

Team Meeting

Date: 10/9

Time: 1:45-3:00PM

Location: Online

Meeting called by: Both

Type of meeting: Online

Note taker: James

Attendees: James Clinton Caset Regetz

Minutes

Agenda item: Document Organization / Prior Research

Presenter: Casey

Discussion: Went over new articles as well as discussed his new note method

Conclusions: Finish new method

Action items	Person responsible	Deadline
Add the rest of Sources	Casey	10-16
Complete Document	Casey	10-16

Agenda item: Setting up presentation/ Prior Research

Presenter: James

Discussion: Went over new articles as well as goals for next week in setting up the presentation.

Conclusions: Finish finding articles and set up the presentation

Action items	Person responsible	Deadline
Set up presentation	James	10-16
Find more sources	James	10-16

Other Information

Observers: N/A

Resources: N/A

Special notes: N/A