

Nicholas A. Marotta 43 Old Fort Avenue Schenectady, NY 12306

Dear Nick.

What a wonderful full circle of networking that brought you to us this summer. In the past three months you have taken on so many new things with little to no direction and sometimes not a lot of support. You've done all this with enthusiasm, a smile, and with real commitment to doing a great job and that's not something we could ever teach you. I hope that this internship and the time you have spent here at Transfinder this summer has also contributed in some way to your education, thought processes, and approach to school, work and life.

The summer has come and gone but I want you to know what a great addition to the team you have been. You have a wonderful approach to all you do, a visible determination, and a genuine care about those around you, both coworkers and clients alike, and that has certainly brought you great success. I also know that it will bring you continued success throughout your life.

From handling clients under high-stress situations, conducting important research and troubleshooting, to the endless amount of data collection and entry projects we threw at you, you have approached each project with excitement and a get-it-done attitude, for that I must say thank you. If you ever need a reference, a fresh ear to bounce an idea off, or assistance in any of your educational or professional endeavors, please don't hesitate to reach out to me. I would be happy to help in any way I can and I would love to hear how you are doing in the future.

Keep up your musical aspirations and one of these days I'll look for an autograph! Thank you again for all the hard work you put into your internship this summer. Thank you again for extending your stay with us this summer! I wish you all the best for continued success, and please keep us posted on your future endeavors!

Best Wishes,

Kelly A. Vincent

Client Data Manager

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