and financial regulation authorities on legal matters;
- Provided legal support to the risk control, corporate finance, and treasury departments;
- Maintained the list of affiliated persons, including subsidiaries and dependant companies;

— Compliance functions:

- Provided legal support on sanctions implementation (OFAC's Sanctions Lists);
- Provided legal support with development and amendment of the Head Office Procedure and Internal Office Procedure in accordance with Russian legislation;

— Internal bank's projects:

- Provided legal support on the following projects: the Unified Identification and Authentication System, the Common Reporting Standard (the CRS; information standard for the Automatic Exchange Of Information) and others;
- Collaborated with the Operation Excellence team on improvement of the bank's processes;
- Established procedure and created compliance system for monitoring of the regulatory legal acts for all bank's departments;
- Developed the use of electronic signatures in banking procedures (e.g. gradual replacement of hard copy signature and stamp cards).

Jan 2013 – Aug 2015 Chief Corporate Lawyer at JSCB KapitalBank, OJSC – Moscow, Russia

- Optimised and maintained corporate structure, ensured registration of Russian legal entities and registration of corporate changes. Drafted corporate documents, including board approvals, articles of incorporation, shareholders and board meetings protocols, etc. Participated in development of corporate governance documents;
- Analysed and drafted contracts for sale of an enterprise or non-core assets, loan and credit agreements, bank guarantees, debt transfers, investment agreements, etc.;
- Organised legal affairs of the bank's foreign part, including: company registration, relations with registrars and secretarial companies, maintenance of the legal documents (powers of attorney, contracts, incorporation documents), negotiations with contractors and external consultants;
- Supported relations with other banks on loans, bank guarantees and other financial products;
- Worked with different legal entities in different countries of the Eastern Europe (Lithuania; Poland; Belarus);
- *Directly participated in the following projects:* Bekshta Construction Group (real estate); Fogo Fire Safety (fire protection systems); Enikod (IT); U Group World Corporation (travel company).

Mar 2012 – Dec 2012 Assistant Legal Adviser / Assistant Manager of the Investment Department at A1 Investment Holding (Dara LLC) – Moscow, Russia

- Maintained and optimised corporate structure, registered companies and corporate amendments, interacted with tax, pension and social insurance authorities of the Russian Federation;
- Interacted on behalf of the holding with depositaries, banks and financial regulation authorities on various project matters. Communicated with external contractors and legal consultants;
- Provided legal support in asset sale and company acquisition transactions, drafted various financial contracts and legal opinions in Russian and English;
- Participated in Due Diligence procedures;
- Worked on the M&A team's presentations of investment projects for the Investment Committee;
- *Directly participated in the projects:* MShZ (Moscow Tire Plant – real estate); Gras (Group of companies 'GRAS' – concrete plant); ADA (Alfa Distressed Assets – non-core assets of Alfa Bank). *Provided legal support to the investment projects:* Calculator (Systematica Group of Companies – IT); Chelsea (DB Development, OJSC Kremlin side, OJSC Stone Bridge – real estate); Splav (Machine-building Corporation 'Splav' OJSC – industrial valves production); Cinema (Formula Kino and Kronverk Cinema – chains of movie theatres).

Jun 2011 – Sep 2011 Trainee at the Federal Agency for the Commonwealth of Independent States Affairs, Compatriots Living Abroad, and International Humanitarian Cooperation (Rossotrudichestvo) – Moscow, Russia

- Supported the team on investment projects in the agriculture sector between Russia and the CIS by carrying out comparative legal research;
- Translated the 'European Union – Russian Federation Cooperation in Science, Technology and Innovation Roadmap for Action 2011-2013' from Russian into English.

Jul 2009 – Aug 2009 Trainee at the Nikulinsky District Court of Moscow – Moscow, Russia

- Assisted the Vice President of Civil Chamber by maintaining database and organising materials;
- Was trained by the Deputy Judge to draft procedural documents and court correspondence, to organise claims.

AWARDS AND ACHIEVEMENTS

- Awarded with the Certificate of Appreciation for participation in The Cost Reduction Contest at **Mizuho Bank, JSC, Moscow, 2017**
- Completed the **Bauman Moscow State Technical University** Microsoft Excel 2013 / 2010 courses 'Level 2. Advanced' and 'Level 3. Data analysis and visualisation' *Moscow, 2016*
- Awarded with the Professional User Certificate of GARANT legal databases at '**Garant-Service-Universitet**' **Scientific-Production Enterprise LLC, Moscow, 2008**

SKILLS AND INTERESTS

IT Proficiency	Word / Pages Excel / Numbers PowerPoint / KeyNote DocsVision Google EFUDKO KLIKO
Languages	Russian (native) English (full proficiency) German (basic)
Interests	Travelling Hiking Scientific Literature Fine Arts

REFERENCES

Available upon request.