Excel Content as Follows

Day1:- Advance, Simple & Attractive Dynamic Dashboard

(Content: - Option Buttons / Choose Function / Absolute Reference & Relative Reference / Gridlines /Randbetween and Rand Function /Calculated Option / Formatting / Shortcut keys)

Day2:- Dynamic Date Based Reports

(Content: - Number Formatting / Relation between Date, Number and Time / Date Functions /IF Function / AND/OR/ISNUMBER/ISERROR Function / Formatting / Shortcut Keys)

Day3:- Dynamic Date Based Reports

(Content: - Number Formatting / Relation between Date, Number and Time / Date Functions /IF Function / AND/OR/ISNUMBER/ISERROR Function / Formatting / Shortcut Keys)

Day4:- Dynamic Lookup & Reference Functions

(Content: - Functions (VLOOKUP, HLOOKUP, XLOOKUP, MATCH, INDEX, OFFSET, INDIRECT, ROW, COLUMN, CODE, CLEAN, TRIM, VALUE) / Using Wildcard Concepts/Handling Unstructured Data/ Define names/Formatting / Shortcut Keys)

Day5:- Dynamic Lookup & Reference Functions

(Content: - Functions (VLOOKUP, HLOOKUP, XLOOKUP, MATCH, INDEX, OFFSET, INDIRECT, ROW, COLUMN, CODE,CHAR, CLEAN, TRIM, VALUE, COUNT, COUNTA,LEFT,RIGHT,MID,SUBSTITUTE) / Using Wildcard Concepts/ Handling Unstructured Data / Form Controls / Define names/ Formatting / Shortcut Keys)

Day6:- Advanced Calculated Reports

(Content: - Functions (COUNT, COUNTA, COUNTBLANK ,MAX ,MIN ,LARGE ,SMALL ,COUNTIF ,COUNTIFS ,SUMIF ,SUMIFS ,AVERAGEIF ,AVERAGEIFS ,MAXIF ,MAXIF ,MINIF ,MAXA ,MINA ,ROW ,COLUMN ,MOD) - Using Wildcard Concepts/Handling Unstructured Data/Formatting - Shortcut Keys)

Day7:- Managing Unstructured Data and Building Logics

(Content: - Text Functions, IF, AND, OR, ISNUMBER, EXACT, Handling Unstructured Data/Formatting - Shortcut Keys)

Day8:- Connecting to Database and data options & decorating reports in Dynamic way

(Content: - Conditional formatting / using formulas in Conditional formatting, Sheets Protect, Only Few Cells Protection, Hiding the Formulas, Hiding the sheet with password, protecting the entire workbook. Translating the Languages)

Day9:- Summarizing, Analysing Reports and Presenting the Reports

(Content: - Pivot Tables, Format as Table , connect to other database, Slicer, Timeline, Calculated Field, Calculated Items, GETPIVOTE FUNCTION, Pivot Charts Advance Charts )

Day10:- Preventing Data Access and Language Translation. Printing Features

(Content: -Sheets Protect, Only Few Cells Protection, Hiding the Formulas, Hiding the sheet with password, protecting the entire workbook. Translating the Languages)

Day11:- Periodical Dashboard (case Study)

(Content: -Option Buttons, Dynamic Conditional Formatting, Advance formulas)

Day12:- Analytical Report (case Study)

(Content: -Scroll Bar, Wildcard Concept, Dynamic Conditional Formatting, Advance formulas)