|  |  |
| --- | --- |
| officeName  officeAddressLine1  officeAddressLine2  officeAddressLine3  officeAddressLine4 | **Protected B**  phoneNumEnquiries (Enquiries)  phoneNumTTY (TTY)  phoneNumINTL (International only) |

|  |  |
| --- | --- |
| personName  addressLine1  addressLine2  addressLine3  addressLine4 | currentDate |

Dear personName

|  |
| --- |
| We are writing to inform you that on Click or tap to enter a date., Employment and Social Development Canada (ESDC) incorrectly credited your bank account Click or tap here to enter text. at the Click or tap here to enter text. with Choose an item. $ Click or tap here to enter text..  When we requested a retrieval of the payment, the money could not be recovered from your account.  As a result, you have received funds to which you are not entitled, and those funds must be repaid. A notice of debt, with repayment instructions, will be sent to you shortly.  For more information, please contact the Service Canada call centre at phoneNumEnquiries. |

Yours sincerely,

Sample Benefit Commission