

CURRICULUM VITAE

NAME: Nadia Wang

LANGUAGES: Fluent in Chinese Mandarin and English

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EDUCATION

Bachelor of Secondary Education/ Bachelor of Arts (Design Innovations and Technologies) – Currently Studying at Australian Catholic University)

Higher School Certificate - 2021 Westfields Sports High School, NSW

WORK EXPERIENCE

**Secondary Technology and Applied Studies Teacher
Cerdon College (June 2024 - Current)**

- Curriculum planning and programming (7-10)
- Project-based learning (PBL)
- STEM integration and cross-curricular planning
- Differentiated instruction and adjustment

Tutoring (Technology and Applied Studies (TAS) from year 7-10)

- Lesson planning and preparation
- Differentiated Instruction
- Student engagement strategies
- Time management

TAS Assistant

Our Lady of Mercy College (April 2024 - July 2024)

- Proven to work collaboratively with teachers and other staff members to support classroom activities and enhance the overall educational experience.
- Patient and understanding demeanour, fostering a supportive atmosphere for students while helping them overcome challenges.
- Provide one-to-one assistance to students with special needs, adapting teaching methods to accommodate diverse learning needs.
- Assist teachers and students in the Industrial Technology workshops.
- Assist year 12 students in their Design and Technology HSC major works.

Teachers Aide

St Paul's Catholic College (November 2023 - March 2024)

- Proven to work collaboratively with teachers and other staff members to support classroom activities and enhance the overall educational experience.
- Patient and understanding demeanour, fostering a supportive atmosphere for students while helping them overcome challenges.
- Provide one-to-one assistance to students with special needs, adapting teaching methods to accommodate diverse learning needs.

Kitchen Assistant/ TAS Assistant

Cerdon College (November 2023 - Current)

- Ability to prepare and organise all prepping for Food Technology classes before classes begin.
- Effective communication with teachers

- Diligent and responsive learner
- The responsibility of checking stock is up to date in the kitchen before classes.

Waitress/ Kitchen Hand
1915 Lanzhou Noodles (November 2022 - March 2024)

- Ability to work in fast-paced environments
- Incredible customer service
- Exceptional food handling and serving
- Refilling and mangling stock
- Responsibility for ordering and reassuring customers orders

Barista/ Kitchen Hand/ Bartender
Grounded Space (June 2022 - November 2022)

- Refilling stock orderly
- Managing ordering of new stock
- Outstanding knowledge of coffee making
- Enthusiastic customer service
- Exceptional knowledge of bartending
- Safely handles food and fresh produce in the kitchen

Bartender (Oktoberfest)
Hamilton Hospitality

- Effective communication within new working environments
- Quick and responsive learner
- Responsibility under alcohol licensed premises

Sales Assistant
Pandora (March 2022 - June 2022)

- Preparation for expensive goods for visual merchandising
- Extensive knowledge on different metals, stones and types of jewellery
- Skilled on safety and responsibility for all mechanisms

Receptionist/ Kitchen Hand/ Barista
Lollipops Play land and Code Red Laser-tag (March 2022 - June 2022)

- Refilling and mangling stock
- Assisting and providing outstanding customer service
- Barista and kitchen hand
- Exceptional knowledge and customer service fro reception and party bookings
- Responsibility for briefing and organising customers for laser tag games.

Team Member
Target (April 2021 - January 2022)

- Assisting and providing outstanding customer service;
- Refilling and reallocation of stock; and
- Supporting team members with their roles.

Gymnastics Coach

All Starz Gymnastics and Dance Coach (October 2020 - January 2021)

- Preparation and delivery of gymnastic classes to children of various skill levels and ages;
- Assessment of students skill levels resulting in a tailored training approach for each student;
- Providing constructive feedback to parents and carers in relation to student progress; and
- Effective communication with team members resulting in the delivery of quality classes in a safe and friendly environment.

Sales Assistant

The Watch Palace (August 2020 – April 2021)

- Preparation of expensive goods for visual merchandising;
- Demonstration of initiative by acquiring product knowledge for the provision of excellent customer service; and
- Management of *Instagram* account to attract and engage with potential customers.

SKILLS AND ATTRIBUTES

Education and Teaching skills:

Community engagement placement - AM Tutoring, Pendle Hill.

Professional Placement - St Agnes Catholic High School, St Andrews College

Computer skills:

Good knowledge of the Microsoft Office Package including Word, Excel, PowerPoint, Outlook and Internet Explorer

Language skills:

Fluent in English and Chinese (Mandarin).

Personal Skills:

- Customer Service
- Attention to Detail
- Time Management
- Good Communication
- Team Work

TRAINING AND LICENCES

NSW Working With Children's Check

NSW Police Check Certificate

NSW COVID-19 Vaccination Certificate

Valid NSW RSA Certificate

Anaphylaxis Training Certificate

Child Safety Modules Certificate

First place in Food Technology 2020-2021

First Aid Certificate

Sports Coaching certificate

Participated in Australian Army Cadet Training

INTERESTS

- Gymnastics
- Cooking

REFEREES

Will be provided upon request.
Nadia Wang – CV – 0419 302 588