

# Team Meeting

Date: 10/20

Time: 5-6:00PM

Location: Online

Meeting called by: Both

Type of meeting: Online

Note taker: James

Attendees: James Clinton Caset Regetz

## Minutes

Agenda item: Document Organization / Prior Research

Presenter: Casey

Discussion: Talking about midterms and needed an extension on work.

Conclusions: Finish new method

| Action items            | Person responsible | Deadline |
|-------------------------|--------------------|----------|
| Add the rest of Sources | Casey              | 10-27    |
| Complete Document       | Casey              | 10-27    |

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Agenda item: Setting up presentation/ Prior Research

Presenter: James

Discussion: Talking about midterms and needed an extension on work.

Conclusions: Finish finding articles and set up the presentation

| Action items        | Person responsible | Deadline |
|---------------------|--------------------|----------|
| Set up presentation | James              | 10-27    |
| Find more sources   | James              | 10-27    |

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## Other Information

Observers: N/A

Resources: N/A

Special notes: N/A