



# Corporation/Diocesan Superintendents, School Administrators and Principals

May 2014

Dear Superintendents, School Administrators and Principals:

We are pleased to announce the release of 2014 ISTEP+ student results. These results will be available on the **Enhanced Indiana Parent Network** at the end of May. Using the Indiana Parent Network helps parents support their children by allowing them to play a more active role in their education. They can track their children's results year after year and access personalized resources and engaging activities. Parents can access the website at <https://indiana.ctb.com/onlineresults>.

Parents need an invitation code to gain access to the Indiana Parent Network. Individualized Parent Letters were sent to each school. Each letter is unique to one student. The letter includes the student's name, grade, school, and birth date. It is imperative that these letters be distributed upon receipt so parents may access their children's ISTEP+ results as soon as they are available.

## Parent Letters also available in INORS

To help the schools distribute the Parent Letters, the letters are also provided in PDF format via the Indiana Online Reporting System (INORS). Under Downloads, access Group Downloads to find the PDFs. In addition, a file containing all invitation codes is available under GRT/IC File Download, so the schools may email the code to parents, if applicable.

## Parent Request Required for Rescore

The school cannot initiate a rescore without a parent request. Parents are informed of this responsibility through the Parent Letter (described above) and the Indiana Parent Network. A parent request date is required on the Rescore Request Form.

## Any problems with the website?

If you experience any technical difficulties, please contact our CTB support team by calling 800-481-4769 or via email at [support@ctb.com](mailto:support@ctb.com).

For assistance, parents may access technical support through the Quick Start Guide on the Parent Network login page or by contacting the **Parent Network System Administrator** at your corporation or diocese. Please refer to the System Administrator Letter included in this package for more information.

## Administrative users:

Go to <http://www.ctb.com/istep> and log in to the system using your single sign on username and password.

## Parents:

Go to <https://indiana.ctb.com/onlineresults>

