



UNIVERSITY KUALA LUMPUR MALAYSIAN INSTITUTE OF INFORMATION TECHNOLOGY

IDB 42303 – SOFTWARE CONFIGURATION AND MANAGEMENT

LECTURE 01

CHANGE REQUEST LIST (APPROVED & REJECTED)

NO.	NAME	ID NO.
1.	NUR AFIFAH BINTI MAHAMAD BAZLI	52213117188
2.	NURUL NADJWA BINTI MOHD RAZALI	52213117180
3.	NUR HIDAYATI BINTI MOHAMED	52213117178
4.	MOHAMAD HANIF BIN MOHD OMAR	52213117193

Prepared to:

Ms. Nurul Sharaz binti Azmanuddin

8th October 2020

CHANGE REQUEST FORM

1.) SUBMITTER - GENERAL INFORMATION			
CR#	1		
Type of CR	<input type="checkbox"/> Enhancement	<input type="checkbox"/> Defect	<input checked="" type="checkbox"/> New Function
Project/Program/Initiative	Adding a setting function		
Submitter Name	Nur Afifah binti Mahamad Bazli		
Brief Description of Request	Adding a setting function to set the account of user		
Date Submitted	8/8/2020		
Date Required	10/8/2020		
Priority	<i>Improvement on interface</i>	<input type="checkbox"/> Medium	<input checked="" type="checkbox"/> High
			<input type="checkbox"/> Mandatory
Other Artifacts Impacted	The account of user		
Assumptions and Notes	The user can make changes in their account information		
Comments	Information such as name, address, and password		
Attachments or References	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Approval Signature	<i>affah</i>		Date Signed 10/8/2020

2.) PROJECT MANAGER - INITIAL ANALYSIS			
Duration Impact	10 days		
Schedule Impact	Medium		
Cost Impact	RM 300.00		
Impact on Existing System	The changes of user information can be made by user		
Comments	The setting function common function for a system		
Approval Signature	<i>hanif</i>		Date Signed 11/8/2020

3.) CHANGE CONTROL BOARD – DECISION			
Decision	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Conditions	<input checked="" type="checkbox"/> Rejected
			<input type="checkbox"/> More Info
Decision Date	15/8/2020		
Decision Explanation	The changes may take a long time to be finished		
Conditions	The changes may be made for the next update of system version		
Approval Signature	<i>Mis sharay</i>		Date Signed 15/8/2020

CHANGE REQUEST FORM

1.) SUBMITTER - GENERAL INFORMATION

CR#	2			
Type of CR	<input type="checkbox"/> Enhancement	<input type="checkbox"/> Defect	<input checked="" type="checkbox"/> New Function	
Project/Program/Initiative	Adding inventory function			
Submitter Name	Nur Hidayati Binti Mohamed			
Brief Description of Request	Adding inventory function to track the amount of goods from the users.			
Date Submitted	7/8/2020			
Date Required	10/8/2020			
Priority	<input type="checkbox"/> Low	<input type="checkbox"/> Medium	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Mandatory
Other Artifacts Impacted	The database of the users.			
Assumptions and Notes	The user can track the detailed goods record.			
Comments	Details of goods like ID, type of goods and amount.			
Attachments or References	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
Approval Signature	<i>hidayati</i>		Date Signed	7/8/2020

2.) PROJECT MANAGER - INITIAL ANALYSIS

Duration Impact	14 days		
Schedule Impact	High		
Cost Impact	RM 3500.00		
Impact on Existing System	The system may be bigger than expected as the inventory function may need big data analysis		
Comments	The system may need a database host that more reliabale		
Approval Signature	<i>hanif</i>	Date Signed	11/8/2020

3.) CHANGE CONTROL BOARD – DECISION

Decision	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Conditions	<input checked="" type="checkbox"/> Rejected	<input type="checkbox"/> More Info
Decision Date	15/8/2020			
Decision Explanation	The cost really over the budget and third database vendor needed			
Conditions	The change request need to be discuss with stakeholders			
Approval Signature	<i>Mis sharay</i>		Date Signed	15/8/2020

CHANGE REQUEST FORM

1.) SUBMITTER - GENERAL INFORMATION				
CR#	3			
Type of CR	<input checked="" type="checkbox"/> Enhancement	<input type="checkbox"/> Defect	<input type="checkbox"/> New Function	
Project/Program/Initiative	Improving the interface of the system			
Submitter Name	Nur Afifah binti Mahamad Bazli			
Brief Description of Request	Improving the user interface to modern overall look			
Date Submitted	9/9/2020			
Date Required	10/9/2020			
Priority	Improvement on interface	<input type="checkbox"/> Medium	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Mandatory
Other Artifacts Impacted	The arrangements of the front-end of the system			
Assumptions and Notes	The user interface and user experience will be more efficient and friendly			
Comments	Way to make the system more interest in using			
Attachments or References	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
Approval Signature	<i>affah</i>		Date Signed	9/9/2020

2.) PROJECT MANAGER - INITIAL ANALYSIS			
Duration Impact	5 days		
Schedule Impact	Low		
Cost Impact	RM 500.00		
Impact on Existing System	The overlook of the system may be more presentable for the user		
Comments	The system will be looking new and reliable		
Approval Signature	<i>hanif</i>	Date Signed	12/9/2020

3.) CHANGE CONTROL BOARD – DECISION				
Decision	<input type="checkbox"/> Approved	<input checked="" type="checkbox"/> Approved with Conditions	<input type="checkbox"/> Rejected	<input type="checkbox"/> More Info
Decision Date	15/9/2020			
Decision Explanation	The system need a more modern look and budget in limit			
Conditions	The color scheme needs to present logo			
Approval Signature	<i>Mis sharaz</i>		Date Signed	16/9/2020

CHANGE REQUEST FORM

1.) SUBMITTER - GENERAL INFORMATION			
CR#	4		
Type of CR	<input type="checkbox"/> Enhancement	<input checked="" type="checkbox"/> Defect	<input type="checkbox"/> New Function
Project/Program/Initiative	The flow of the system login and register module		
Submitter Name	Nurul Nadjwa binti Mohd Razali		
Brief Description of Request	The system flow of the login and register need to be fix as the system flow may not be proper.		
Date Submitted	12/8/2020		
Date Required	25/8/2020		
Priority	Improvement on interface	<input type="checkbox"/> Medium	<input checked="" type="checkbox"/> High
			<input type="checkbox"/> Mandatory
Other Artifacts Impacted	The workflow of the system in the documentation		
Assumptions and Notes	The user need to login after the registration of account completed		
Comments	None		
Attachments or References	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Approval Signature	<i>nadjwa</i>		Date Signed 10/8/2020

2.) PROJECT MANAGER - INITIAL ANALYSIS			
Duration Impact	3 days		
Schedule Impact	Low		
Cost Impact	RM 200		
Impact on Existing System	The flow of the system seems to be not in a good manner and confusing		
Comments	The flow of the system needs to be update		
Approval Signature	<i>hanif</i>		Date Signed 15/8/2020

3.) CHANGE CONTROL BOARD – DECISION				
Decision	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Approved with Conditions	<input type="checkbox"/> Rejected	<input type="checkbox"/> More Info
Decision Date	20/8/2020			
Decision Explanation	The version changes affect the flow			
Conditions	The flow needs to be more neat and friendly			
Approval Signature	<i>Miss sharaz</i>		Date Signed	21/8/2020

CHANGE REQUEST FORM

1.) SUBMITTER - GENERAL INFORMATION			
CR#	5		
Type of CR	<input type="checkbox"/> Enhancement	<input type="checkbox"/> Defect	<input checked="" type="checkbox"/> New Function
Project/Program/Initiative	Adding the "forget password" function		
Submitter Name	Nur Afifah binti Mahamad Bazli		
Brief Description of Request	Adding the "forget password" to improve the usability of the system usage		
Date Submitted	12/8/2020		
Date Required	30/8/2020		
Priority	<i>Improvement on interface</i>	<input type="checkbox"/> Medium	<input checked="" type="checkbox"/> High
			<input type="checkbox"/> Mandatory
Other Artifacts Impacted	The account of user		
Assumptions and Notes	The user can trace the information of the system		
Comments	Information; password		
Attachments or References	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Approval Signature	<i>afifah</i>		Date Signed 10/8/2020

2.) PROJECT MANAGER - INITIAL ANALYSIS			
Duration Impact	12 days		
Schedule Impact	High		
Cost Impact	RM 450.00		
Impact on Existing System	The system will be more reliable as the usability increases		
Comments	The user can change the password themselves		
Approval Signature	<i>banif</i>		Date Signed 15/8/2020

3.) CHANGE CONTROL BOARD – DECISION			
Decision	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Approved with Conditions	<input type="checkbox"/> Rejected
			<input type="checkbox"/> More Info
Decision Date	20/8/2020		
Decision Explanation	The new function will ease the common troubleshoot face by user		
Conditions	Information about the user account will be traced		
Approval Signature	<i>Mis sharay</i>		Date Signed 21/8/2020

CHANGE REQUEST FORM

1.) SUBMITTER - GENERAL INFORMATION			
CR#	6		
Type of CR	<input type="checkbox"/> Enhancement	<input type="checkbox"/> Defect	<input checked="" type="checkbox"/> New Function
Project/Program/Initiative	Adding the email verification function		
Submitter Name	Nur Hidayati binti Mohamed		
Brief Description of Request	Adding the function for the user to verify their email used through the respective email host		
Date Submitted	9/9/2020		
Date Required	10/9/2020		
Priority	Improvement on interface	<input checked="" type="checkbox"/> Medium	<input type="checkbox"/> High <input type="checkbox"/> Mandatory
Other Artifacts Impacted	None		
Assumptions and Notes	The user may need more time for the register account process		
Comments	The email will be sent to their email address and link approval appear		
Attachments or References	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Approval Signature	<i>hidayati</i>		Date Signed 12/9/2020

2.) PROJECT MANAGER - INITIAL ANALYSIS			
Duration Impact	15 days		
Schedule Impact	The functions will improve the security aspect of the system registration		
Cost Impact	RM 1800.00		
Impact on Existing System	The email verification will confirm in the registration process of the user		
Comments	None		
Approval Signature	<i>hanif</i>		Date Signed 13/9/2020

3.) CHANGE CONTROL BOARD – DECISION			
Decision	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Conditions	<input checked="" type="checkbox"/> Rejected <input type="checkbox"/> More Info
Decision Date	20/9/2020		
Decision Explanation	The email verification function needs the email host to be involved		
Conditions	The cost may slightly affect the budget		
Approval Signature	<i>Mis sharay</i>		Date Signed 18/9/2020