

Team Meeting

Date: 11/17

Time: 1-2:30PM

Location: Online

Meeting called by: Both

Type of meeting: Online

Note taker: James

Attendees: James Clinton Caset Regetz

Minutes

Agenda item: Speaker notes and practicing

Presenter: Casey

Discussion: Going over speaker notes and practicing

Conclusions: Practice

Action items	Person responsible	Deadline
Practice	Casey	11-24

Agenda item: Speaker notes and practicing

Presenter: James

Discussion: Going over speaker notes and practicing

Conclusions: Practice

Action items	Person responsible	Deadline
Practice	James	11-24

Other Information

Observers: N/A

Resources: N/A

Special notes: N/A