

Quick Start Guide for File Tracking

File Tracking URL:

DEV/QA: <http://10.160.23.80:8080/FileTracking>

Production: <http://10.160.17.40:8080/FileTracking>

Login

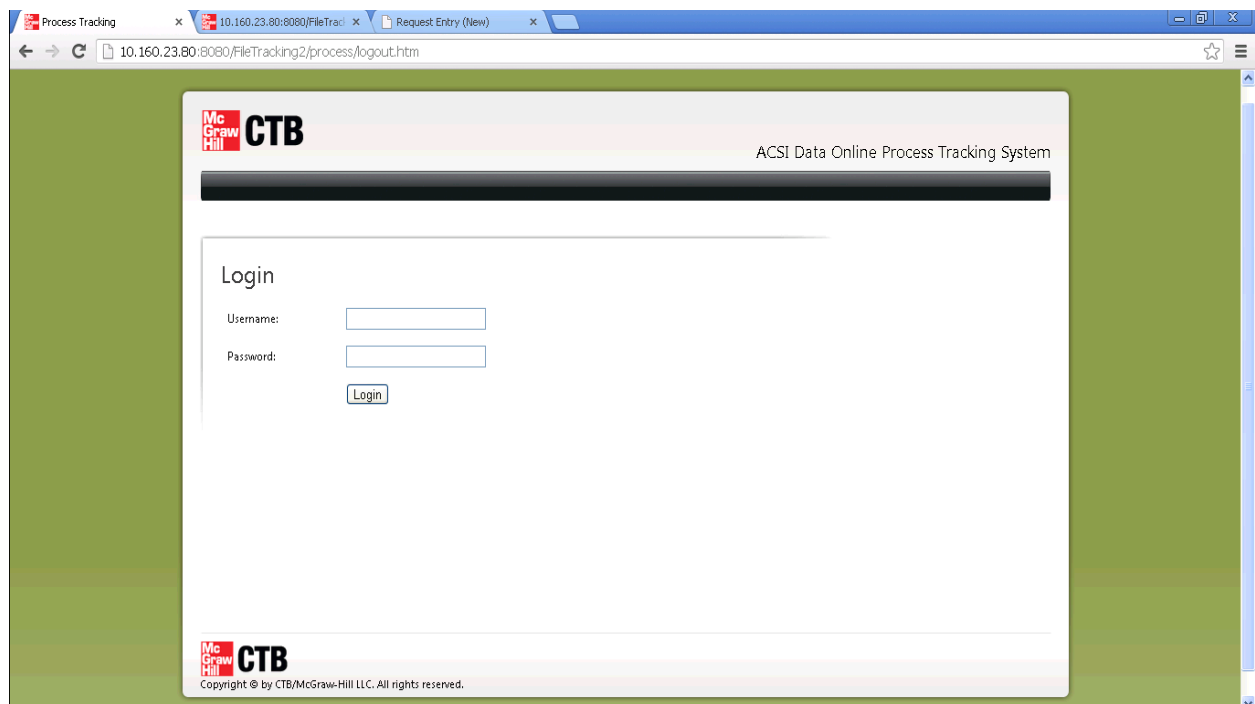
Username: Regular

Password: Regular

Admin Username: Admin

Admin Password: *****

The URL will be redirected to login page. Provide login credential; username and password is case sensitive.



The screenshot shows a web browser window with the address bar displaying `10.160.23.80:8080/FileTracking2/process/logout.htm`. The page content includes the McGraw-Hill CTB logo in the top left, the text "ACSI Data Online Process Tracking System" in the top right, and a "Login" section in the center. The login section contains two input fields labeled "Username:" and "Password:", and a "Login" button below them. The footer of the page displays the McGraw-Hill CTB logo and the copyright notice: "Copyright © by CTB/McGraw-Hill LLC. All rights reserved."

Process List

After login home page with all process details will be displayed, you can filter data by using search box located at top right portion of the table.

To see data for different administration year, change the administration dropdown located side side of page title.

Process Tracking

Welcome: Admin User | Logout

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ACSI Data Online Process Tracking System

All Processes Search Help

All Processes for Administration ACSI Spring 2013

Show 10 entries Search:

Process Id	School Name	Region Code	School Code	School Stru-Elm	Stage Load	Stage PDF	Target Load	Email Status	Process Status	Processed Date	Source File Name
4363	ALL_GRADES000000	01	8013044	31000001	Success	Success	Success	Success	Completed	02/27/2013	ACSI041713_GWYZ_11152012000001.DAT
4362	PRIMARY_50000000	01	0000111	31000002	Success	Success	Success	Success	Completed	02/21/2013	ACSI041713_GWYZ_11152012000001.DAT
4361	PRIMARY_20000000	01	9033726	31000005	Success	Success	Success	Success	Completed	02/21/2013	ACSI041713_GWYZ_11152012000001.DAT
4360	MIDDLE0000000000	01	9002059	31000003	Success	Success	Success	Success	Completed	02/21/2013	ACSI041713_GWYZ_11152012000001.DAT
4359	MIDDLE_HS00000000	01	0156717	31000006	Success	Success	Success	Success	Completed	02/21/2013	ACSI041713_GWYZ_11152012000001.DAT
4358	HIGH_SCHOOL0000	01	0049855	31000004	Success	Success	Success	Success	Completed	02/21/2013	ACSI041713_GWYZ_11152012000001.DAT

Showing 1 to 6 of 6 entries

First Previous 1 Next Last

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Search Process

Click search tab to use search process functionality. Process list can be filtered by providing different available filter criteria. Admin year dropdown can be selected to filter data by admin year.

Note: Caution, all search text provided will be cleared if you switch between admin year.

The screenshot shows a web browser window with the URL `10.160.23.80:6080/FileTracking2/process/view.htm`. The page title is "Process Tracking". The browser tabs include "Process Tracking", "10.160.23.80:6080/FileTrac...", and "Request Entry (New)".

The main content area has a green header bar with the text "Welcome: Admin User | Logout". Below this is a navigation bar with the "McGraw Hill CTB" logo and the text "ACSI Data Online Process Tracking System". The navigation bar includes tabs for "All Processes", "Search", and "Help".

The "Search" tab is active, displaying the "Search Process for Administration" form. The form includes a dropdown menu for "ACSI Spring 2013". Below this are several input fields and dropdown menus for filtering:

- Process Id:
- School Structure Element Id:
- Processed Date:
- Stage Load Status:
- Stage PDF Status:
- Target Load Status:
- Email Status:
- Process Status:

A "Search Process" button is located at the bottom of the form. The footer of the page includes the "McGraw Hill CTB" logo and the text "Copyright © by CTB/McGraw-Hill LLC. All rights reserved."

Process Status

There are 5 columns that show statuses:

- **Stage Load** – this is the initial load of the data file into the “staging” database.
- **Stage PDF** – this is the receipt of the PDF files from ISIS, and the movement of them into the correct location to be picked up by the PRISM dashboards. “Success” means that all PDFs for the school were received (meaning at least 1 TN3 and at least 1 Bible PDF for the school and for each of the classes in the school).
- **Target Load** – this is the loading of the school’s data into the final “target” database for use by PRISM dashboards.
- **Email Status** – this shows the status of sending the email to the school with Login info.
- **Process Status** – this is the overall status of the school. If it is “Completed”, that means all of the other 4 processes were successful and the school has been fully loaded into PRISM.

Note: This list is by “Process ID”. If a school has been loaded twice, it will appear twice with two different Process IDs.

Process Log

Click on status to see process-log in popup

Process Tracking

10.160.23.80:8080/FileTrac... Request Entry (New)

10.160.23.80:8080/FileTracking2/process/process.htm#note

Welcome: Admin User | Logout

McGraw Hill CTB ACSI Data Online Process Tracking System

All Processes Search

All Processes for Ad

Show 10 entries

Process Id	School Name	Reg. Code
4363	ALL_GRADE500000	01
4362	PRIMARY_5000000	01
4361	PRIMARY_2000000	01
4360	MIDDLE000000000	01
4359	MIDDLE_HS0000000	01
4358	HIGH_SCHOOL0000	01

Showing 1 to 6 of 6 entries

Log for Process Id : 4363

**** STAGE LOAD STARTED ****

[14:38:04 PM] Stg_Data_Extract Load completed

[14:38:07 PM] Data File validation completed without any error

[14:38:10 PM] Org Level Validation completed successfully

[14:27:07 PM] The following Classes* are being inserted for this school: 41000003, 41000004, 41000005, 41000006, 41000007, 41000008, 41000009, 41000010, 41000011, 41000012, 41000013, 41000014, 41000015, 41000016, 41000017, 41000018, 41000019, 41000020, 41000021, 41000022, 41000023, 41000024, 41000025, 41000026

[14:38:10 PM] Stg_Org_Node Load completed

[14:38:13 PM] Stg_Student_Assessment_Info Load completed

[14:38:13 PM] Student Data Validation completed successfully

[14:38:19 PM] Fact Load validation completed successfully

[14:38:30 PM] Stg_Subtest_Score_Fact Load completed

[14:38:31 PM] Stg_Objective_Score_Fact Load completed

[14:27:30 PM] Stage Layer Data Load Completed successfully

**** OPERATIONAL LOAD STARTED ****

[14:40:00 PM] Org_Structure_Element Load completed

[14:40:03 PM] Org_Node_Dim Load completed

[14:40:08 PM] Fact Bkps, Student Bkp & Student Bio Dim Load completed

[14:40:11 PM] PDF_Files Load completed

[14:40:12 PM] Invitation_Code Load completed

[14:40:16 PM] SubTest_Score_Fact Load completed

[14:40:17 PM] Objective_Score_Fact Load completed

[14:29:22 PM] Operational Layer Data Load Completed successfully

**** JAVA UTILITY STARTED ****

[14:40:26 PM] Java Utility is being invoked from Informatica

[02:30:06 PM] [Util] New students found

[02:30:55 PM] [Util] Processing school (jasperorgId) : 13099

[02:30:55 PM] [Util] getting schools ...

[02:30:55 PM] [Util] No new school user found. Incremental PDF will be

Processed Date Source File Name

Processed Date	Source File Name
02/27/2013	ACSI041713_GWYZ_11152012000001.DAT
02/21/2013	ACSI041713_GWYZ_11152012000001.DAT
02/21/2013	ACSI041713_GWYZ_11152012000001.DAT
02/21/2013	ACSI041713_GWYZ_11152012000001.DAT
02/21/2013	ACSI041713_GWYZ_11152012000001.DAT
02/21/2013	ACSI041713_GWYZ_11152012000001.DAT

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Process Details

Click Process Id to see more information about the process. You can click another process_id without closing the popup to refresh data.

The screenshot displays the ACSI Data Online Process Tracking System interface. The main window shows a list of processes with columns for Process Id, School Name, and a search bar. A popup window titled "Process Id : 4363" is open, displaying detailed information for the selected process.

Process Id : 4363

School Name :	ALL_GRADES000000
Region Name :	CALIFORNIA
School email :	ALL_GRADES000000@GMAIL.TST Edit
School Customer Code :	018013044
School Structure Element :	31000001
Total # of classes :	50
Total # of students :	646
Total # of users (including teachers) :	15
Generated Login PDF :	View/Download
Generated Invitation Letter PDF :	View/Download

Below the table, there are three buttons: "Resend login email" (orange), "Resend invitation letter" (yellow), and "Resend Both PDFs" (green). Each button has a tooltip indicating the email address: "to [ALL_GRADES000000@GMAIL.TST]".

The background interface shows a list of processes with the following entries:

Process Id	School Name
4363	ALL_GRADES000000
4362	PRIMARY_50000000
4361	PRIMARY_20000000
4360	MIDDLE0000000000
4359	MIDDLE_HS00000000
4358	HIGH_SCHOOL000000

Showing 1 to 6 of 6 entries

Click view/download link to see generated Login PDF or Invitation Letter. If PDF is not exists for the process, error page will be displayed. You can check log to track the PDF generation.

Resend Email

Process Id : 4363 ✕

School Name :	ALL_GRADES000000
Region Name :	CALIFORNIA
School email :	ALL_GRADES000000@GMAIL.TST Edit
School Customer Code :	018013044
School Structure Element :	31000001
Total # of classes :	50
Total # of students :	646
Total # of users (including teachers) :	15
Generated Login PDF :	View/Download
Generated Invitation Letter PDF :	View/Download

Resend login email to [ALL_GRADES000000@GMAIL.TST]
Resend invitation letter to [ALL_GRADES000000@GMAIL.TST]
Resend Both PDFs to [ALL_GRADES000000@GMAIL.TST]

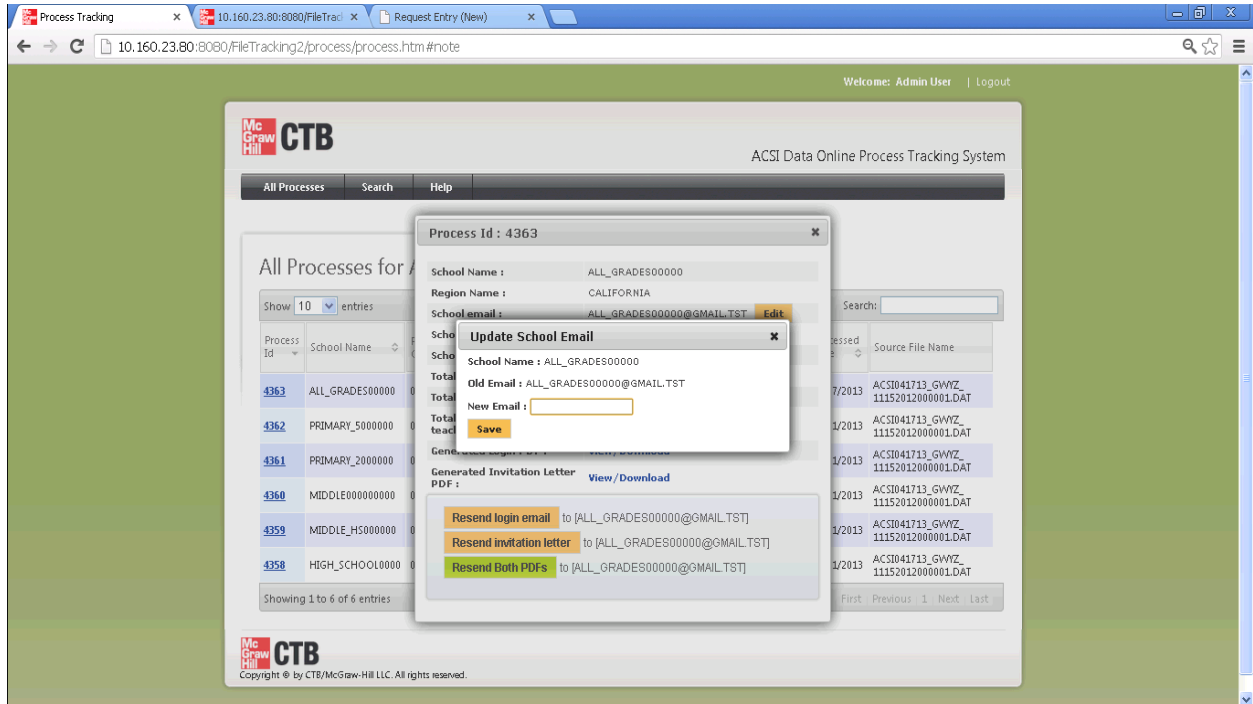
Click "Resend login email" to resend email to school with Login-PDF. If PDF is not exists for the process, email sending will be failed and failed message will be displayed.

Click "Resend invitation letter" to resend email to school with Invitation Letter. If Invitation Letter is not exists for the process, email sending will be failed and failed message will be displayed.

Click "Resend Both PDFs" to resend email to school with Login-PDF and Invitation Letter. If PDF is not exists for the process, email sending will be failed and failed message will be displayed

Update Email Address

Click "Edit" to edit the school email address.



This process will update email address in prism database for the selected admin year. There is no automatic process to update email address in EISS system. You have to do it manually by login into EISS database.