

Peer Review: Script for Slides

Naeem Abbasi

Nov 23, 2024

Slide 1: What is Peer Review?

- Introduce the concept of peer review: Experts evaluate work for correctness and quality before publication.
- Explain that familiarity with this process benefits future paper submissions.

Slide 2: What is a Double-Blind Review?

- Define a double-blind review: Neither the author nor the reviewer knows each other's identity.
- Discuss the importance of fairness and impartiality in the process.

Slide 3: What to Look For When Reviewing a Paper?

- Key elements:
 - **Motivation:** Why the problem matters and the importance of the results.
 - **Problem Statement:** The specific problem being addressed.
 - **Approach:** How the authors tackle the problem or make progress.
 - **Results:** Key findings and their significance.
 - **Conclusions:** Broader implications and relevance.
- Mention these elements are often in the abstract or introduction.

Slide 4: What Should Be in a Good Review?

- Structure of a helpful review:
 - A short summary covering the problem, approach, contributions, and results.
 - Questions for authors to clarify unclear points.
 - Editorial comments on grammar, figures, tables, and references.
- Emphasize constructive feedback to improve the paper.

Slide 5: Feedback to Authors and Committee

- Two types of feedback:
 - **To Authors:** Helps improve clarity, address weaknesses, and enhance technical quality.
 - **To Committee:** Helps decide on acceptance, relevance, originality, accuracy, and clarity.

Slide 6: Submitting the Review

- Explain the use of tools like EasyChair for formal review submissions.
- Key elements to include: Decision, confidence level, relevance, originality, clarity, references, and presentation recommendation.
- Encourage communication with organizers if unable to complete the review on time.

Slide 7: Thank You

- Thank the audience for participating in this volunteer activity.
- Highlight their valuable contributions to the academic community.
- Conclude with encouragement to reach out with questions or concerns.