

Ajith Kumar Borra

System Administrator

Personal Info

Address

Pent House, Altair Apartment,
Green Glen Layout,
Bellandur, Bangalore,
Karnataka.

Phone

7337217042

Email

ajithborra@icloud.com
ajithborra@netgigs.pro

Linkedin

<https://in.linkedin.com/in/ajith-borra-5a038098>

Skills

Problem Solving
A technical mind
In-Depth Knowledge of computer systems
Enthusiasm

Programming Languages

PHP
MySql

Languages

English
Telugu
Hindi

System Administrator with over 4 years experience specializing in IT Department management. Good communication and team skills, interpersonal skills with strong analytical ability and problem solving capability.

Experience

Chevronne Softech Pvt Ltd.

May 2017 - Present - System Administrator

- ❖ Configuring and establish Routers in the network.
- ❖ Configuring servers and GSM gateways.
- ❖ Plan and perform appropriate procedures, documentation, inventory assessment, and other procedures related to IT
- ❖ Inventory and provide accounting of resources including software, server, workstation and lap top systems
- ❖ Prepare and deliver new laptops, PCs, Printers and other IT hardware.
- ❖ Perform daily backups operations, ensuring all required file system and system data are successfully backed up to the appropriate media, recovery tapes or disks are created and media is recycled and sent off site as necessary.
- ❖ Troubleshooting skills in Active directory and File server related issues on client side
- ❖ IT inventory and asset management.
Escalation support from desktop Services and branch IT teams for desktop and related issues.
- ❖ Configuration of CCTV, Biometric attendance system.
- ❖ Remotely managing 13 branches over India.
- ❖ Performing and coordinating effective installation and performance of advanced operating system hardware and software on laptops, desktops & servers.
- ❖ Maintain, monitor, analyze system components and make recommendations regarding computer system security, monitor network, computer and disk utilization.
- ❖ Installation and Maintenance of Desk Jet Printers
- ❖ Update systems and processes as required for enhanced functionality and security issue resolution.
- ❖ Administrate infrastructure, including firewalls, databases, malware protection software and other processes.

Education

B.Tech

VKR & VNB College of Engineering
CSE
2014

Inter

Vidyanjali Jr. College, Gudivada
MPC
2010

School

ZPH, Vadali
General
2008

Website

<https://ajith.netgigs.pro>

Declaration:

Jasper Automobiles Pvt Ltd.

April 2015 – May 2017 - System Administrator

- ❖ IT inventory and asset management.
- ❖ Prepare and deliver new laptops, PCs, Printers and other IT hardware.
- ❖ Troubleshooting skills in Active directory and File server related issues on client side
- ❖ Performing and coordinating effective installation and performance of advanced operating system hardware and software on laptops, desktops & servers.
- ❖ Installation and Maintenance of Desk Jet/Ink jet Printers and Network Printer.
- ❖ Installing and configuring operating systems and software package

Strengths

- ❖ Keen learner with positive thinking and attentive manner.
- ❖ Versatile with ability to learn new tasks/skills quickly.
- ❖ Able to work proactively and as part of a team.
- ❖ Dedicated to maintaining high quality standards.
- ❖ Adaptability towards new surroundings and enthusiastic towards new aspects of work.

Extras

- ❖ Installed web server and hosted in Amazon aws.
- ❖ Installed and configured mail server in Linux.
- ❖ Designed and hosted a website using HTML and PHP.

I hereby declare that the aforementioned information is true to my knowledge.