



INTERNATIONAL PRESS

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CET MUN 2025

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## A LETTER TO THE JOURNALISTS

Warm greetings international press journalists,

Welcome to the International Press Corps, where we tirelessly strive for unbiased reporting in the future and ultimately truth preservation. The reporter is the only person who can link the proceedings of a Model UN to the outside world. As a result, the international press corps serves as a link between citizens and diplomats. The journalists use the power of the press to create articles and artwork that not only educate but also encourage critical thinking. All motions during the conference are viewed through the eyes of the international press corps. The opinions and ideologies of others should be shaped by your words, not just those of a single committee. The role that the International Press plays is to shape controversial perspectives and important ideas so that the world can read, hear, and spread them.

You will be expected to write articles, record interviews, and adhere to strict deadlines here. Be original and creative in the writing of your articles. Plagiarism will not be entertained. While everyone's style of reporting is different, your primary goal should be to tell the truth and make the conference more transparent. This guide is only a primer on what you need to do as an International Press reporter. Learn more about grammar and brush up on your skills by reading. Study the United Nations and try to fully comprehend the agendas of the various committees. Because your efforts and reports will be noticed, you need to put in a lot more effort to ensure that they are of the highest possible quality. During the briefing, any additional questions can be answered. Having said that, I would like to warmly welcome you to a world where fearless reporting meets global perspectives.

Best regards,  
Alan Jolly  
Head of International press  
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## RESEARCH SUGGESTION

- **Research prowess:** The most crucial part of reporting is a reporter's research. Before writing articles, thorough research is required. There should be enough evidence to support every fact and information. It is anticipated that a reporter will have more research than any other member of the committee.
- **Effective communication:** A reporter ought to be able to clearly convey the message. A good reporter conveys complex ideas in a way that is understandable to readers and maintains the accuracy of the information.
- **Diplomacy:** In their reports, every reporter is expected to maintain a certain level of diplomacy. It is against the rules for reporters to use derogatory language in their reports. All the reporters are expected to maintain a level of diplomacy during the conference.
- **Adhering to the procedures:** To ensure mutual understanding and a harmonious working relationship, reporters must be able to adhere to both the International Press's guidelines and the committee they are assigned to.
- **Time Management:** A good reporter is able to keep their work of high quality while meeting deadlines for articles, updates, and breaking news.
- **Critical thinking:** A good reporter should be able to analyze the circumstances and provide insightful analysis with ease. In order to ensure that no fact or information is missed, reporters need to have good observational skills, such as hearing.

## GUIDLINES FOR WRITTEN ARTICLES

- All the reporters should adhere to the listed-out guidelines.
- All submissions need to be made in the following format:

Your FirstName\_Underline\_News Agency\_Underline\_Committee\_Underline\_ArticleType\_Underline\_Day  
Eg. alan\_timesnow\_unga\_feature\_day1

- **Specifications as to body of articles:**

Font – Times New Roman

Titles – **size 16, must be bold, underlined and center aligned.**

By-lines - **size 11, must be italicised and made right or center aligned.**

Body – **size 12, must be justified and quotes in italics**

Kindly ensure that all articles are submitted to my email: [alanjollymun@gmail.com](mailto:alanjollymun@gmail.com)

### **MARKS WILL BE REDUCED IF THESE PARAMETERS ARE NOT FOLLOWED**

- **Word Limit For The Articles:**

**Beat:** 450-600 Words

**Interview:** 350-500 Words (Limit yourself to a maximum of 5 or 6 questions)

**Opinion Editorial:** 550-800 Words

**Feature:** Anywhere between 200 and 1000 Words.

**Press Conference Report:** 250-450 Words

**General Report:** 400-600 Words

**Note:** Word limits and formatting are expected to be adhered to (overshooting the word limit by 50-80 words is acceptable) except for “Feature” articles. That being said, please be reasonable.



## TYPES OF REPORTS

- **Beat-based articles:** These are the articles that are based on a theme, a statement, or any other relevant conversation that was had during the committee and could be the highlight or focal point. Within the context of the article and the agenda, please only include pertinent data, facts, and quotes. Try to express yourself in the narration. It is essential for the reporters to be physically and mentally present because one will only be able to determine the topic of the day's conversation through careful observation and consideration.
- **Opinionated Editorials:** These articles are meant to provide an in-depth stance on the article based on the perspective of the writer, wherein, intensive research is required in terms of finding or verifying facts and examining different perspectives on an issue. In an opinion editorial, a reporter must provide substantial evidence to support a claim. Opinion editorials are a highly regarded form of writing that assist the reporter in expressing their perspectives on a particular topic. The Article must include citations for factual claims at the bottom. It is also advised to include a minimum of one picture/artwork related to the theme of your Op-Ed. It basically refers to a piece of writing in which your claim or opinion is supported by relevant data or evidence.
- **Features:** It is the report where you can wildly experiment with concepts and ideas to convey the subject. Write whatever you want in your feature, as long as it includes a link to the agenda for your committee. Poems, short stories, drawings, diary entries, and other forms of writing are all examples of features.
- **General report:** A general report is essentially a recollection of the day's events, including the most important happenings and issues discussed. A general report includes all significant events that occurred in the committee and is written in a way that even those who were not present will find interesting.
- **Interview:** An interview provides an opportunity for personal interaction with a person. It should be utilized to bring out those aspects which will not come to light otherwise in the course of the MUN. Don't restrict your interviews to just the delegates; feel free to engage with the executive board members as well.
- **Press conference report:** A press conference report is a report of the proceedings of the press conference. Press conference reports are always written in passive voice.

## TYPES OF REPORTS

- **Press conference:** It is one of the most exciting and significant aspects of journalism. At the conclusion of a MUN conference, any press conference is held. Reporters are required to conduct extensive research and prepare at least five questions for the delegates. In addition to other research-based questions, the questions could be based on any statement made by the delegate during the debate. By the end of the second day of the conference, the questions for the reporters must be well-prepared. Delegates frequently dread press conferences, which are often the most memorable part of the conference for journalists. Press conferences are that part of the Model UN when reporters can actually speak out in committee.

*"Write what should not be forgotten."*

ISABEL ALLENDE

Keep in mind that your participation in this event as a member of the International Press Corps is essential to comprehending and expressing the global issues at the center. If you require any additional clarification, please don't hesitate to contact me.

**HAPPY REPORTING!**

