# **Your EIN Setup Guide**

An **EIN (Employer Identification Number)** is your business's federal tax ID — like a Social Security Number, but for your LLC.

### Why you need one

- Open a business bank account
- File taxes
- Hire employees
- Set up Stripe, PayPal, or Shopify

It's completely free to get directly from the IRS. No lawyers or third-party fees required.

## How to Get Your EIN — Step-by-Step

- 1. Go to the official IRS site: irs.gov/ein
- 2. Click "Apply Online Now" (desktop only)
- 3. Select "Limited Liability Company (LLC)" as entity
- 4. Enter your info:
  - State of LLC
  - Number of members
  - Your SSN for verification
- 5. Choose "Started a new business" as reason
- 6. Receive EIN instantly and download the PDF letter

#### **Common Mistakes to Avoid**

- Never pay for an EIN it's always free
- Form your LLC first before applying

• Only use the official IRS site (not third-party services)

#### **After You Get Your EIN**

You're now ready to:

- Open your business bank account
- Connect Stripe or Shopify
- Start managing taxes and expenses

## Need help with the rest?

Start With Genie is a \$49 personal LLC assistant that gives you:

- State-specific filing instructions
- A customizable operating agreement
- A clean dashboard that guides you step-by-step
- <u>www.startwithgenie.com</u>