**RESUME**

**KAMBAPU PAVAN KUMAR REDDY** E-MAIL ID : [kambapupavan9@gmail.com](mailto:kambapupavan9@gmail.com)

Mobile : 8328603269

Career Objective : Seeking a challenging position in your esteemed organization where my technical and co-ordination skills can be effectively utilized to improve operations and contribute to the company’s growth.

EDUCATIONAL QUALIFICATION :

|  |  |  |  |
| --- | --- | --- | --- |
| COURSE | DURATION | INSTITUTE/COLLEGE | PERCENTAGE |
| BTECH(IT) | 2008-2014 | TPIST College of engineering | 57% |
| INTERMEDIATE | 2006-2008 | Narayana Junior College | 67% |
| S.S.C | 2006 | Bhashyam Public School | 64% |

Personal Skills:

* Good verbal and written communication skills
* Ability to work hard
* Ability to build motivation
* Creative & self-confident
* Positive approach thinking

Computer Skills :

* MS-Office-Word, Excel, PowerPoint
* Internet and e-mail Operations
* C, C++, Java

Work Experience :

* Worked in JMJ Infoway Services from 2014 to 2015 october as business process outsourcing executive in a Semi-Voice Process.

Description : It’s an Education Lead Generation Campaign Where we have to call US customer through pre-defined prompts that are present in the computer and we have to generate the leads from the customers and we have to transfer those calls to US clients.

* From 2015 October to till date Working in WNS Global Services Private Limited, Visakhapatnam.

Description : I have been working as a Business Process Outsourcing Executive, My Job Role is about Processing the United States medical bills,

Medical Billing is a payment practice within the United States

Health system. The Process involves a Health-care provider submitting, and following upon claims with health insurance companies in order to receive payment for services rendered

Such as treatments and investigations.

Personal Details:

Name : K. PAVAN KUMAR REDDY

Father Name : K.Parasuram Reddy

Mobile No : 8328603269

E-mail id : kambapupavan9@gmail.com

Date of Birth : 26-oct-1989

Sex : Male

Marital status : Single

Nationality : Indian

Address : E-56, BHEL Township,

Visakhapatnam-530012

Declaration :

The above mentioned information is true and correct to the best of my knowledge and belief. If I am selected and given a chance to serve in your esteemed organization I shall prove my best and ability to the entire satisfaction of my superiors.

Yours FaithFully

(K.Pavan Kumar Reddy)