## John W. Smith

## **Career Highlights**

Four years experience in early childhood development with a diverse background in the care of special needs children and adults.

## **Work Experience**

Counseling Supervisor - The Wesley Center (1999 - 2002)

- Determined work placement for 150 special needs adult clients.
- Maintained client databases and records.
- Coordinated client contact with local health care professionals on a monthly basis.
- Managed 25 volunteer workers.

Client Specialist – Rainbow Special Care Center (1997 – 1999)

Teacher's Assistant – Cowell Elementary (1996 – 1997)

- Assisted teachers with managing daily classroom activities.
- Oversaw daily and special student activities.

## **Education**

BS in Early Childhood Development – University of Arkansas at Little Rock BA in Elementary Education – University of Arkansas at Little Rock