

# Nabil El Maalem

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## EDUCATION

### Bachelor's of Science, Information Technology

New Jersey Institute of Technology, Newark, NJ

May 2024

GPA 3.6/4.0

- Major Specialization in Web Applications
- Relevant coursework:
  - IT114 - Advanced Programming for Information Technology
  - IT202 - Internet Applications
  - CS113 - Introduction To Comp Sci I

### Associate's of Arts, Liberal Arts

Brookdale Community College, Lincroft, NJ

May 2021

GPA 4.0/4.0

- Dean's List, 2018 - 2021
- Relevant coursework:
  - COMP129 - Information Technology
  - SPCH115 - Public Speaking
- Member of Phi Theta Kappa International College Honor Society
  - Served as devoted member of honor society committed to serving the community via volunteer work
  - Conducted multiple beach clean-ups, fundraisers, marathons, and similar community-service events as a part of this organization

## EMPLOYMENT EXPERIENCE

### Food Delivery Driver

DoorDash, Central New Jersey, NJ

April 2021 - Present

- Ensure on-time delivery of food, beverages and goods in excellent condition to 20+ customers per day
- Communicate with customers via app, text, and phone call to deliver updates on ETA and other delivery information
- Provide exceptional customer service through professional and timely conduct and communication
- Assess quality and completion of orders upon pick-up from restaurant or vendor prior to delivery
- Utilize GPS apps to optimize delivery routes, minimize delays, and meet ETAs for orders

### Assistant Supervisor

2M Mechanical LLC, New York City, NY

June 2021 - August 2021

- Supplemented daily operations by assisting construction crews in order to prevent any delays
- Provided workers with the necessary equipment and materials required to complete projects in an appropriate and timely manner
- Visited job sites regularly to ensure that all safety protocols were being followed and that all Personal Protective Equipment (PPE) was being worn by employees

## RELEVANT SKILLS

- Python
- Java
- JavaScript
- HTML
- CSS
- Git & GitHub
- Microsoft Office 365
- Computer Maintenance & Repair
- Systems Troubleshooting
- Virus Removal & Antivirus Integration
- Team Management
- Interpersonal Communication
- Public Speaking
- Team Collaboration
- Operating System Installation & Configuration